

ROSEMONT COLLEGE

LIBRARY SERVICES

ANNUAL REPORT for 2017-2018



Submitted by Catherine Fennell, MLS
Executive Director of Library Services

Library Services Annual Report 2017-2018

Rosemont College Mission Statement

Rosemont College is a community of lifelong learners dedicated to academic excellence and fostering joy in the pursuit of knowledge. Rosemont College seeks to develop in all members of the community open and critical minds, the ability to make reasoned moral decisions, and a sense of responsibility to serve others in our global society.

Rooted in Catholicism, Rosemont welcomes all faiths and is guided by the principles of Cornelia Connelly and the Society of the Holy Child Jesus to meet the needs of the time.

Rosemont College values:

- Trust in and reverence for the dignity of each person;
- Diversity with a commitment to building an intercultural community;
- Persistence and courage in promoting justice with compassion;
- Care for the Earth as our common home.

The Mission of Rosemont College flows from the educational philosophy of the sponsoring religious congregation which opened Rosemont in 1921, the Society of the Holy Child Jesus. This philosophy is imbued with the spirit and educational principles of the Founder of the Society, Cornelia Connelly. This Holy Child education is a clearly defined yet flexible ideal, rooted in Christian values and expressions, attuned to learning opportunities that enable students to respond to life with joy, zeal and compassion. The only College in a world-wide network of Holy Child educational Institutions, Rosemont is grounded in the Holy Child philosophy which encourages students to meet diversity and change with confidence in their own gifts and in God, who has made covenant with the human family.

Library Mission Statement

As the original academic building on campus, the Gertrude Kistler Memorial Library has supported the mission of the college since 1926. The Gertrude Kistler Memorial Library provides ready access to resources to develop the strengths and abilities users require to respond to the needs and challenges of the times, while facilitating the implementation of the technology that enables them to experience the excellence and joy of knowledge.

The following Library Services goals are designed to support the College's mission:

1. Enhance instruction and learning through library services;
2. Enhance accessibility to information through technology;
3. Enhance resources through library services;
4. Evaluate existing library services and implement innovative solutions as indicated;
5. Assess and oversee the condition and improvement of the library building.

Library Vision Statement

The Gertrude Kistler Memorial Library is the campus center for academic research, study, and collaboration, and provides exemplary library and information resources and services. By developing print and electronic collections that support academic research as well as meet the technological needs of

the age, we are evolving into a high tech library that is increasingly integrated with the curriculum. The library educates students to become skilled, effective, responsible information users and engages faculty with the library resources and learning spaces to teach and work in partnership with students and colleagues. We capitalize on the innovative design and purpose of the information commons which provides a welcoming environment staffed by effective and caring professionals. We hope to continue enhancing a physical space for learning and group collaboration that is comfortable and technologically advanced as well as offering patron-centered support to students, faculty, and staff. We respond effectively to fast-paced changes in information science, the College, and the higher education environment. We consider the Gertrude Kistler Memorial Library the heart of the campus, a center for teaching and learning, the place to investigate, collaborate and discover while honoring our commitment to the College's mission.

LIBRARY SERVICES – ORGANIZATIONAL CHART

Executive Director of Library Services – Catherine Fennell

Assistant Director of Library Services – Joseph Tresnan

Instructional Technology/Reference Librarian – Amanda Davis

Reference/Archives Librarian – Elena Sisti

Archives Assistant (Pt. time) – TBD

Head of Access Services – Kathleen Deeming

Evening/Saturday Supervisor – (Pt. Time) – Melody Totem

Evening/Sunday Supervisor – (Pt. Time) – Sarah Bolce

Graduate Assistant (for Extended Hours) – (Pt. Time) – TBD

Assistant to Executive Director – Sara Sargent

College Exhibits – Mary Leahy, volunteer, Special Assistant to the president (reports to the president and has an office in the library)

Library Services Staff

Changes to the library staff:

- Melody Totem replaced Rachee Fagg in September 2017.
- Brendan Johnson resigned his position in July 2017. A search for a new Instructional Technology/Reference Librarian ensued. Amanda Davis was hired in October 2017.
- Allison Sharkey resigned her position in July 2017. Elena Sisti became the full-time Archives/Reference Librarian in August 2017.
- Emily Siegel resigned in April 2018. New archives assistant will begin after July 2018.
- Lauren Stead, Graduate Assistant, graduated. New graduate assistant will begin in September.

Library Services

ACCOMPLISHMENTS

The accomplishments of the Library are highlighted in the following statistical reports. We continue to add to our electronic resources by purchasing more electronic journals and/or books. We continue to participate in the DDA (Demand Driven Access) program through JSTOR. With the advent of Netflix and streaming, we are downsizing our DVD collection.

I continue to catalog all items and have deaccessioned over 4000 items that have never been used or have not circulated within the last eighteen years. Our special collections continue to grow; and I have listed them below. We continue to receive wonderful book donations such as the Chaim Potok collection which is not in a separate area but all his books are distributed throughout our collection as well as the Dr. Charles Lee collection and the Mick Maloney collection. This year we received a collection of 1st edition 20th century novels from Dr. Charles Cherry of Villanova and a wonderful collection of books on Homer and many different editions of *The Iliad and The Odyssey* from Professor George Fago of Ursinus. Dr. Cherry's first editions will become another special non-circulating collection. No decision at this time has been made about the editions of Homer that have been gifted by the wife of Professor George Fago.

We continue to evaluate periodical usage and study usage statistics for the electronic journals. We are evaluating the addition of some electronic journals requested by the Chemistry department. As new programs are added, we are happy to consider adding any new journals and electronic offerings recommended by the faculty of those programs. Newly added faculty members have been most helpful in requesting items of use to them and their classes but which are also welcome additions to the library collection.

SPECIAL COLLECTIONS

- **Dr. Charles Cherry 1st Editions Collection** – will be housed in Room 301. This is a collection of 1st edition 20th century American literature. Dr. Cherry taught at Villanova University.
- **Early Catholic Children's Literature (ECCL) Collection** – housed in Room 113. I continue to evaluate this collection which was started by Sr. Mary Dennis Lynch, SHCJ in 1981. These are children's books used in parish schools from the close of the 1800s into the 1950's. Some of them have signed publisher's bindings.
- **Francenia Emery African American Book Collection** - housed in Room 301. A collection of rare and not so rare books written by and about African Americans. I have added to this collection specifically the signed Martin Luther King book.
- **Institute for Ethical Leadership and Social Responsibility Collection** - housed in Room 304. This collection was built by Professor Alan Preti to support the Institute.
- **Iwill Press Collection** – gift of Ms. Yvonne Chism-Peace, class of 1966 – housed in Room 301. Miscellaneous items published by this press.
- **Mr. & Mrs. Kistler Collection** – currently in my office and will be moved to the Front Reading Room. Mrs. Kistler was an active participant in building the library collection during her lifetime. Several of the books have their signed names in them as well as gift plates.
- **Paul Ingersoll Signed Publisher's Bindings** – housed in the display case in the Third Floor Reading Room – decorative bindings signed by the binding designer
- **Paul Ingersoll Publisher's Bindings** – housed in the display case in the Front Reading Room and in Wilson Library, Main Building – unsigned decorative bindings.
- **Rare Book Collection** – housed in Room 113. Rare and unusual books from the 1600's to present.
- **Rare Children's Book Collection** – housed in Room 113 – rare and unusual children's books from the 1800's to present.

- **Yvonne Chism-Peace Women's Poetry Collection** – housed in Room 301 – first edition women's poetry books from the 1970s through the 1990s. Had been part of the MS. Library when Ms. Chism-Peace was their poetry editor.

ELECTRONIC RESOURCES

We continue to evaluate usage of periodicals and databases, analyzing the statistics to ensure that the resources we provide meet the research needs of our students. As new programs are added, we will add new journals and database offerings.

As various vendors and publishers make different data available, a common set of data points is cannot be analyzed for all electronic resources. An increasing number of providers are now using COUNTER reports, which provide a more standardized range of data. Two sets of statistics are presented below.

The first set presents the statistics that we have been tracking in this report for several years. In this set of statistics the following definitions are used: *Sessions* are the number of times a user went into the database; *Searches* refers to queries typed into the database; *Articles* are the number of items found through the search; *Abstracts* refers to annotations of the article without full-text; *Hits* are the number of times the database was touched through search or browsing. The specific terms used and categories tracked vary among vendors.

The second set presents statistics from database-provided COUNTER reports. COUNTER (Counting Online Usage of Networked Electronic Resources) is an initiative to set standards for the reporting of online usage statistics. In this report we present statistics from four categories, with definitions from the glossary of the *COUNTER Code of Practice for e-Resources*: a *Regular Search* is defined as “a user-driven intellectual query, typically equated to submitting the search form of the online service to the server;” a *Result Click* is “a click originating from a set of search results;” a *Record View* is “a Successful Request for a database record that has originated from a set of search results, from browsing the database, or from a click on another database record. (Only full database records may be counted, not Previews of Records);” and a *Full Text Item* is “a category of 'item' such as a full-text journal article, a book chapter, or an encyclopedia entry.”

Electronic databases	2017-2018					2016-2017				
	Sess.	Srchs.	Arts.	Abs.	Hits	Sess.	Srchs.	Arts.	Abs.	Hits
ACLS Humanities eBooks		102	189 bks				348	682 bks		
Annual Reviews										
Britannica Online		241	3860		294200		492	1700		145802
CAMBRIDGE DATABASES¹										
Orlando	5	15	21		67	9	11	12		40
Chicago Manual of Style	301					104				
Choice Reviews	105	902	760			148	1107	1067		
Credo Reference ²	820	1022	991		2791	916	878	1152		2978
EBSCO DATABASES³										
Art Full Text						145	594	52	134	
ATLA Cath. Per. Lit. Ind	142	535		32		175	592		126	
Criminal Justice Abs.	368	771	318	435		240	700	296	228	
eBook Acad. Collect.	606	2171	701	567		509	2071	628	764	
eBook Collection	200	603	37	91		206	592	69	91	
GreenFILE	130	502				132	482			
MLA Intl Bibliography	158	566		29		159	601		111	
MLA Direct. Of Period.	177	617		9		186	734		9	
OmniFile	1630	3203	1503	2345		1254	3622	2204	2756	
Philosopher's Index	152	554		46		168	575		70	
PsycARTICLES	1052	2493	2174	1313		1110	3790	2997	1842	
PsycINFO	771	2002		1255		618	2301		1494	
Violence & Abuse Abs.	174	668		64		149	558		4	
e-Duke Journals			6					6	22	
WorldCat Discovery		1988					3288			
JOHNS HOPKINS UP										
Guide to Literary Theory	26	30	13			42	56			
World Shakespeare Bib.	0					0				
LexisNexis ⁴	176	280	470			112	171	656		
NexisUni		309	165							
Literary Market Place	17					14				
SciFinder	36	127	15							
Serials Solutions		3743					4590			
Women & Social Movements	68	444	280			84	552	301		
WorldCat Discovery		1988					3288			

¹ COUNTER statistics for Cambridge Histories Online and Cambridge Journals Online reported below under Cambridge Core.

² COUNTER statistics for 2016-2017 and 2017-2018 reported below. Statistics may not be accurate as Credo's software did not log sessions properly between November 2016 and February 2017

³ COUNTER statistics for 2016-2017 and 2017-2018 reported below.

⁴ In November 2017, LexisNexis released a new product, Nexis Uni, to replace LexisNexis Academic. Both products ran concurrently until January 1, 2018.

Electronic Databases	2017-2018				2016-2017			
	Reg. Search	Res. Click	Rec. View	FT Items	Reg. Search	Res. Click	Rec. View	FT Items
AccessScience	173	100	151	151	119	53	83	83
Brill	0	0	0	0	11	2	0	0
CAMBRIDGE CORE ⁵	55	39	135	60	65	41	105	45
Histories				28				21
Journals				35				24
Credo Reference ⁶	1022			991	832			1033
EBSCO DATABASES ⁷	8231	10880	5990	4584 ⁸	10137	14094	7535	6258 ⁹
Art Full Text					580	204	134	
ATLA Cath. Per. Lit. Index	520	37	32		581	174	128	
Crim. Just. Abs.	721	570	387		689	421	227	
eBook Academic Collection	2046	1408	513		2058	1547	730	
eBook Collect	582	118	80		581	157	76	
GreenFile	487	8	4		471	1	1	
MLA Directory of Periodicals	602	9	9		581	7	7	
MLA Intl. Bibliography	550	37	29		590	138	109	
OmniFile	3056	3510	2275		3589	4687	2742	
Philosopher's Index	531	42	41		564	79	70	
PsycARTICLES	2464	3161	1307		3768	4469	1839	
PsycINFO	1970	1899	1249		2279	2202	1468	
Violence & Abuse Abstracts	653	81	64		547	8	4	
GALE				298				216
Gale Literature Criticism	156	133	227	292	117	40	97	212
Southern Literary Messenger	20	0	6	6	19	0	3	3
War Dept. & Indian Affairs	20	0	0	0	19	0	1	1
JSTOR Arts & Sciences	7477	7317	359	9264	8373	6463	522	7899
Oxford UP Journals				129				130
Project MUSE ¹⁰	719	276	0	675	1209	504	0	920
SAGE Journals	41	7	0	61				32
ScienceDirect (Leadership Qtrly) ¹¹	22			209(4)				205(13)
T&F Journals	66	17	0	85	22	7	0	40
U. Chicago Journals					13		0	12
Wiley Journals				177				123

⁵ In September, 2016, Cambridge University Press migrated all of the content from their various platforms, including Cambridge Journals Online and Cambridge Histories Online, to a single platform called Cambridge Core. Statistics for Regular Searches, Result Clicks, and Record Views include both Cambridge Journals and Cambridge Histories and cannot be further broken down.

⁶ Statistics for Credo Reference may not be accurate. Credo's software did not log sessions properly between November 2016 and February 2017

⁷ Statistics for May 2018 were not available in time for the preparation of this report. Therefore, the 2017-2018 statistics represent usage from June 1, 2017 to April 30, 2018.

⁸ Statistics for full text items are not available at the individual database level and are compiled from reports that cover the EBSCOhost platform as a whole. The 4584 listed here consists of 3877 articles and 707 electronic books.

⁹ Statistics for full text items are not available at the individual database level and are compiled from reports that cover the EBSCOhost platform as a whole. The 6258 listed here consists of 5572 articles and 686 electronic books.

¹⁰ Statistics for May 2018 were not available in time for the preparation of this report. Therefore, the 2017-2018 statistics represent usage from June 1, 2017 to April 30, 2018.

¹¹ These statistics refer to Elsevier's ScienceDirect platform as a whole. ScienceDirect is accessible via our subscription to *The Leadership Quarterly*. Users performing searches may retrieve open-access content from other Elsevier journals.

JSTOR DDA

Since 2015 we have accessed JSTOR's vast collection of electronic books via a Demand-Driven Acquisition model. Under this model, eBook titles are visible in JSTOR and book chapters show up in users' search results; these chapters can be viewed and downloaded like journal articles. When a book is used three times it is automatically purchased from our deposit account. This gives us permanent access to electronic books that we know is of use to our patrons.

	2017-2018				2016-2017			
JSTOR eBooks	Books used	Views	Downloads	Purchases	Books used	Views	Downloads	Purchases
	219	398	168	15	192	354	133	13

REMOTE ACCESS STATISTICS

This table has the statistics for remote usage of the online databases in the Kistler Library via EZProxy. This service requires that users have a Rosemont email address to access the databases from anywhere off campus. EZProxy records logins and then number of records accessed in the various databases owned by Rosemont. This year the number of logins decreased by 7.18%, while the number of records accessed increased by 1.94%. The drop in logins is most significant in October and November of 2017, when the number of logins decreased by 27.72% compared to the previous year. However, in the December 2017 the numbers rebounded considerably, with the number of logins rising 16.32% and the number of records accessed increasing 129.58% over the same month in 2016.

Month	Logins	Recs. Accessed	Month	Logins	Recs. Accessed
June 2017	97	11,833	June 2016	127	10,637
July 2017	79	20,095	July 2016	81	15,958
August 2017	132	18,858	August 2016	83	11,514
September 2017	99	17,416	September 2016	91	12,852
October 2017	168	31,647	October 2016	200	26,935
November 2017	197	34,692	November 2016	305	36,277
December 2017	228	41,648	December 2016	196	18,141
January 2018	148	30,627	January 2017	164	26,573
February 2018	225	31,377	February 2017	241	36,554
March 2018	200	24,565	March 2017	201	41,069
April 2018	238	30,767	April 2017	265	57,095
May 2018	114	25,374	May 2017	120	19,233
TOTAL	1,925	318,899	TOTAL	2,074	312,838

REMOTE DATABASES	June 2017-May 2018	June 2016-May 2017
TITLE	RECORDS ACCESSED	RECORDS ACCESSED
AccessScience	3,295	2,143
Annual Reviews	3,421	4,003
ArchiveGrid	32	35
Brill Online	0	602
Cambridge Journals & Histories Includes Orlando	224	1,545
Chicago Manual of Style	1,942	2,198
Chicago University Press Journals	128	299

REMOTE DATABASES (cont.)	June 2017-May 2018	June 2016-May 2017
TITLE	RECORDS ACCESSED	RECORDS ACCESSED
Choice Reviews Online	115	194
CIAO	407	308
Credo Reference	1,834	3,010
Duke E-Journals	83	563
EBSCO Host Includes CPLI, Criminal Justice Abstracts, eBook Collections, GreenFile, MLA, OnmiFile, Philosopher's Index, PsycARTICLES, PsycINFO, and Violence & Abuse Abstracts.	62,464	65,807
Edweek.org	1,373	1,389
Elsevier Science Direct	332	271
Encyclopedia Britannica	995	3,774
Gale Databases	6,681	3,731
Homeland Security Digital Library	0	77
Humanities e-Books	1,035	827
JSTOR	169,943	150,658
LexisNexis/NexisUni	26,196	29,375
Literary Market Place	989	678
Oxford e-Journals	8	58
Project Muse	12,397	15,942
Sage e-Journals	50	1,143
ScienceDirect	409	
Springer Electronic Resources	165	67
Taylor & Francis e-Journals	338	399
UMich e-Journals	942	1,792
Wiley-Blackwell E-Journals & Handbook of Social Psychology	1,320	1,690
Women & Social Movements	2,857	2,392
World Cat (includes OCLC)	7,029	9,633
World Shakespeare Bibliography	176	106

ACCESS SERVICES

The circulation of materials has increased slightly from last year. The usage of reference materials and paper journals continues to decline but this is also an area where it is difficult to get accurate usage statistics as users tend to re-shelve the material once they have used it rather than leaving it for a library staff member to mark as a “used item” then re-shelve. As noted above, borrowing of DVDs has decreased probably due to the easily accessible streaming of videos via smart phones, iPads and computers. We have added close to 500 electronic books to the library catalog but we are unable to know their usage statistics as they do not circulate through the library catalog as print books do. Our access services numbers continue to show that library users are pursuing all formats of information and that will probably continue into the future.

The numbers for Information Literacy classes and number of attendees has decreased. The numbers can be explained in two ways. First, we did not offer the INT-0150 course in the Spring which lead to a decrease of instruction sessions. Secondly, with the change to the CARES Day, the library did not provide sessions to incoming students and their parents as has been done in the past. Additionally, several faculty who regularly employ reference librarians to provide library instructions did not choose to bring their classes to the library for various reasons beyond the Library's control.

The number of reference questions has increased greatly. This number includes not only reference questions but also technology questions which had not been tracked as closely in the past. To get a better picture of the reference activities please look at pages 13-28 of this report.

The gate count has decreased; specifically in March but this March we had snow days as well as spring break so I knew the numbers would be down. It never felt like the numbers were less as at all times of day and night, one would see that there were students working in all areas. We continue to look at the various spaces within the library for student usage as collaborative and/or individual study areas. Since we added two more computers to the Learning Commons on the ground floor, we will be looking at various spaces to add white boards and more comfortable furniture.

LIBRARY ACCESS SERVICES ANNUAL REPORT AND COMPARISON

CIRCULATION	2017-2018	2016-2017	2015-2016	2014-2015	
AV TOTAL	225	631	721		1,108
CD	17	23	22	12	
DVD	207	608	696	1,078	
VHS	1	0	3	18	
REFERENCE MATERIALS	44	16	50		142
BOOKS					
KISTLER	3875	2121	2809		2,481
RARE & SPECIAL	164	60	93		95
ROSEMONT & ALUMNI	123	49	7		29
PERIODICAL	0	0	26		47
CHILDREN	298	668	3059		2,224
RESERVE MATERIALS	129	216	362		388
TOTAL CIRCULATION	4,633	3,751	7,127		6,514
REFERENCE ACTIVITY					
QUESTIONS	1605	705	1536		650
INFO. LIT. INSTRUCTION					
SESSIONS	37	69	59		74
ATTENDEES	464	921	981		1,146
GATE COUNT	55,278	56,609	69,214		56,426

GERTRUDE KISTLER MEMORIAL LIBRARY MEETINGS AND EVENTS

The library continues to offer gathering space(s) for the Rosemont community at-large, as well as for other groups who are associated with the library. The Friends of the Gertrude Kistler Memorial Library hosted two wonderful speakers: Professor Susanna Gold who spoke about Frank Connelly and the sculpture located on campus and Mrs. Mary Jo Strawbridge who did a flower arranging demonstration. These events were very well attended by many people from off-campus with students from Professor Nugent's art class attending Professor Gold's presentation. The library also hosted two events offered by the American Association of University Women (AAUW). The Chart lists the formally scheduled curricular, "extra-curricular", and student engagement activities held within the library during 2017-18.

Meetings and Events – 2017 -2108

FRONT READING ROOM	INFO COMMONS	ROOM #117	ROOM #116	ROOM 113	ROOM #107	ROOM 105
MFA Writer's Retreat	Cares Day 5	Lavner Camp 28	TCLC 33	Rare Book Investigation Fennell/Jackson/Baker	Lavner Camp 29	MFA Writers' Retreat
RC Reunion	Admissions 4	Admissions 6	SEPCHE	Office for Ranstrom	MFA Writers' Retreat	
RC Board meeting	TCLC Meeting 1	Athletic Dept. trainings 4	MFA Writers' Retreat		Pause meeting 6	
Friends meeting 2	RC Reunion	Bridge Program	ARH 0190 1		Push to Publish	
AAUW 2	Faculty Meeting/Lunch 2	Registrar Orientation	Team up Philly 4		SPA 0340 Ripoll-Paez 13	
UG Senior English Presentations	MFA Writers' Retreat	FYS classes 29	RC Book Club 3		MTH 0455 Parkinson	
ELSR Board meeting	GKMLibrary Staff meeting 4	Tech training Mason	Rare Bk. Talk Fennell/Jackson/Baker		Dean Hutchinson meeting	
Provost meeting	SGPS Awards Dinner	EDU 0112 Marshall 3	Push to Publish		Senior Seminar Baker 3	
Friends Spring Lecture	Push to Publish Event	EDU Falconi 3	CRW7145 Marconi 2		Ted Talks 3	
	Library Sophomore Open House	SciFinder training Ullrich				
	Jest & Gesture Haunted House	Study Group Marcucci 9				
	Archives Meeting Moravec	PSY 0260 Alessandri				
	RC UG Thesis Project	BUS 0200 Ringgold 2				
		HIS 0274 Leiby				
		WRT 0250 Baker 2				
		SASC 6				
		BUS 0395				
		BUS 0260				
		BUS 0320				
		BUS 0360				
		WRT 110 - 2				
		RC Book Club				

		ROOM #117 (CONT.)				
		Financial Aid training 3				
		Finals Corey 2				
		ENG 0160 Hollisworth				
		HIS 0110 Magarelli				
		EDU 0280 Ward 12				
		Lunch Time Learning 3				
		BUS 0335 Zoga				
		EDU 0427 Soebel 2				

CAFÉ SALES

The café proves to be a busy place and the students are really using the area not only to purchase coffee, tea or cocoa but also to meet with friends and to study. With the college changing vendors, we received a newer Keurig machine and upped the price of a cup of coffee/tea/cocoa from \$.75 to \$1.00.

MONTH	CUPS SOLD	EARNINGS	
June 2017	41	\$30.75	
July 5 – 31, 2017	10	\$7.50	
Aug. 2017	42	\$31.50	
Sept. 2017	82	\$59.00	
Oct. 2016	71	\$86.00	This included the extra change from the old machine
Nov. 2017	55	\$55.00	
Dec. 2017	103	\$103.00	
Jan. 2018	32	\$32.00	
Feb. 2018	52	\$52.00	
Mar. 2018	56	\$56.00	
Apr. 2018	76	\$76.00	
May 2018	52	\$52.00	
TOTALS	672	\$640.90	

INTERLIBRARY LOAN – KATHLEEN DEEMING

Interlibrary Loan (ILL) remains a valuable piece of the Library’s services for students and faculty alike. Faculty borrowing continues to be the main service of ILL with faculty requesting 59% of the books and 20% of the journal articles. Student borrowing especially of books has increased slightly with 20% of the undergraduate students requesting books and 12% of the graduate students requesting books. The undergraduates’ requests for journal articles have increased to 56% while graduate students borrow about 24%. We continue to lend more than we borrow.

The number of unfilled lending items is the result of the lack of specified volumes and/or the lack of ownership of journal requests due to weeding and transition to online materials as well as “passing” on out-of-state and/or non-reciprocal lenders.

LENDING**BORROWING**

	Books	Journal Articles	Other Formats	Total			Books	Journal Articles	Other Formats	Total
Total TCLC	49	68	0	117		Total TCLC	55	7	0	62
Total Non-TCLC	139	69	0	208		Total Non-TCLC	67	8	0	75
Grand Total	188	137	0	325		Grand Total	122	15	0	137
Unfilled Items	108	97	0	205		Unfilled Items	20	8	0	28

REFERENCE SERVICES

During normal operating hours of the Academic Year, the reference desk is staffed for 54 of the 90 hours per week the Library is open. The Reference Librarians assisted individuals with 942 questions this year (up 196% from 480 last year): 918 face-to-face questions (a 212% increase from 433 last year), 9 telephone questions (a 25% decrease from 12 last year), 14 questions answered by email (a 60% decrease from 35 last year), and 645 technology questions (a 287% increase from 225 last year). Reference questions were answered by Cathy Fennell, Joe Tresnan, Elena Sisti and Amanda Davis. Please note that this year, the technology questions were included in the face-to-face, telephone and email questions numbers which may skew this year's results higher. Also implementation of wireless printing in the spring semester led to more technology questions.

After last academic year, we made some changes to the Kistler Reference Statistics form, which helped to streamline the entry of information, but it prevents us from making accurate comparisons between the 2015-2016 and 2014-2015 academic years. This is not much of an issue since the form was not used for the entirety of the 2014-2015 academic year and was altered throughout the year anyway.

When analyzing the results from the Library's Reference Desk form, we found that over 81% of our interactions were with Rosemont students and faculty from the Undergraduate College. SGPS students and faculty consisted of 10% of individual reference interactions with Rosemont staff, alumni and community members making up the remaining 9%. The vast majority of interactions were with Rosemont students (89%), with faculty coming in second with 4%. The vast majority, 79%, of all reference interactions occurred at the Reference Desk with 2% occurring at a Reference Librarian's desk and 19% occurring elsewhere in the Library. Also, the vast majority of questions were spontaneous, walk-up questions (96%) as opposed to appointments (4%).

Additionally, the last update of the form broke down the type of Reference interaction into three categories: Technology, Directional and Reference. Technology questions were counted similarly to last year. The remaining questions were broken down into traditional reference questions, which are typically research-based topic questions or thesis statements, and directional questions, which are quicker questions generally asked about a location in, or information about, the Library (i.e. "Where is the restroom?" or "How late is the Library open?"). This past academic year, of the 942 reference interactions, 191 (20 %) were reference questions (compared with 149 (33%) last year), 110 (12%) were directional questions (compared with 86 (19%) last year) and 650 (68%) were technology questions (compared with 220 (48%) last year).

Interactions at the Reference Desk were spread out relatively evenly throughout the entire day, with no hour receiving more than 16% of reference interactions. However, it is clear that late morning

through mid-afternoon was the busiest. The 10-11 am hour was the busiest, with 16% of all interactions occurring then. The next busiest hour blocks were 8:30-10 am (12%), and 12-1 pm hour (12%). Statistics drop off significantly after 6 pm with none of the three hours from 6-9 pm accounting for more than 2% individually. The hour blocks from 6-9 pm account for 8% of reference interaction combined. A plurality (42%) of interactions was relatively quick, lasting 2 minutes or less. While the majority (68%) of the interactions was technology based, they were not always easy to resolve and did require some additional direction from the Reference Librarian. However, the average length of all interactions was 6:36 minutes, which takes into account the number of long, research-intensive interactions that lasted 5 minutes or longer (37 %) with long questions lasting 10 minutes or longer accounting for 11% of all interactions.

**Reference Question Statistics
Summer/Fall Semester**

Month	In-Person		Telephone		Email		Technology	
	17-18	16-17	17-18	16-17	17-18	16-17	17-18	16-17
June	3	5	0	0	1	3	2	2
July	6	7	0	3	0	2	3	2
August	71	51	0	1	1	0	36	34
September	51	71	1	0	2	4	21	40
October	71	47	1	1	2	5	34	21
November	119	67	2	2	0	5	89	31
December	70	36	0	0	1	2	51	14
Total	391	284	4	7	7	21	239	147

Spring Semester

Month	In-Person		Telephone		Email		Technology	
	17-18	16-17	17-18	16-17	17-18	16-17	17-18	16-17
January	182	25	0	0	0	1	147	11
February	142	19	1	1	2	2	104	10
March	68	26	0	1	3	5	55	14
April	115	52	3	2	1	4	79	25
May	323	27	1	1	2	2	26	18
Total	540	149	5	5	8	14	411	78
Annual total	931	433	9	12	15	35	650	225

Reference Questions/Research Topics from June 2017-May 2018

1. Relevance of Francis Thompson's poem "The Hound of Heaven" and its theme of divine pursuit to 21st century publishing?
2. Does Rosemont still have a vinyl records collection?
3. Complexity theory in higher education
4. How to make an interlibrary loan request
5. APA citations
6. Managing employee personality differences
7. What periodicals are electronic vs. hard copy and HT find them?
8. Books on Father Coughlin
9. Finding books in Library Catalog
10. Does library hold specific titles
11. HT access journals
12. Do we hold textbooks
13. Books on English grammar
14. OT textbook
15. .APA format
16. *sb* in Oxford English Dictionary
17. Scholarships
18. Citing websites in APA
19. Information on Crystal Spring Farm
20. MLA
21. General info about library
22. Do we have "The Soloist" in book, not DVD
23. Research on cultural communication in higher education
24. US-China relations
25. Catholic tattoos - views of Catholic Church regarding body art
26. Cosmetics/beautification in ancient Egypt
27. Organizational culture and communication
28. Summary of Aristotle, Socrates, Plato
29. Single mothers portrayed in media
30. School mission
31. Use of library catalog
32. Finding articles on NAACP in New York Times Index
33. Overview of research process
34. HT get to databases
35. Where is a dictionary
36. Scholarly articles on Blackish and The Cosby Show
37. Research process, elements of scholarly articles
38. Hard copy book on Pentateuch
39. Atlas of amputations and limb deficiencies, wrong number

40. Printing and scanning
41. How can XML process language help streamline the publishing process for small publishing companies and indie authors?
42. How can workflows in publishing streamline the publishing process for small publishing companies?
43. Biographies in the elementary classroom
44. Effects of cyberbullying on children
45. Poetry of Elizabeth Bishop
46. How to cite direct quote from website?
47. Quoting the Bible
48. What was the Catholic reaction to WWI and WWII?
49. Do we have a copy of the play The Zoo?
50. Online assessment tools and classroom design i.e. blended learning, online and hybrid classes
51. International publishing industry
52. Craft of writing for children
53. Publishing industry and literary agents
54. HT to use databases, filtering for a manageable results list
55. Catholic church views on body art and tattoos
56. Tattooing and branding in human trafficking
57. Was Ann from TCLC in her office today?
58. Scholarship info
59. Word 2016 -> WordPad -> Word 2010
60. Tattooing in ancient Egypt
61. Portrayal of villains
62. Training on SciFinder
63. The effects of treatment on adolescents with bipolar disorder
64. Books on statistics
65. How to cite a personal survey and photographs in Chicago Style for an annotated bibliography.
66. Do you have Books in Print and Literary Marketplace?
67. Jesus for ages 7 - 15
68. Freud and religion
69. Meeting to discuss instructional reference class tomorrow
70. Pyramids in ancient Egypt
71. Portrayal of tragic heroes or fathers on TV - unsure about topic
72. The impact of parental involvement in children's education in Nigeria.
73. Do we have particular book/ILL
74. Do we have a particular title - the class textbook
75. Family counseling
76. What does ISSN/ISBN mean?
77. Research process
78. How to summarize information for a paper.
79. APA style format of paper

80. How to make an interlibrary loan request
81. How to renew library books
82. How to find a book in the catalog?
83. Schedule research instruction for class
84. APA citation formatting
85. APA citations within paper
86. Databases for science research
87. Chicago and MLA citations
88. The effects of bullying on children.
89. How to cite sources from LexisNexis Academic
90. Pyramids
91. Citing sources
92. MLA citation formatting
93. How does race, gender and sexuality impact the African American literature experience?
94. Business plans
95. books on group therapy
96. Formatting a paper in Chicago style
97. Where to find a PDF of the MLA handbook
98. Hollow earth conspiracy theories
99. Where can I find information about Har Gobind Khorana
100. Lusk book on reserve
101. Does the library own the movie "The Circle?"
102. How can you find out if a book is signed by the author in the catalog?
103. How can you find an book autographed by the author in the catalog?
104. How do you access SciFinder?
105. Where can I find a PDF version of the MLA handbook in the library?
106. Conditions in Austro-Hungarian Empire leading up to WWI
107. How to use a database to find empirical articles
108. Do we have the Norton's Anthology of British Literature
109. Where is the streetcar named desire by Tennessee Williams
110. Public speaking tips
111. Data security
112. Gender and education
113. John Calvin free will
114. French impressionist painter Cezanne, Paul
115. Help finding an English translation of an article in Chinese (if possible)
116. Persuasive essays on race and racism
117. Byzantine empire - Magarelli
118. Protestant Reformation - Magarelli
119. Where on website can students search OPAC
120. Where on website do I search catalog?
121. Does this library use DDS?

122. Books on a particular Muslim female general
123. Worldcat/ILL
124. How can you find sources that cite works by Marie Curie and Dorothy Hodgkins in the 2000?
125. If a book appears in World cat but has zero holdings, what does that mean?
126. in text APA citations
127. Vietnam war
128. How to get to/use catalog
129. How to use the library website to do research
130. Heat up Cup-O-Noodles
131. How to locate citation index for "Resonance-Journal" and other resources
132. Animal sacrifices in art
133. African American press in World War II
134. Tracing science citations
135. Cats in ancient Egyptian art
136. Cats in ancient Egypt
137. Look into a book that's been checked out since 4/5/17
138. Cats Egypt for Beast class
139. Microeconomics
140. Foxes in Japanese and Asian art
141. Finding science journal online and ILL
142. Langston Hughes' "The Negro Speaks of Rivers"
143. Cats in Egypt - citing sources
144. Science Direct access.
145. Nature v nurture in serial killers
146. Who the systems librarian is at Rosemont
147. Women's education
148. Women's education
149. How to access databases off campus
150. Vlad the Impaler
151. Anorexia and bulimia
152. Diversity in the workplace
153. travel forms for independent travel to or from a college event
154. Where to find her library card number for ILL requests.
155. What time does the library close today?
156. Personal experiences of expats working for international companies
157. Sex roles in higher ed
158. History of North Korea
159. Alternative fuel
160. Two resources - are they articles or books?
161. Donald Trump
162. Early accounts of Jesus's birth

163. Donald Trump's unethical behavior
164. Donald Trump and Ethics
165. How are Islamic women portrayed in the media in regards to education and marriage?
166. Food and social class
167. Media vs biblical views on beauty
168. Rosemont College Fact Book
169. Russia and WWI origins
170. What time do we close today?
171. Articles on how tech effects our social interactions
172. Toni Morrison
173. Toni Morrison
174. Beauty and Proverbs 31
175. Sources for commentary on Proverbs 31
176. Technology teenagers
177. Need books appropriate for pk-2 and 3-5 for an education class assignment
178. Oceans and hurricanes
179. Seasons in poetry
180. Weather and climate
181. Maya Angelou and Marcus Garvey
182. Psychosocial aspects of working with Alzheimer's patients
183. Access to an article from Contemporary Theater Review from Taylor and Francis
184. Turkey
185. The cacao market
186. Austria-Hungary
187. Quick orientation to library
188. How to access library electronic resources from off campus
189. Negotiation
190. Effective leadership in business
191. Ineffective leadership
192. APA citation
193. Does the library have an iPhone charger

Reference Department Classes June 2016-May 2017

The Reference Librarians offer one-time information literacy classes to faculty and facilitators from the Undergraduate College and the Schools of Graduate and Professional Studies. A total of 37 sessions were presented (a 54% decrease from 69 last year), reaching 464 people (a 50% decrease from 921 last year). The numbers can be explained in two ways. First, we did not offer the INT-0150 course in the spring which led to a decrease of instruction sessions. Secondly, with the change to the CARES Day, the library did not provide sessions to incoming students and their parents as has been done in the past. Additionally, several faculty who regularly employ reference librarians to provide library instructions did not choose to bring their classes to the library for various reasons beyond the Library's control. The librarians teaching courses this year were Joseph Tresnan, Elena Sisti & Amanda Davis.

Date & Time of Class	Course No. and Title	Instruction Topic	Number of Attendees	Instructor	Did the Instructor Attend?
9/7/2017 8:30:00	FYS-0100 First Year Connections Seminar	Library orientation	8	Bizzarro	Yes
9/11/2017 9:40:00	FYS 0100 09 A 1ST YR CONN SEM	Library orientation	13	Cutts	Yes
9/12/2017 18:30:00	GPP 7203 CHLD BK DSN	Children's book collection	5	Kopeloff	Yes
9/7/2017 15:00:00	English students	Tour of Rare Book room	12	T. Jackson/K. Baker	Yes
9/13/2017 8:30:00	FYS 0100 01 A 1ST YR CONN SEM	Library orientation	18	Lusk	Yes
9/15/2017 9:40:00	FYS 0100 02 A 1ST YR CONN SEM	Library orientation	23	Ullrich	Yes
9/22/2017 10:50:00	PSY 0260 PSY INQ/WRTG	Finding empirical research	22	Alessandri	No
9/25/2017 13:00:00	HIS 0274 SKL BLDG FN/PRF	Print indexes	4	Leiby	Yes
9/12/2017 11:50:00	FYCS 06A	Library orientation	23	Madden	Yes
9/14/2017 10:10:00	FYCS 05A	Library orientation	23	Baker	Yes
9/14/2017 13:30:00	FYCS 07A	Library Orientation	23	Olvier	Yes
9/15/2017 13:00:00	FYCS 03A	Library Orientation	23	Marshall	Yes
10/17/201 7 9:00:00	WRT 109	How to write a MLA paper	7	Maass	Yes
11/1/2017 9:30:00	ELP 0100	Research and citation	16	Ringgold	Yes
11/6/2017 9:40:00	FYS 0100 09 SEMINAR	Searching databases	11	Cutts	Yes
11/8/2017	FYS 0100 01	Research databases	15	Lusk	Yes

Date & Time of Class	Course No. and Title	Instruction Topic	Number of Attendees	Instructor	Did the Instructor Attend?
11/9/17 8:30:00	FYS 0100 04	Research databases	5	Bizzarro	Yes
11/14/17 13:30:00	BUS-0360 01A	Library databases	9	Hagedorn	Yes
11/14/17 15:10:00	BUS-0395 01A	Library databases	14	Hagedorn	Yes
11/15/201 7 9:40:00	FYS-0100 02A	Library databases	17	Ullrich	No
11/9/2017 10:10:00	FYCS 0100 05A	OmniFile, CRAAP test	20	Baker	Yes
11/9/2017 13:30:00	FYCS 0100 07A	OmniFile, resource evaluation	20	Oliver	Yes
11/14/201 7 23:50:00	FYCS 0100 06A	OmniFile, , resource evaluation	20	Madden	Yes
11/20/201 7 13:00:00	FYCS 0100 03A	OmniFile, resource evaluation	18	MARSHALL	Yes
11/2/2017 10:10:00	WRT110 07	The professor would like to cover the following subject(s): Developing a research topic/question, Scholarly vs. Non-Scholarly Sources, Evaluating Sources, Evaluating Sources, Citations	10	Roseann Corey	Yes
12/1/2017 9:40:00	BUS 180	Research	15	Lubin	Yes
1/18/2018 9:00:00	Bio Senior Seminar	Content Repository	9	Katerina Skokotas	Yes
1/25/2018 8:30:00	MAT-0455 SEMINAR	Database research for journal articles	5	Perkinson	Yes
1/25/2018 8:30:00	Edu	Interactive whiteboard in the classroom	12	Falconi	No
1/29/2018 8:30:00	Psy 0405 Women and Psychology	Using databases	12	Woods	Yes
4/4/2018 12:00:00	Lunch and Learn	Office 365	2	Davis	Yes
4/6/2018	WRT0100	Argumentative essay	8	Keely Cutts	Yes

Date & Time of Class	Course No. and Title	Instruction Topic	Number of Attendees	Instructor	Did the Instructor Attend?
4/11/2018 12:00:00	Lunch and Learn	Interactive Board	6	Amanda Davis	Yes
4/20/2018 9:40:00	ELP 0100	Library resources for annotated bib	7	Kendyl Oliver	Yes
4/25/2018 12:00:00	Lunch and Learn	Moodle Basics	4	Davis	Yes
5/8/2018 18:30:00	COLLEGE WRITING II:	Library introduction, Finding and selecting databases, Scholarly vs. non-scholarly sources	3	Halligan	Yes
5/23/2018 12:00:00	Planning template for FYC	Moodle template	2	Baker	Yes
Total Classes	37				
Total Attendees	464				

RESEARCH GUIDE USAGE

Several years ago, the library purchased a subscription to LibGuides which we renamed Research Guides. These guides include resources pertaining to a particular subject area and direct students to pertinent resources for researching a specific topic. Thirty-eight guides have been built and more are added as needed. This past year the library added fifteen new guides for courses and made some private as they were specific to assignments related to courses being taught this year. The chart below shows the number of views for each research guide that had the most views from June 2017-May 2018. The total views increased from 2521 to 3686, a 46% increase over last year.

Guide Name	Views 2017-2018	Views 2016-2017
Rosemont College Archives	544	633
Library Orientation for Faculty	444	361
Psychology	376	358
Where Do I Start?	220	201
Library Resources...How Do I?	192	166
Bus-0395 Advertising (New)	174	
Citation Managers	158	75

Guide Name (cont.)	Views 2017-2018	Views 2016-2017
Social Justice--FYS 001 2017(New/Private)	142	
Ethical Leadership and Social Responsibility	130	59
BUS-0360 International Finance (New)	129	
Careers and Majors	111	172
Business	107	0
Faculty Fellowships and Funding	103	41
Online Teaching Resource (New)	80	
Art History	73	40
Mathematics (New)	65	
Religious Studies	55	81
Education	50	22
American Sign Language (New)	50	
Publishing (New)	46	
Criminal Justice	46	0
Sociology	37	33
Communication	35	34
In the Spotlight	34	33
Science	30	23
Business Research (New)	28	
History	26	72
Biomedical Ethics (New)	26	
Resources from the U.S. Government, Non-Government, and Intergovernmental Organizations	24	22

Guide Name (cont.)	Views 2017-2018	Views 2016-2017
Political Science	23	24
Women and Gender Studies	22	20
Nutrition (New)	20	
Environmental Studies and Sustainability	19	24
Irish Literature (Private)	15	6
Immigration, DACA, and Refugees (New)	14	
Genetics (New)	14	
Rosemont College Mission Theme	13	2
BUS-320 Legal Environment in Business (New)	10	
Research Scheduler (New/Private)	1	
Migraines (New)	0	
Oral History (New)	0	
English Literature (Private)	0	9
Library Orientation for Online Students (Private)	0	6
Metacognition (Private)	0	4
Total	3868	2521

REFERENCE REPORT – Joe Tresnan, MLS

In the year 2017-2018, I continued to provide expert reference service to the Rosemont College community. I assisted students from all three schools, as well as faculty, staff, administrators, and other members of the community, helping them to develop research topics, to use the Library's resources to answer questions from across the academic spectrum, and to properly cite the information that they discovered. This service was provided in person, as well as via email and telephone for our users' convenience.

I provided information literacy instruction to students, continuing and building relationships with several faculty members who have made library instruction a regular part of their syllabi. I also established new relationships with faculty members with whom I worked for the first time, and expect that they will continue to include information literacy as they plan their courses.

I continued to integrate LibGuides research guides into my information literacy sessions this year. These guides allow me to share more information sources with students in a more dynamic and interactive way than I could ever do with handouts. These guides are then available 24/7 as a resource to direct the students to the best sources for their research. Guides I manage were viewed 1261 times in 2017-2018, including the guides for business (1 general guide & 2 course specific guides viewed a total of 413 times) psychology (viewed 376 times), and FYCS (viewed 142 times). The total number represents a 141.5% increase over the 522 views my guides had last year.

I served as personal librarian to 65 incoming students, making myself available as a single point of contact to help them navigate the Library and its valuable resources. I coordinated two face-to-face meetings with the personal librarian for each section of First Year Seminar. I also contacted the students via email over the course of the year to keep them informed of such information as Library hours, events, and services. I came to know several of these students by name by providing them research assistance or through classes. With the reference librarians, I reached out to the sophomore class to extend our personal librarian service to them.

REFERENCE REPORT – Elena Sisti, MLS

In August 2017, I transitioned from my part-time Reference Librarian position to my current full-time position of Reference and Archives Librarian. Since I held my current position at the beginning of the first semester of a new academic year, I was able to present instruction sessions to 4 of the 8(?) FYCS classes, twice each. The students enrolled in these classes were my First-Year Personal Librarian students, with whom I communicated occasionally via email. In addition, I taught several other one-shot instruction sessions on information literacy and library resources. Some of the classes I saw include: WRT 110, ELP 100, and HIS 111.

The Instructional Technology and Reference Librarian position was vacant early in the first semester. I was involved in the candidate interviews from my 2nd week on the job, until a few weeks later when we welcomed Amanda Davis onto our team.

To support Rosemont's campaign to retain sophomores, I attended the sophomore reunion lunches, held in November. I "adopted" those sophomores who were Allison Sharkey's personal librarian students as first-years. I was excited to meet these sophomores, but it seemed that even the promise of free pizza could not move them to attend these luncheons. In the hopes of luring them to the library, with the help of Kathleen Deeming, I planned 2 "Soph Hops," featuring cookies, snacks, mocktails, hot beverages, and a crazy sock contest featuring a surprise guest judge (Amanda Davis's 8 year-old daughter) for late afternoon on a Tuesday and a Thursday in January. I created a publicity image to hang as signs and for use on our social media. Amanda Davis helped to publicize it on our social media outlets. I invited my adopted sophomores via email and asked my reference librarian colleagues to do the same. Despite our best efforts, we had no attendees. More cookies for us! Perhaps we will revisit this idea with some changes next January.

I also spent some time at the beginning of the semester updating and editing our Student Information Sheet, which details the library's services and policies for students. The former version was printed and given to students at CARES Days, and at FYCS sessions. This updated version could live digitally. It could be posted into the FYCS courses in Moodle, distributed via email, and linked from the library webpages.

Late in 1st semester, I began making plans with the Director of Postsecondary Transition at Hill Top Preparatory School for a group of their juniors and seniors to visit early in 2nd semester so they could experience a college library. I planned a library tour and a fun culminating activity for them. I made Rosemont's admissions department aware of their visit. Once again, my reference librarian colleagues were willing participants in my plans. Unfortunately, due to weather closures, illness, and other

scheduling conflicts, the high school students were not able to make the trip. Their visit has been postponed until next academic year. At least all of the hard work is finished, though! I am excited by this opportunity to extend my role outside of the library, and even outside of campus.

Over the past several months, I created five Research Guides to support classes and research in American Sign Language, nutrition, business research, biomedical ethics and oral history.

I attended several professional development opportunities both in person and online. To name a few: Tristate College Library Consortium's Institutional Repository Panel Discussion, Association of College and Research Library Delaware Valley Chapter's Fact, False, or Just Flawed: Critically Examining News in the Age of Truthiness, TCLC's Fake News Panel Discussion, and TCLC's Connections Through Collaboration Spring Program. Inspired by these programs, I have been helping my reference librarian colleagues develop a course to help students learn to critically examine the resources they use in their research as well as the news they consume multiple times daily on social media and via other formats. This relates directly to Rosemont's mission theme for this year. We hope the course will enable students to have open minds, yet remain critical, and to make reasoned moral decisions.

I have continued to help the Library Director with inventory and acquisition projects, as I did when I was part time. My efforts aid in keeping our catalog accurate and our collection current and in good condition.

REFERENCE REPORT - Amanda Davis, MLS

In the 2017-2018 year, I provided expert reference service to the Rosemont college community. I assisted students from all three schools, as well as faculty, staff, administrators and other members of the community, helping them to develop research topics, to use the Library's resources to answer questions from across the academic spectrum, and to properly cite the information that they discovered. This service was provided in person, as well as via email and telephone for our users' convenience.

I provided information literacy instruction to students, building relationships with several faculty members who included library instruction as a part of their syllabi. I established new relationships with faculty members with whom I have worked with for the first time, and expect that they will continue to include information literacy as part of their courses.

I integrated LibGuides Research Guides into my information literacy sessions this year. These guides allow me to share more information sources with students in a more dynamic and interactive way than handouts. These guides are available 24/7 as a resource to direct the students to the best sources for their research. Guides that I manage were viewed 231 times in 2017-2018.

Since I started later in the year, I did not serve as a personal librarian to any incoming students but look forward to this opportunity in the coming year. I served an average of 18 hours a week at the reference desk.

INSTRUCTIONAL TECHNOLOGY REPORT - Amanda Davis, MLS

Instructional Technology had a busy year during 2017-2018. The Instructional Technology Librarian maintained and edited the library's website including updating the Hours page, database changes and the news boxes on the homepage for the library.

The Instructional Technology Librarian created five new Research Guides on various topics such as, Immigration, Online Teaching, Genetics and course specific guides. The assets in LibGuides were also updated, consolidated and checked to make sure that all links were working and any database changes were reflected in all the guides. We started with close to 6,000 asset entries and through updates, consolidation and clean up are now down to 3,606 unique assets.

Through the use of social media, the Instructional Technology Librarian has engaged with and advertises to the Rosemont community. Over the last year, Kistler Library's followers have increased on Twitter from 123 to 133 followers this year, on Instagram from 107 to 114 followers, and on Facebook

from 122 to 162 followers. Kistler Library and the Archives participated in #AskAnArchivistDay in the fall for 30 minutes and had 10 tweets and replies and 2 new followers at the end of the event. We plan to partner with Archives again this fall and participate again hopefully for an hour of the day. The FYS classes took over the Kistler Library's Instagram feed for the library orientation during their first visit to the library.

With the help of Rosemont's IT department, we helped students, faculty and staff with a multitude of technology issues including troubleshooting the library's computers and printing system. The Library with help from IT purchased 16 new student computers and 8 new staff computers to replace desktop computers. The Instructional Technology Librarian with help from IT installed the computers over Christmas break so that they would be up and ready for when students returned. The Instructional Technology Librarian created a schedule of computer maintenance for implementation in the spring with hopes that regular monthly computer maintenance would cut down on computers with serious issues that would require them to be out of use for an extended period of time.

In the spring, the Instructional Technology Librarian met with Steve Brusstar to discuss the creation of a FYS template that would include the Information Literacy Tutorials in it to make sure that all students had access to these important tutorials. As a result of this meeting, the Instructional Technology Librarian reached out to Katie Baker to ask for her input on this process. After a meeting in May, with Katie Baker and Tim Jackson, a template was decided on for the FYS courses and the Tutorials were also asked to be added to all Undergraduate English and Writing courses starting in the fall. We hope that this collaboration will help all students be successful in their research and facilitate better discussions between the reference librarians and the classes.

Also in the spring, the Library brought back Lunch and Learn during April and the Instructional Technology Librarian presented on three topics: Office 365, Interactive Board, and Moodle. Four training sessions were originally scheduled but one was canceled due to Founders week activities. These trainings were mildly successful and we heard positive response from all who attended. With the outcome of these three sessions, the Instructional Technology department discussed with the professional librarians the creation of a survey to gauge interest in other topics for further training offerings in the 2018-2019 year. A survey was created and we are awaiting results from respondents.

TUTORIAL USAGE - Amanda Davis, MLS

Of the 11 information literacy tutorials available for use in Moodle, none were incorporated into any courses during the 2017-2018 Academic Year. We were not aware that these tutorials had not been loaded into the FYS courses until close to the end of the fall semester. As such, Amanda Davis has met with Steve Brusstar to create a template for the FYS courses which includes the Information Literacy tutorials so that they will be available to the students from the beginning. After meeting with Katie Baker and Tim Jackson to discuss which tutorials should be included and the template for the FYS courses, Katie and Tim both decided that they would like the tutorials to be included in all Undergraduate College English and Writing courses as they feel this would be helpful to all students who are doing any type of research. The tutorials have been updated to include current information with the exception of the Evaluating Resources tutorial which will need some major changes before the fall. We are hopeful that this collaboration will increase the quality of research that students are completing in these classes and have plans to reach out to other departments to offer the same option.

In addition to the Information Literacy tutorials in Moodle, the Library also moved its screen-capture videos to YouTube, which has enabled the collection of usage data for those tutorials. This past year, the nine video tutorials were watched a total of 78 times, a decrease of 11%. This decrease is mainly due to the videos not being available to incoming first year students in their FYS course.

Video	Watch Time (min)	Views
Introduction to Subject Headings	9	21
Finding Subject Headings	7	17
Library Catalog Episode 1: The Basic Search	2	16
Finding Electronic Databases at Kistler Library	45	9
Access Resources Off Campus	2	7
How to use the Electronic Journal Locator	4	4
Library Catalog Episode II: The Power Search	2	3
Library Catalog Episode III: The Catalog Record	1	3
Interlibrary Loan	1	2

STUDENT REPOSITORY STATISTICS - Amanda Davis, MLS

From June 2017 to May 2018, 74 artifacts were added to the Senior Capstone Student Repository, including projects from the majors of Biology, Chemistry, English, Math, and Psychology, bringing the repository total to 268 unique objects and 667 individual items (i.e. individual pages of larger items). The repository was access 37 times from June 2017 to December 2017. In late November, the Library was alerted that the repository had reached its storage limit with ContentDM of 30GB. The decision was made to migrate the repository to JSTOR Forum in April and the majority of the views from April to May were in preparation for this move.

Total Page Views by Month:	
June 2017	4
July 2017	3
August 2017	8
October 2017	22
April 2018	176
May 2018	139
Total number of views:	352

SERIALS REPORT – Joe Tresnan, MLS

At the start of the fiscal year, the Serials Department evaluated the Library's periodicals subscriptions to determine which titles could be canceled. Through the input of the professional librarians and the Executive Director of Library Services, 4 subscriptions with costs totaling \$1943.40 were selected for cancellation due to low usage and/or availability in one of the Library's online databases. These cancellations enable us to continue to provide the Rosemont community with access to valuable resources in both print and electronic formats.

Throughout the year the Serials Department worked on managing and maintaining the existing periodicals collection. Issues of print periodicals were checked in as received so that the current issues are listed in the Library Catalog. Missing issues are promptly claimed so that all content we have paid for is available to our students. Many issues of print periodicals were discarded either because the content was duplicated in our JSTOR collections, covered a very short time frame, or was no longer relevant to the research needs of Rosemont students. The remaining print and microfilm periodical back-issue collections are being consolidated to make better use of our space in the future.

More than two-thirds of our periodical subscriptions are now online. These also require significant management and maintenance. New titles were added to our Electronic Journal Locator and links to our online subscriptions were verified for accuracy. Updated URL information was also sent to EZProxy as needed to ensure our students have uninterrupted access to our subscriptions.

The Serials Department continues to improve the accuracy of the local holdings information listed in the Library Catalog and WorldCat. Accurately recording this information improves our service to Rosemont's students and faculty and facilitates the work of the Library's Interlibrary Loan department.

LIBRARY COLLECTION

The library staff has been working toward downsizing the library collection through deaccessioning older underutilized materials as noted on the Inventory, Weeding and Barcoding chart (page 32).

LIBRARY COLLECTIONS FY 2017- 2018				
CATEGORY	2016/2017 TOTAL	ADDED	WITHDRAW	2017/2018 TOTAL
BOOKS/VOLUMES	116,868	935	4003	113,800
BOUND PERIODICAL/VOLUMES	26,294	0	65	26,229
TOTAL VOLUMES	143,162	935		140,029
TOTAL BOOK TITLES	113,529	862	3571	110,820
CURRENT PER. SUBSCR. TITLES	20	0	0	20
CURRENT ELECTRO. PER. TITLES	17,350	0	0	17,350
ELECTRONIC BOOK TITLES	11,582	18	17	11,583
MICROFORM UNITS	22,503	0	0	22,503
AUDIO UNITS	793	0	1	792
VIDEO UNITS	1,588	21	0	1609
VIDEO TITLES	1,446	18	0	1464
ARCHIVES - LINEAR FEET	445	0	0	445
UNITS OF SLIDES (Graphic Material)	46,168	0	0	46,168
UNITS OF SLIDES (Digital)	18,346	485	0	18,831
UNITS OF DIGITAL IMAGES (Student Rep.)	364	356	0	720
CD-ROM UNITS	58	0	0	58
CD-ROM TITLES	56	0	0	56

GIFT BOOKS

As can be seen from the chart below, not all gift books and items are added to the collection. The number of items added this year is relatively low. I am still going through Dr. Potok's gift as well as several gifts that came in during the year. I am seriously behind in cataloging gifts and hope to do better in the upcoming year.

Gift Books & Miscellaneous

Items	2017-18	2017-18	2016-17	2016-17
Hardbacks	4576	428 added	6491	444 added
Paperbacks	2617	233 added	7480	205 added
CDs/Audio tapes	0	0 added	35	3 added
DVDs/VHS	190	13 added	28	2 added
Indexes	0	0 added	34	0 added
Prints/Photos	67	67 added	20	7 added
Journals	261	0 added	262	0 added
Maps/travel guides	18	0 added	78	0 added
Microfilm	0	0 added	3725 reels	1470 reels added
Sheet music/librettos	12	0 added	51	0 added
Works of Art	20	20 added	3	3 added
Rosemont Yearbooks	0	0 added	7	7 added
Miscellaneous	306	2 added	135	3 Microfilm cabinets
TOTAL	8067	763 added	18,349	2,144 added

BOOK SALES

The past few years, the library has brought in some extra funding by selling books to various book dealers both online and in person. Our sales for 2016-17 were \$1,363.98. 2017-2018 book sales were almost even with last year except for the \$10,000 we earned from selling pamphlets from the 1770s.

Book Sales – 2017-2018

	Durus Tech.	Haaswirth Bks.	Lib Sale	MacManus Co.	Textbookrush	TOTAL
17-Jun						
17-Jul					\$430.37	
17-Aug				\$5,000.00		
17-Sep	\$43.32		\$21.00	\$5,000.00	\$43.17	
17-Oct		\$400.00	\$72.00		\$151.51	
17-Nov			\$14.00			
17-Dec	\$14.07		\$10.00			
18-Jan	\$20.89		\$2.00			
18-Feb						
18-Mar			\$1.50			
18-Apr			\$3.00			
18-May			\$4.00			
TOTAL	\$78.28	\$400.00	\$127.50	\$10,000.00	\$625.05	\$11,230.83

Inventory, Barcoding, and Weeding Report – 2017-2018

This year I had the additional help of Professor Erik Ranstrom who assisted with the weeding of the BS section of the library. This is his area of expertise and it is always most helpful to have someone who is an expert in an area assist with the de-accessioning of the area. Elena Sisti was a French teacher before becoming a librarian and I will use her expertise when we get to weeding the PQs especially those in French.

Classification Area	Inventory	Barcoding	De-accessioning/Weeding
A		Completed	
B		Completed	BS completed
C		Completed	
D	Completed	Completed	Completed
E	Completed	Completed	Completed
F	Completed	Completed	Completed
G	Completed	Completed	Completed
H	Completed	Completed	Completed
J	Completed	Completed	Completed
K	Completed	Completed	Completed
L	Completed	Completed	Completed
M	Completed	Completed	Completed
N		Completed	
P – PN		Completed	
PQ			
PR			
PS		Completed	
PT		Completed	
Q			
R		Completed	
S		Completed	
T		Completed	
U		Completed	
V		Completed	
Z		Completed	
Non-Fiction	Completed	Completed	Completed
Biography	Completed	Completed	Completed
Easy	Completed	Completed	Completed
Fiction	Completed	Completed	Completed
Rare	Completed	In progress	In progress
Special	Completed	Completed	Completed

ARCHIVES UPDATE 2017 – 2018 - Elena Sisti, MLIS

This was another year of growth and change for the Rosemont College Archives. We started the academic year by welcoming a new Reference and Archives Librarian, Elena Sisti, who transitioned from the part-time Reference Librarian position she'd held here since March 2017. Elena has spent the time in her new position learning about the practice of archives; the Rosemont College archive itself; our archival tools, JSTOR Forum (formerly Shared Shelf) and Archives Space; the history and culture of Rosemont College; and a bit about the SHCJ and their archive, all with the patient help of Archives Assistant, Emily Siegel.

In September, Elena and Emily attended the 3rd and final meeting of the Council of Independent Colleges' Consortium on Digital Resources for Teaching and Learning, a 3-day conference held in Washington, DC. Here, Emily shared the results and outcomes of our Immaculate Conception Chapel project during a poster session. Both were gratified by the interest and attention our poster received. They were inspired by their partner institutions' use of JSTOR Forum to organize and showcase their archival or special collections. They brought some of these ideas back to Rosemont, presenting them at the December faculty meeting.

Another outcome of the CIC meeting was that Elena was asked to be a part of a planning committee that includes several other information professionals from formerly women's colleges. The committee hopes to organize a joint digital exhibition of items in their collections related to their institutions' involvement and reaction to WWI. We hope that this will increase awareness of and interest in all of our collections.

In October, Emily spent nearly 3 weeks in Nigeria to help the SHCJ Sisters there set up their archive and to teach them how to maintain it. While this was for her role as Archives Assistant for the SHCJ, her absence was felt here at Rosemont. For the first time, Elena (successfully?) navigated the daily tasks as well as some research requests in the archives on her own. This helped her feel more comfortable in that role, but she did miss Emily's advice and expertise. Upon her return, Emily found time to create an exhibit and to write an [accompanying blog post](#) on her experiences there.

In late 2017, with student worker Hope Smalley, Elena began the work of digitizing VHS recordings of Jest and Gesture performances and uploading and cataloging them to Forum. There are 12 performances uploaded so far. By the end of the academic year, Hope began scanning the programs that accompanied the performances. Questions arose about how to relate the pages of the programs to one another and how to connect the programs to the performances in Forum. Forum support is assisting with these questions. We hope/Hope to be ready to go again by the start of the new academic year. This project was inspired by the CIC meeting earlier in the year, and a request by Tim Jackson. It is exciting to see faculty interest in the archives.

The archives staff included an intern, senior Nicole Hambleton, during second semester. Nicole's main goal was the preparation of the reunion packet for President Hirsh. In the process, she learned much about the major events and culture that shaped Rosemont during the 1960's, about archival research, how to scan photos, and how to handle archival material. She would refer to members of the 50th reunion class (1968) as if they were delightful friends. It seemed Elena joked with her for weeks about being up to her elbows in *Ramblers*, but the results are wonderful PowerPoints on the reunion classes and a fine presentation for the President to deliver on Reunion Weekend, a great display in the archive's exhibit space on Rosemont's "Turbulent Years," and a positive and productive experience for both Nicole and the archives staff.

Early in second semester, Elena coordinated the assembly of the nomination package to enter Emily into the running for the Society of American Archivists Mark A. Greene Emerging Leader Award. This award "...celebrates and encourages early-career archivists who have completed archival work of broad merit, demonstrated significant promise of leadership, and/or performed commendable service to the archives profession. The award is given based on the total experience of the awardee, including knowledge, leadership, participation, and/or achievements in the profession." (SAA website, <https://www2.archivists.org/governance/handbook/section12-emerging-leader>, accessed May 22, 2018.) Although her library and archive colleagues believe she should have, Emily did not receive the award. We remain proud of her and her achievements and look forward to her continued success in the field.

Elena is developing a course which will allow students to develop and produce oral histories of members of the Rosemont College community as well as to become familiar with interviewing, writing, and technological skills related to oral histories. Students will also become knowledgeable about Rosemont's history and culture. Another important output of this course is that it will add to Rosemont's

recorded history and to its archive. As of this writing, no students have registered, but we hope that an intern or student worker will take the reins. Our priority is to collect the oral histories of extant past presidents of the college.

Emily and Elena each attended several professional development events, both live and online, over the course of the year, including: Metadata Anonymous, the Delaware Valley Archivists' Group tour of the Barnes's archive, Free Tools for Digital Preservation 1 & 2, webinars about the transition of Shared Shelf to JSTOR Forum, Conservation Center for Art and Historic Artifact's Digital Preservation Peer Assessment Workshop, and the Visual Resources Association Conference, to name a few. On the social media front, Elena participated in Ask an Archivist Day and a Metadata Mixer. With the help of the Instructional Technology and Reference Librarian, we featured a few archival items on our social media outlets.

In late April, Emily announced her resignation as Archives Assistant here at Rosemont College. Fortunately, she is just around the corner, now working full-time in a number of capacities, including Assistant Archivist, for the Sisters of the Society of the Holy Child Jesus. Elena is involved in screening candidates to fill this vacant position, and will continue to do so over the coming weeks, until a replacement is found.

At this writing, there is only 1 booklet on the Chapel of the Immaculate Conception remaining. Elena and Cathy, with some help from Emily via email, have been working on its revision. The major revision is that the photos of the stained glass windows are now full color, where they once were black and white.

Some statistics from our year:

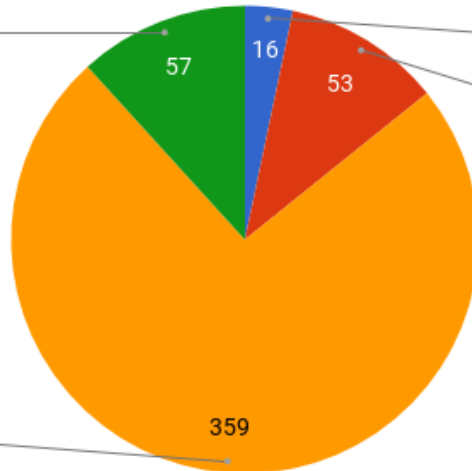
Digitization Tasks

Total: 485 scans

The Turbulent Years
11.8%

Videos
3.3%
Documents
10.9%

Photos
74.0%



Videos include Jest & Gesture Performances.

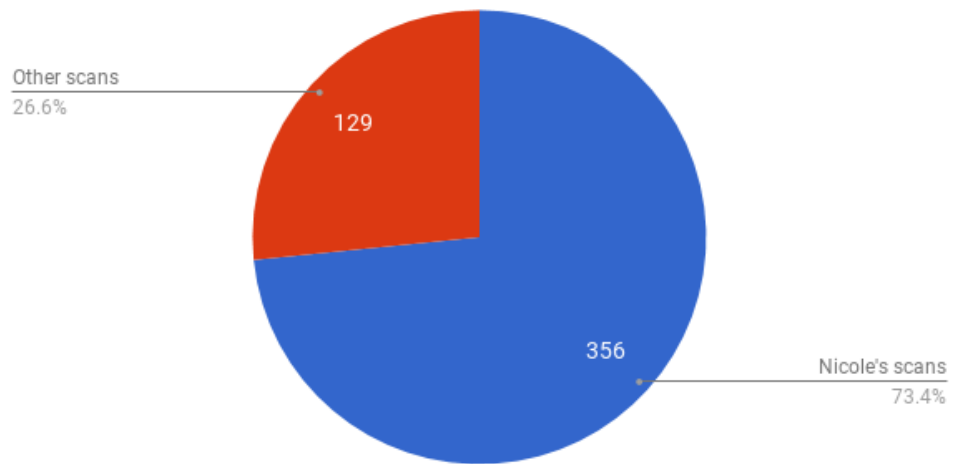
Documents include a letter from Robert Kennedy and Jest & Gesture programs.

Digitization pertaining to **The Turbulent Years** includes Campus Canons, *The Rambler* articles, and photos. These would be ideal for an online exhibit.

Photos include campus buildings, sports, alumni (both for the reunion, and for other purposes), and faculty.

Nicole's Digitization Tasks

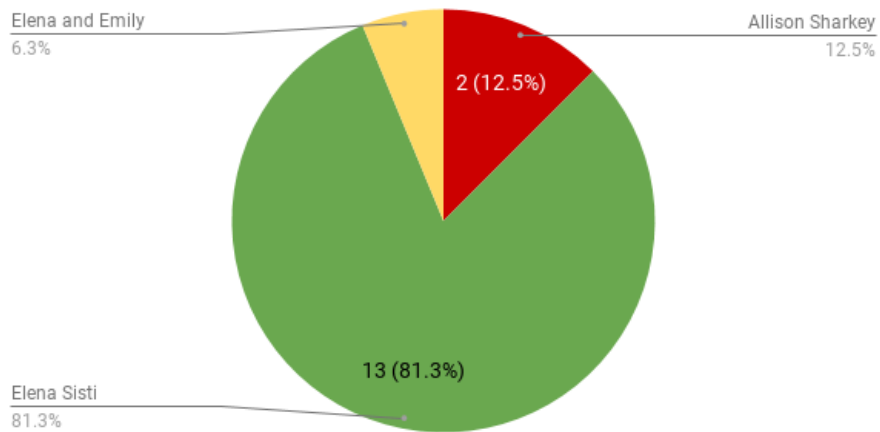
Total: 485 scans



Archives intern, **Nicole Hambledon**, completed nearly $\frac{3}{4}$ of this year's digitization tasks, in the 2nd semester alone.

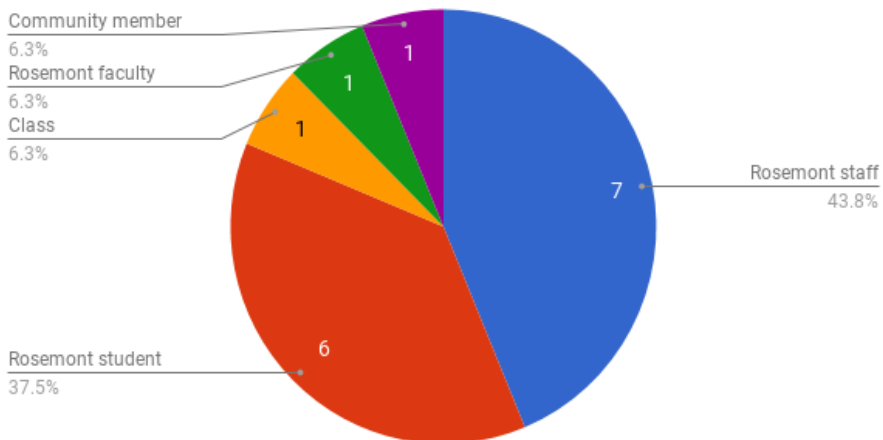
Who Assisted Researcher?

Total: 16



Researcher Affiliation

Total: 16



Research questions included:

- Directory of Board of Trustees members from 1979-1991
- When did experiential learning credit become a graduation?
- Pierce Connelly - the artist
- Buildings throughout Rosemont's history
- Thorn
- Sinnotts
- Main Building
- Photos of deceased professors
- Selecting photos to enlarge to hang around construction site
- Ethos magazine
- Researcher's mother is an alum
- "View on Tivoli" painting gift from Kennedys?
- "Thank You" hymn
- Famous visitors to Main
- Athletics through Rosemont's history

JSTOR Forum Monthly Statistics for 2017-2018

	2017-08	2017-09	2017-10	2017-11	2017-12	2018-01	2018-02	2018-03	2018-04	Total
Rosemont College Archives: Immaculate Conception Chapel*			14	10	10	14	27	4	16	95
Rosemont College Archives: Sister Story Oral Histories				6						6
Rosemont College Archives: Chapel of Immaculate Conception*	11	76	5	6		7	7		4	116
Rosemont College Jest and Gesture							2	30	3	35

*There are two categories showing the Immaculate Conception Chapel because there are two distinct collections, one institutional and one public so the access counts are tracked separately.