

**ROSEMONT COLLEGE**

**LIBRARY SERVICES**  
**ANNUAL REPORT for 2018-2019**



**Submitted by Catherine Fennell, MLS**  
**Executive Director of Library Services**

# **Library Services Annual Report 2018-2019**

## **Rosemont College Mission Statement**

Rosemont College is a community of lifelong learners dedicated to academic excellence and fostering joy in the pursuit of knowledge. Rosemont College seeks to develop in all members of the community open and critical minds, the ability to make reasoned moral decisions, and a sense of responsibility to serve others in our global society.

Rooted in Catholicism, Rosemont welcomes all faiths and is guided by the principles of Cornelia Connelly and the Society of the Holy Child Jesus to meet the needs of the time.

Rosemont College values:

- Trust in and reverence for the dignity of each person;
- Diversity with a commitment to building an intercultural community;
- Persistence and courage in promoting justice with compassion;
- Care for the Earth as our common home.

The Mission of Rosemont College flows from the educational philosophy of the sponsoring religious congregation which opened Rosemont in 1921, the Society of the Holy Child Jesus. This philosophy is imbued with the spirit and educational principles of the Founder of the Society, Cornelia Connelly. This Holy Child education is a clearly defined yet flexible ideal, rooted in Christian values and expressions, attuned to learning opportunities that enable students to respond to life with joy, zeal and compassion. The only College in a world-wide network of Holy Child educational Institutions, Rosemont is grounded in the Holy Child philosophy which encourages students to meet diversity and change with confidence in their own gifts and in God, who has made covenant with the human family.

## **Library Mission Statement**

As the original academic building on campus, the Gertrude Kistler Memorial Library has supported the mission of the college since 1926. The Gertrude Kistler Memorial Library provides ready access to resources to develop the strengths and abilities users require to respond to the needs and challenges of the times, while facilitating the implementation of the technology that enables them to experience the excellence and joy of knowledge.

The following Library Services goals are designed to support the College's mission:

1. Enhance instruction and learning through library services;
2. Enhance accessibility to information through technology;
3. Enhance resources through library services;
4. Evaluate existing library services and implement innovative solutions as indicated;
5. Assess and oversee the condition and improvement of the library building.

## **Library Vision Statement**

The Gertrude Kistler Memorial Library is the campus center for academic research, study, and collaboration, and provides exemplary library and information resources and services. By developing print and electronic collections that support academic research as well as meet the technological needs of the age, we are evolving into a high tech library that is increasingly integrated with the curriculum. The library educates students to become skilled, effective, responsible information users and engages faculty with the library resources and learning spaces to teach and work in partnership with students and colleagues. We capitalize on the innovative design and purpose of the information commons which provides a welcoming environment staffed by effective and caring professionals. We hope to continue enhancing a physical space for learning and group collaboration that is comfortable and technologically advanced as well as offering patron-centered support to students, faculty, and staff. We respond effectively to fast-paced changes in information science, the College, and the higher education environment. We consider the Gertrude Kistler Memorial Library the heart of the campus, a center for teaching and learning, the place to investigate, collaborate and discover while honoring our commitment to the College's mission.

## **LIBRARY SERVICES – ORGANIZATIONAL CHART**

**Executive Director of Library Services** – Catherine Fennell

Assistant Director of Library Services – Joseph Tresnan

Instructional Technology/Reference Librarian – Amanda Davis

Reference/Archives Librarian – Elena Sisti

Archives Assistant (Pt. time) – Lillian Mann

Head of Access Services – Kathleen Deeming

Evening/Saturday Supervisor – (Pt. Time) – Melody Totem

Evening/Sunday Supervisor – (Pt. Time) – Sarah Bolce

Graduate Assistant (for Extended Hours) – (Pt. Time) – Lauren Stead

Graduate Assistant – (Pt. Time) - Rachel

Assistant to Executive Director – Sara Sargent

College Exhibits – Mary Leahy, volunteer, Special Assistant to the president (reports to the president and has an office in the library)

## **Library Services Staff**

Changes to the library staff:

- Lillian Mann replaced Emily Siegel in September 2018.
- Lauren Stead, Graduate Assistant, graduated May 2019. New graduate assistant will begin in September.

# Library Services

## ACCOMPLISHMENTS

The accomplishments of the Library are highlighted in the following statistical reports. We continue to add to our electronic resources by purchasing more electronic journals and/or books. We continue to participate in the DDA (Demand Driven Access) program through JSTOR. With the advent of Netflix and streaming, we are downsizing our DVD collection. We eliminated all VHS tapes and will replace some with DVDS if available.

I continue to catalog all items and have deaccessioned 3000 items that have never been used or have not circulated within the last twenty years. Our special collections continue to grow; and are listed below. We added one new collection this year, John H. Schwarz, PhD. Collection. Dr. Schwarz was a professor of English Literature at various local universities and his books are incorporated into the library collection but have a donor plate with his name and a note in the catalog on the various books accessioned. This past academic year we were more selective of the collections that we accepted thus refusing several collections due to lack of space and pertinence to our collection. Two donors did contribute some current books in the area of American History and the Sciences.

Two years ago, Sr. Roseanne McDougall and I met to see how we could support each other's archives. We have a planning document that we discuss annually and one of the items was to catalog the book/journal holdings of the SHCJ Archives into the Gertrude Kistler Memorial Library Integrated Library System (SIRSI). It has taken most of the two years but the majority of items in the SHCJ Archives are now in the catalog. Having these items in the catalog which is accessible to all is a major accomplishment that will assist researchers who are interested in finding items pertaining to the Society.

We continue to evaluate periodical usage and study usage statistics for the electronic journals. As new programs are added, we are happy to consider adding any new journals and electronic offerings recommended by the faculty of those programs. With the receipt of funding to support the library's book collection, many faculty have made recommendations for their areas and those purchases have enhanced the library book collection. We look forward to working with the business department this coming year to update their area and publicize the new books to the business majors.

## SPECIAL COLLECTIONS

- **Dr. Charles Cherry 1<sup>st</sup> Editions Collection** – will be housed in Room 301. This is a collection of 1<sup>st</sup> edition 20<sup>th</sup> century American literature. Dr. Cherry taught at Villanova University.
- **Early Catholic Children's Literature (ECCL) Collection** – housed in Room 113. I continue to evaluate this collection which was started by Sr. Mary Dennis Lynch, SHCJ in 1981. These are children's books used in parish schools from the close of the 1800s into the 1950's. Some of them have signed publisher's bindings.
- **Francenia Emery African American Book Collection** - housed in Room 301. A collection of rare and not so rare books written by and about African Americans. I have added to this collection specifically the signed Martin Luther King book.
- **Institute for Ethical Leadership and Social Responsibility Collection** - housed in Room 304. This collection was built by Professor Alan Preti to support the Institute.

- **Iwilla Press Collection** – gift of Ms. Yvonne Chism-Peace, class of 1966 – housed in Room 301. Miscellaneous items published by this press.
- **Mr. & Mrs. Kistler Collection** – currently in my office and will be moved to the Front Reading Room. Mrs. Kistler was an active participant in building the library collection during her lifetime. Several of the books have their signed names in them as well as gift plates.
- **Paul Ingersoll Signed Publisher's Bindings** – housed in the display case in the Third Floor Reading Room – decorative bindings signed by the binding designer
- **Paul Ingersoll Publisher's Bindings** – housed in the display case in the Front Reading Room and in Wilson Library, Main Building – unsigned decorative bindings.
- **Rare Book Collection** – housed in Room 113. Rare and unusual books from the 1600's to present.
- **Rare Children's Book Collection** – housed in Room 113 – rare and unusual children's books from the 1800's to present.
- **Yvonne Chism-Peace Women's Poetry Collection** – housed in Room 301 – first edition women's poetry books from the 1970s through the 1990s. Had been part of the MS. Library when Ms. Chism-Peace was their poetry editor.

## ACCESS SERVICES

The circulation of materials has decreased from last year. The usage of reference materials and paper journals continues to decline but this is also an area where it is difficult to get accurate usage statistics as users tend to re-shelve the material once they have used it rather than leaving it for a library staff member to mark as a “used item” then re-shelve. As noted above, borrowing of DVDs has decreased probably due to the easily accessible streaming of videos via smart phones, iPads and computers. We have added over 600 electronic books to the library catalog but we are unable to know their usage statistics as they do not circulate through the library catalog as print books do. All VHS tapes were discarded this year. VHS tapes that had the most usage will be replaced with DVDs if available. Our access services numbers continue to show that library users are pursuing all formats of information and that will probably continue into the future.

The numbers for Information Literacy classes and number of attendees has increased while the number of reference questions has decreased greatly. The decrease is mostly due to fact that the students are more comfortable with the printing situation and no longer need assistance. To get a better picture of the reference activities please look at pages 13-28 of this report.

The gate count has decreased but it could be stable as we were unable to retrieve accurate numbers during June, July, and August as we needed to use the original front door of the library due to the construction. This door did not have a counter until one was installed in September. Numbers were down due to snow days, Spring Break as well as Easter Break. It never felt like the numbers were less as at all times of day and night, one would see that there were students working in all areas. We continue to look at the various spaces within the library for student usage as collaborative and/or individual study areas. We added whiteboards to the Learning Commons on the ground floor as well as another study nook with table and chairs.

## LIBRARY ACCESS SERVICES ANNUAL REPORT AND COMPARISON

<b>CIRCULATION</b>	<b>2018-2019</b>	<b>2017-2018</b>	<b>2016-2017</b>	<b>2015-2016</b>
<b>AV TOTAL</b>	173	225	631	721
<b>CD</b>	7	17	23	22
<b>DVD</b>	165	207	608	696
<b>VHS</b>	1	1	0	3
<b>REFERENCE MATERIALS</b>	62	44	16	50
<b>BOOKS</b>				
<b>KISTLER</b>	2515	3875	2121	2809
<b>RARE &amp; SPECIAL</b>	187	164	60	93
<b>ROSEMONT &amp; ALUMNI</b>	31	123	49	7
<b>PERIODICAL</b>	3	0	0	26
<b>CHILDREN</b>	564	298	668	3059
<b>RESERVE MATERIALS</b>	64	129	216	362
<b>TOTAL CIRCULATION</b>	<b>3549</b>	<b>4,633</b>	<b>3,751</b>	<b>7,127</b>
<b>REFERENCE ACTIVITY</b>				
<b>QUESTIONS</b>	1267	1605	705	1536
<b>INFO. LIT. INSTRUCTION</b>				
<b>SESSIONS</b>	47	37	69	59
<b>ATTENDEES</b>	577	464	921	981
<b>GATE COUNT</b>	44,389	55,278	56,609	69,214

## GERTRUDE KISTLER MEMORIAL LIBRARY MEETINGS AND EVENTS

### Meetings and Events – 2018-2019

The library continues to offer gathering space(s) for the Rosemont community at-large, as well as for other groups who are associated with the library. The Friends of the Gertrude Kistler Memorial Library hosted two wonderful speakers: Professor Susanna Gold who spoke about Frank Connelly and the sculpture located on campus and Mrs. Mary Jo Strawbridge who did a flower arranging demonstration. These events were very well attended by many people from off-campus with students from Professor Nugent’s art class attending Professor Gold’s presentation. The library also hosted two events offered by the American Association of University Women (AAUW). The Chart lists the formally scheduled curricular, “extra-curricular”, and student engagement activities held within the library during 2018-19.

<b>INFO COMMONS</b>	<b>FRONT READING ROOM</b>	<b>Room #117</b>	<b>Room #116</b>	<b>OTHER</b>
Cares Day 2	Business Students Speaker/Presentations	Ferris International Studies	Soft Ball Study Group 29	<b>UPPER READING ROOM</b>
TCLC Planning Meeting	SGPS Push-to Publish Write-a-Thon	Pre-Health Club Meeting 2	Student Book Club 3	Admissions Open House Parents Meeting 2
	SGPS Write-a-Thon	Hilltop School Visit	Team-up Philly 4	Friendship studies Dinner/Panel J. Jackson
Admissions Open House	Tea and Conversation 2	Admissions 1	TCLC Meeting 21	Pre-Health Halloween Displays
RC Faculty Meeting 2	Admissions Open House	Raven Peer Leaders	ENG 4560 Portman	<b>Rooms #113 &amp; #116</b>
Credo Meeting	Pre-Health Halloween Play	Bridge Program Instruction		Archives Student Tours Baker & T. Jackson 2
SEPCHE Library Directors' Meeting	Thorn Staff Gathering	Financial Aid Parents Information Session		
Admitted Students Parent Information Session	English and Communications Presentations	Academic Support/Registrar 2	<b>Room #117 (cont.)</b>	
SGPS Awards Dinner SGPS Push-to-Publish SGPS Publishers' Panel Global Information Session Write-a-Thon	Jest & Gesture Fright Night	FYS Lusk 3 Cutts 3 Ulrich 1 Marshall 7 Baker 3	Tech Training College Relations Edu Department McClallen Chen	
	Admitted Students Information Session	Ulrich Study Hour	Faculty/Librarians Tech Training	<b>Room #107</b>
		INT 0150 Davis	WRT 0190 Halligan	BUS 0360 Hagedorn 4
		INT 0150 Davis	WRT 0110 Corey 9	BUS 0496 Hagedorn
		Education Finals McKeever 2	BUS 0380 Lubin 2	ENG 0490 Baker 3
		BUS 0367 Hagedorn	BUS 0250 Hagedorn 8	BUS 0496 Coleman
		Excel Training McClallen	CNS 6025 Gilbert 5	SHCJ Online Training Davis
<b>LIBRARY-AT-LARGE</b>		Canvas Training McClallen	CNS 6021 Chen 5	ENG 0490 Senior Seminar Baker
RC Alumni/Students Mock Interviews		PSY 0260 Alessandri		Marketing Meeting College Relations
Jest & Gesture Fright Night		EDU 0325 Neri		
		EDU 0160 Byrd		
		EDU 0170 Byrd		
		EDU 4595 Galiardi		

## CAFÉ SALES

The café proves to be a busy place and the students are really using the area not only to purchase coffee, tea or cocoa but also to meet with friends and to study. The cost is \$1.00.

MONTH	CUPS SOLD	EARNINGS
June 1 - 30, 2018	32	\$32.00
Jul. 2018	17	\$17.00
Aug. 2018	29	\$29
Sept. 2018	48	\$48.00
Oct. 2018	106	\$106.00
Nov. 2018	78	\$78.00
Dec. 2018	68	\$68.00
Jan. 2019	57	\$57.00
Feb. 2019	76	\$76
Mar. 2019	66	\$66.00
Apr. 2019	62	\$62.00
May. 2019	78	\$78.00
<b>TOTALS</b>	<b>717</b>	<b>\$717.00</b>

## INTERLIBRARY LOAN – KATHLEEN DEEMING

Interlibrary Loan (ILL) has been changing over the years. We still get many requests for items but only send to other academic institutions and some public libraries therefore the number of unfilled items is due to the type of libraries requesting them. Also many of the journal article requests are in electronic journals and due to the policies of the various periodical publishers we are not permitted to send electronic journal articles. Even with this ILL remains a viable service for students and faculty alike.

### LENDING

### BORROWING

	Books	Journal Articles	Other Formats	Total			Books	Journal Articles	Other Formats	Total
Total Requests	253	125	0	378		Total Requests	38	7	0	45
Total Filled	83	32	0	115		Total Filled	33	5	0	38
Unfilled Items	170	93	0	263		Unfilled Items	5	2	0	7



### INTERLIBRARY LOAN USAGE COMPARATIVE STATISTICS: 2015-2019

This is a chart of the past five years of Interlibrary Loan statistics. It indicates the changing scenario of interlibrary loan for Rosemont College. It also indicates that our users are finding what they need within the databases and book collections owned by the College but that other institutions are interested in borrowing items that are owned by Rosemont College. The number of requests for periodicals continues to decrease due to the availability of more and more journal articles now online.

<b>LENDING</b>				
	<b>BOOKS</b>		<b>PERIODICALS</b>	
	Requested	Filled	Requested	Filled
2014-2015	352	140	324	102
2015-2016	378	147	146	100
2016-2017	398	236	160	96
2017-2018	296	188	234	137
2018-2019	253	83	125	32
<b>BORROWING</b>				
	<b>BOOKS</b>		<b>PERIODICALS</b>	
	Requested	Filled	Requested	Filled
2014-2015	87	85	39	33
2015-2016	83	76	112	66
2016-2017	115	99	15	12
2017-2018	142	122	23	15
2018-2019	38	33	7	5

## LIBRARY COLLECTION

The library staff has been working toward downsizing the library collection through deaccessioning older underutilized materials as noted on the Inventory, Weeding and Barcoding chart (page 12).

LIBRARY COLLECTIONS FY 2017- 2018				
CATEGORY	2017/2018 TOTAL	ADDED	WITHDRAW	2018/2019
BOOKS/VOLUMES	113,800	2483	3903	112,380
BOUND PERIODICAL/VOLUMES	26,229	0	0	29,229
*TOTAL VOLUMES	140,029	2483	3903	138,609
*TOTAL BOOK TITLES	110,820	2054	3571	109,303
CURRENT PER. SUBSCR. TITLES	20	0	0	
CURRENT ELECTRO. PER. TITLES	17,350	0	0	17,350
ELECTRONIC BOOK TITLES	11,583	132	46	11,669
MICROFORM UNITS	22,503	0	0	22,503
AUDIO UNITS	792	0	7	785
VIDEO UNITS	1609	53	387	1275
VIDEO TITLES	1464	15	294	1185
ARCHIVES - LINEAR FEET	445	0	0	445
UNITS OF SLIDES (Graphic Material)	46,168	0	0	46,168
UNITS OF SLIDES (Digital)	18,831	895	1458	18,268
UNITS OF DIGITAL IMAGES (JSTOR FORUM)	720	310	0	1030
CD-ROM UNITS	58	4	0	62
CD-ROM TITLES	56	4	0	60

**\*NOTE:** 192 items from the SHCJ archives were cataloged through OCLC and added to the library catalog; 588 items were added to the catalog as a 2<sup>nd</sup> (or more) copy of an item that was already held by the GKMLibrary.

## GIFT BOOKS

As can be seen from the chart below, not all gift books and items are added to the collection. There are still many books to be added from the Potok Collection but most of the gift books donated this past year have been added to the library collection.

### Gift Books & Miscellaneous

Items	2018-19	2018-19	2017-18	2017-18
Hardbacks	5070	895 added	4576	428 added
Paperbacks	5459	456 added	2617	233 added
CDs/Audio tapes	1	1 added	0	0 added
DVDs/VHS	50	0 added	190	13 added
Indexes	0	0 added	0	0 added
Prints/Photos	0	0 added	67	67 added
Pamphlets	327	0 added		
Journals	153	0 added	261	0 added
Maps/travel guides	2	0 added	18	0 added
Microfilm	0	0 added	0	0 added
Sheet music/librettos	0	0 added	12	0 added
Works of Art	3	3 added	20	20 added
Puzzles	23	12 added		
Miscellaneous	1 CD Holder, 1 Wing chair 1 Wing Chair, 1 Étagère 1 Étagère, 89 items		306	2 added
<b>TOTAL</b>	11,180	1369 added	8067	763 added

## BOOK SALES

The past few years, the library has brought in some extra funding by selling books to various book dealers both online and in person. Our sales this year have decreased as one of the book dealers, Durus Tech, is no longer purchasing books to sell online.

	Haaswirth Bks.	Lib Sale	Textbookrush	J. Horan	R. Lorand	Chris	TOTAL
Jun-18		\$2.00					
Jul-18				\$90.00			
Aug-18		\$9.00					
Sept-18	\$300.00	\$1.00					
Oct-18					\$95.00	\$80.00	
Nov-18			\$99.25				
Dec-18			\$28.77				
Jan-19							
Feb-19		\$1.00					
Mar-19		\$8.00					
Apr-19		\$20.00	\$64.52				
May-19			\$332.55				
<b>TOTAL</b>	\$300.00	\$41.00	\$525.09	\$90.00	\$95.00	\$80.00	<b>\$1,131.09</b>

### Inventory, Barcoding, and Weeding Report – 2018-2019

Progress is being made through the areas of the library and deaccessioning many items no longer of use or pertinent to the collection.

<b>Classification Area</b>	<b>Inventory</b>	<b>Barcoding</b>	<b>De-accessioning/Weeding</b>
A		Completed	
B		Completed	BS completed
C		Completed	Completed
D	Completed	Completed	Completed
E	Completed	Completed	Completed
F	Completed	Completed	Completed
G	Completed	Completed	Completed
H	Completed	Completed	Completed
J	Completed	Completed	Completed
K	Completed	Completed	Completed
L	Completed	Completed	Completed
M	Completed	Completed	Completed
N	Completed	Completed	Completed
P – PN	P-PM Completed	Completed	P-PM Completed
PQ			
PR			
PS		Completed	
PT		Completed	
Q			
R		Completed	
S		Completed	
T		Completed	
U		Completed	
V		Completed	
Z		Completed	
Non-Fiction	Completed	Completed	Completed
Biography	Completed	Completed	Completed
Easy	Completed	Completed	Completed
Fiction	Completed	Completed	Completed
Rare	Completed	In progress	In progress
Special	Completed	Completed	Completed

## REFERENCE SERVICES

During normal operating hours of the Academic Year, the reference desk is staffed for 54 of the 90 hours per week the Library is open. The Reference Librarians assisted individuals with 776 questions this year (a 17.6% decrease from 942 last year): 704 face-to-face questions (a 23% decrease from 918 last year), 20 telephone questions (a 122% increase from 9 last year), 51 questions answered by email (a 240% increase from 15 last year), and 486 technology questions (a 25% decrease from 645 last year). Reference questions were answered by Cathy Fennell, Joe Tresnan, Elena Sisti and Amanda Davis. As printing was the same from last spring semester, we saw a decrease in technology questions around printing which is where the majority (69%) of our technology questions come from.

No changes to the Kistler Reference Statistics form were made this academic year. This allows us to compare this year's statistics with last year's statistics equally.

When analyzing the results from the Library's Reference Desk form, we found that over 80% of our interactions were with Rosemont students and faculty from the Undergraduate College. SPGS students and faculty consisted of 14% of individual reference interactions with Rosemont staff, alumni and community members making up the remaining 6%. The vast majority of interactions were with Rosemont students (80%), with faculty coming in second with 9%. The vast majority, 71%, of all reference interactions occurred at the Reference Desk with 6% occurring at a Reference Librarian's desk and 20% occurring elsewhere in the Library. Also, the vast majority of questions were spontaneous, walk-up questions (98%) as opposed to appointments (2%).

Additionally, the last update of the form broke down the type of Reference interaction into three categories: Technology, Directional and Reference. Technology questions were counted similarly to last year. The remaining questions were broken down into traditional reference questions, which are typically research-based topic questions or thesis statements, and directional questions, which are quicker questions generally asked about a location in, or information about, the Library (i.e. "Where is the restroom?" or "How late is the Library open?"). This past academic year, of the 776 reference interactions, 158 (20%) were reference questions (compared with 191 (20%) last year), 132 (17%) were directional questions (compared with 110 (21%) last year) and 486 (63%) were technology questions (compared with 650 (68%) last year).

Interactions at the Reference Desk were spread out relatively evenly throughout the entire day, with no hour receiving more than 18% of reference interactions. However, it is clear that late morning through mid-afternoon was the busiest. The 8:30 - 10 am hour was the busiest, with 18% of all interactions occurring then. The next busiest hour blocks were 10 -11 am (15%), and 12-1 pm hour (14%). Statistics drop off significantly after 6 pm with none of the three hours from 6-9 pm accounting for more than 2% individually. The hour blocks from 6-9 pm account for 4% of reference interaction combined. A plurality (54%) of interactions was relatively quick, lasting 2 minutes or less. While the majority (69%) of the interactions was technology based, they were not always easy to resolve and did require some additional direction from the Reference Librarian. However, the average length of all interactions was 5:14 minutes, which takes into account the number of long, research-intensive interactions that lasted 5 minutes or longer (31 %) with long questions lasting 10 minutes or longer accounting for 11% of all interactions.

## **Reference Question Statistics**

**Summer/Fall Semester**

Month	In-Person		Telephone		Email		Technology	
	18-19	17-18	18-19	17-18	18-19	17-18	18-19	17-18
June	16	3	3	0	3	1	13	2
July	7	6	0	0	0	0	2	3
August	121	71	0	0	0	1	71	36
September	132	51	2	1	5	2	83	21
October	98	71	1	1	9	2	60	34
November	65	119	0	2	8	0	49	89
December	37	76	1	0	1	1	28	51
<b>Total</b>	<b>476</b>	<b>391</b>	<b>6</b>	<b>4</b>	<b>26</b>	<b>7</b>	<b>306</b>	<b>239</b>

**Spring Semester**

Month	In-Person		Telephone		Email		Technology	
	18-19	17-18	18-19	17-18	18-19	17-18	18-19	17-18
January	75	182	4	0	1	0	53	147
February	56	142	4	1	8	2	53	104
March	35	68	1	0	12	3	34	55
April	45	115	1	3	1	1	30	79
May	17	32	3	1	5	2	15	26
<b>Total</b>	<b>228</b>	<b>540</b>	<b>13</b>	<b>5</b>	<b>27</b>	<b>8</b>	<b>185</b>	<b>411</b>
<b>Annual total</b>	<b>704</b>	<b>931</b>	<b>19</b>	<b>9</b>	<b>53</b>	<b>15</b>	<b>491</b>	<b>650</b>

**Reference Questions/Research Topics from June 2018-May 2019**

1. Were the yearbooks from the weekend still out?
2. financial aid phone number
3. GIST tumor
4. Finding full-text of an article
5. books for publishing program
6. books about academic writing
7. Publishing trends in children's books on Syrian refugees.
8. 2010 publishing thesis
9. Poems of M M Weinig

**Reference Questions/Research Topics from June 2018-May 2019 (cont.)**

10. Structuring a marketing plan
11. Searching library catalog
12. T. Jackson scavenger hunt
13. who to talk to about work study
14. Book on cultural differences in businesses
15. do study rooms have to be checked out to use them
16. Does the library have computers for student use?
17. Literature scavenger hunt
18. How to access databases and other library resources
19. Where are the sociology books located?
20. books that provide an analysis of economic nationalism
21. any books on the history of theatrical makeup
22. how to access the library catalog
23. how to search for a book in the catalog
24. articles on 9/11/01
25. How many ounces are in one of the cups in the cafe?
26. Influential 21st century women in U.S. business
27. 5 resources for an annotated bib from the homeland security library
28. graphic novels
29. How to use library databases to search for scholarly articles?
30. Craft of writing fiction
31. Overview of education resources in library
32. Underage workers
33. How children below 16 yrs. are dropping out of school to be employed in search of better life, then their health are put at risk because they are exposed to poor working conditions and the vicious cycle of poverty continue because most of these children come from poor families.
34. Thesis statement vs research topic
35. What does the Rosemont Mission statement mean to me
36. How much is coffee in the cafe
37. Mission statement interview
38. Mission statement interview
39. Mission statement interview
40. Jest and Gesture Mission statement
41. APA formatting and citations
42. Ethical decision making related to sports management
43. How to write May 20th in a letter as an adjective.
44. Human sexuality
45. Cybersecurity in schools
46. Using bible commentaries
47. Help with Principles of Budget and Finance online class
48. NAFTA
49. Retrieve and hold book at reference desk
50. Availability of full-text in JSTOR & Project Muse
51. What makes a hero? When is it heroic to break the law?
52. Library hours

53. How many books can you have checked out at one time?
54. Reserve a study room
55. Literary criticisms for the bloody chamber
56. Shootings of police officers
57. INT 0150 Late registration
58. INT 0150
59. INT 0150
60. Effects of housing discrimination on people of color
61. Landlord tenant issues
62. MLA citation
63. MLA citation
64. INT 0150 Class
65. Book reviews
66. Citing Sources Newspaper
67. MLA citation
68. Realism in literature
69. Why did alexander the great build cities in Asia
70. Walt Whitman DVD
71. Ethnocentrism, religion, status, and another quality relating to Muhammad Ali
72. Help with identification of book designer
73. Race and mass incarceration
74. Opioid epidemic
75. Class assignments
76. Antibiotic resistance
77. INT 0150 assignments
78. Academic journal with article written by Albert Einstein
79. US hesitance in acknowledging the Holocaust
80. Opioid addiction and pregnancy
81. INT 0150
82. INT 0150
83. How to locate Subject headings for books
84. Miracles of Christ
85. Depression and loss of a child
86. Structural family therapy
87. Solution focused therapy
88. Books on Buddhism
89. What time does the library close today
90. Sex trafficking books
91. How to cite a book in MLA format
92. Popular v trade publication v scholarly
93. Format for INT 0150 project
94. How to access journal databases?
95. What would be supporting concepts for the Holocaust?
96. How to do in text citation in MLA?
97. Where can I find origami paper?

**Reference Questions/Research Topics from June 2018-May 2019 (cont.)**



98. INT 0150 final project
99. Prostitution
100. Location of the ESLR
101. Procedure for reserving a study room
102. Economist hard copy & electronic, electronic journal finder,
103. Style and technique of Judith Leyter
104. How would I find which college closest to Rosemont has a copy of a specific book?
105. Scholarly journal article on Paula Murray
106. Ossie Davis
107. Do we have a copy of the 1945 yearbook they can use for the photo shoot?
108. What time does the cafe start serving lunch?
109. Access to a specific counseling journal
110. Business directory information
111. Differences in news coverage of racial groups
112. proofreading an email
113. How to being research on a horror film to rewrite the timeline of the film?
114. Do they students working on the friendship project need to create accounts for JSTOR prior to them coming over to the Archives?
115. How to use the library catalog
116. Charlemagne
117. How to use the catalog
118. Charlemagne
119. Where are the fiction books located in LOC?
120. Family dynamics in Stephen King's "Pet Sematary"
121. Blogs for children's literature
122. Psychology of violence perpetrated on women vs women perpetrating violence in Horror films.
123. The Conjuring - Horror class
124. Honesty and Christianity
125. Do we have access to the Wall Street Journal?
126. Disney plus over Netflix
127. History of Rosemont - I directed him to ARCs and archives web pages. Suggested that he make an appointment or when he narrows topic. Melody gave him the booklets on the buildings.
128. Gender and Victorian literature
129. Professor Ward - researched the stream on campus
130. Rosemont chapel 1 of 2 with female saints - verification?
131. How to cite video and online images in APA at the end of a video?
132. APA citation of video clips
133. Forensic sociology
134. Single parenting and effects on children
135. MLA citation format for works cited page
136. MLA citation for DVD
137. Bio textbooks

**Reference Questions/Research Topics from June 2018-May 2019 (cont.)**

138. MLA citation question
139. Can the laptops be moved to a different room?
140. MLA annotated bibliography questions
141. Do we still have access to SciFinder
142. Do we have the Divergent series?
143. Where are the theses located?
144. Is there a room in the library with a projector that they can record in?
145. How to balance a chemical equation
146. Do we have Bruce Almighty on DVD?
147. Is there a form for faculty acquisition recommendations? How should faculty request acquisitions?
148. Shakespeare hamlet
149. Shakespeare
150. How to format paper in American Sociological Association style
151. Gwendolyn Brooks
152. Contracts and negotiations
153. Plain computer paper and index card
154. Elena Sisti ext.
155. What trainings are available on the library's website?
156. What are the library's summer hours?
157. Adapting literature to film
158. Who to contact for purchasing books?

### **REFERENCE DEPARTMENT CLASSES June 2018-May 2019**

The Reference Librarians offer one-time information literacy classes to faculty and facilitators from the Undergraduate College and the Schools of Graduate and Professional Studies. The course INT-0150 Library and Information Research Strategies was offered in the fall semester as a half semester, accelerated, hybrid course. A total of 47 sessions were presented (a 27% increase from 37 last year), reaching 577 people (a 24.35% increase from 464 last year). The numbers can be explained in two ways. First, we did offer the INT-0150 course in the fall but only as a half semester course which lead to an increase of instruction sessions. Secondly, the library provided three instruction lessons for the Sisters in Africa to help them learn how to use the library resources. Additionally, several faculty who regularly employ reference librarians to provide library instructions did not choose to bring their classes to the library for various reasons beyond the Library's control. The librarians teaching courses this year were Joseph Tresnan, Elena Sisti & Amanda Davis.

<b>Date &amp;</b>	<b>Course No.</b>	<b>Instruction Topic</b>	<b>Number of</b>	<b>Instructor</b>	<b>Did the</b>
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<b>Time of Class</b>	<b>and Title</b>		<b>Attendees</b>		<b>Instructor Attend?</b>
7/30/18 18:00:00	Reading Specialist	Children's Library	7	Steve Portman	Yes
8/2/18 10:00:00	Ferris	Starting a blog	11	Melanie Kristhart	Yes
8/8/18 10:00:00	Ferris	WordPress	11	Melanie Kristhart	Yes
8/18/18 9:00:00	SGPS	Orientation	30	SGPS	Yes
8/21/18 9:00:00	Resources Roulette	Library Services	25	Budhavarapu	Yes
8/22/18 11:00:00	Raven Peer Leaders	Physical/Virtual library Tour	17	Jessica Burns	No
8/22/18 13:15:00	Bridge	Physical/Virtual library Tour	17	Kendall Oliver	No
8/23/18 14:00:00	Education Department	Interactive board L302 Training	8	Denise Falconi	Yes
9/5/18 13:00:00	EDU	Interactive board training	18	Competelli	Yes
9/5/18 14:00:00	EDU Seniors	Interactive Board Training	2	Falconi	No
9/11/18 13:30:00	FYS Cutts	Intro to library	20	Keely Cutts	Yes
9/12/18 8:30:00	FYCS 0100	Library Orientation	19	Ulrich	Yes
9/12/18 13:00:00	FYCS 0100	Library Orientation	20	Marshall	Yes
9/13/18 10:10:00	FYCS 0100	Library Orientation	23	Katie Baker	Yes
9/13/18 18:00:00	ENG 0160	Library databases	4	Bryd	Yes
9/26/18 9:40:00	FYCS 0100	Library Orientation	14	Lusk	No
9/27/18 6:30:00	HESS 0099	Research	19	Anne Coleman	Yes
9/28/18 10:50:00	PSY 0260	Psychology research databases	12	Alessandri	Yes
<b>Date &amp;</b>	<b>Course No.</b>	<b>Instruction Topic</b>	<b>Number of</b>	<b>Instructor</b>	<b>Did the</b>

<b>Time of Class</b>	<b>and Title</b>		<b>Attendees</b>		<b>Instructor Attend?</b>
10/1/18 9:30:00	HESS 0099	Plagiarism	19	Anne Coleman	No
10/3/18 19:30:00	EDU 4595	Searching education databases	2	Galiardi	Yes
10/5/18 7:00:00	HESS 0099	Off campus database access	19	Anne Coleman	Yes
10/11/18 18:00:00	ENG 0170	Developing a research topic	3	Byrd	Yes
10/11/18 14:00:00	Tim Jackson Class	Rare Books	12	Jackson	Yes
10/23/18 13:30:00	FYCS 0100	Academic research and databases	20		Yes
10/23/18 11:50:00	INT 0150	Intro to course, narrowing a topic and research cycle	8	Davis	Yes
10/24/18 8:30:00	FYCS 0100	Developing a research topic	19	Ulrich	Yes
10/25/18 10:10:00	FYCS 0100	Academic research and databases	20		Yes
10/25/18 11:50:00	INT 0150	Citations and annotations	10	Davis	Yes
10/30/18 11:50:00	INT 0150	Copyright and plagiarism	11	Davis	Yes
11/1/18 10:10:00	WRT 0110	Academic research and databases	20	Cutts	Yes
11/1/18 11:50:00	INT 0150	Media Bias	10	Davis	Yes
11/2/18 9:40:00	FYCS 0100	Research	13	Lusk	No
11/6/18 11:50:00	INT 0150	Evaluating Sources	9	Davis	Yes
11/8/18 11:50:00	INT 0150	Keywords, subject heading	12	Davis	Yes
11/12/18 18:15:00	WRT 0170	Criminal Justice	5	Ryan Halligan	Yes
11/13/18 11:50:00	INT 0150	Catalog search strategies	9	Davis	Yes
<b>Date &amp;</b>	<b>Course No.</b>	<b>Instruction Topic</b>	<b>Number of</b>	<b>Instructor</b>	<b>Did the</b>

<b>Time of Class</b>	<b>and Title</b>		<b>Attendees</b>		<b>Instructor Attend?</b>
11/15/18 11:50:00	INT 0150	Boolean logic and truncation	8	Davis	Yes
11/20/18 11:50:00	INT 0150	Database Searching	4	Davis	Yes
11/27/18 11:50:00	INT 0150	Archives, Primary and secondary sources	8	Davis	Yes
11/30/18 13:00:00	Library tour	Differences between high school and college libraries	12	Sisti	Yes
12/4/18 11:50:00	INT 0150	Review	9	Davis	Yes
12/6/19 11:00:00	Library and archives tour		2	Sisti	Yes
12/11/18 12:30:00	INT 0150	Final	10	Davis	Yes
2/4/19 18:00:00	EDU 0325	Autism Treatments	10	Neri	Yes
3/22/19 13:00:00	ENG	Rare Book room visit	4	Jackson	Yes
3/28/19 8:30:00	WRT 0110	Developing a research topic	10	Cutts	Yes
5/2/19 11:00:00	Counseling Dept	Zoom Conference training	3	Patrick Rowley	Yes
Total # of classes	47		Total # of Students	577	

## RESEARCH GUIDE USAGE

Several years ago, the library purchased a subscription to LibGuides which we renamed Research Guides. These guides include resources pertaining to a particular subject area and direct students to pertinent resources for researching a specific topic. Thirty-eight guides have been built and more are added as needed. This past year the library added fifteen new guides for courses and made some private as they were specific to assignments related to courses being taught this year. The chart below shows the number of views for each research guide that had the most views from June 2018-May 2019. The total views increased from 3686 to 5724, a 48% increase over last year.

<b>Guide Name</b>	<b>Views 2018-2019</b>	<b>Views 2017-2018</b>
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<b>African Sisters Education Collaborative (ASEC) at Rosemont College (NEW)</b>	2646	
<b>Social Entrepreneurship (NEW)</b>	6	
<b>Reclaiming Conversation - All-Campus Read 2018 (NEW)</b>	186	
<b>BUS-0250 Sport Management (NEW)</b>	103	
Rosemont College Archives	780	544
Library Orientation for Faculty	370	444
Psychology	122	376
Where Do I Start?	193	220
Library Resources.. How Do I?	170	192
Bus-0395 Advertising	174	174
Citation Managers	44	158
Social Justice--FYS 001 2017(Private)	7	142
Ethical Leadership and Social Responsibility	52	130
BUS-0360 International Finance	155	129
Careers and Majors	47	111
Business	21	107
Faculty Fellowships and Funding	74	103
Online Teaching Resource	55	80
<b>Guide Name</b>	<b>Views 2018-2019</b>	<b>Views 2017-2018</b>

Art History	16	73
Mathematics	12	65
Religious Studies	16	55
Education	89	50
American Sign Language	33	50
Publishing	26	46
Criminal Justice	74	46
Sociology	8	37
Communication	10	35
In the Spotlight	10	34
Science	3	30
Business Research	19	28
History	22	26
Biomedical Ethics	48	26
Resources from the U.S. Government, Non-Government, and Intergovernmental Organizations	6	24
Political Science	2	23
Women and Gender Studies	5	22
Nutrition	1	20
Environmental Studies and Sustainability	3	19
Irish Literature (Private)	2	15
Immigration, DACA, and Refugees	75	14
<b>Guide Name</b>	<b>Views 2018-2019</b>	<b>Views 2017-2018</b>

Genetics (New)	1	14
Rosemont College Mission Theme	4	13
BUS-320 Legal Environment in Business	0	10
Research Scheduler (Private)	0	1
Migraines	30	0
Oral History	2	0
English Literature (Private)	0	0
Library Orientation for Online Students (Private)	0	0
Metacognition (Private)	2	0
<b>Total</b>	<b>5724</b>	<b>3868</b>

### **REFERENCE REPORT – Joseph Tresnan, MLS**

Throughout the year, I continued to provide expert reference service to the Rosemont College community. I assisted students from all three schools, as well as faculty, staff, administrators, and other members of the community, helping them to develop research topics, to use the Library's resources to answer questions from across the academic spectrum, and to properly cite the information that they discovered. This service was provided in person, as well as via email and telephone for our users' convenience.

I provided information literacy instruction to students, continuing and building relationships with faculty members who have made library instruction a regular part of their syllabi. I continued to integrate LibGuides research guides into my information literacy sessions this year to give students a single site that consolidates the best resources for their research areas. Guides I manage were viewed 814 times in 2018-2019, including the guides for business (1 general guide & 3 course specific guides viewed a total of 453 times) psychology (viewed 122 times), and education (viewed 89 times).

I served as personal librarian to 31 incoming students, making myself available as a single point of contact to help them navigate the Library and its valuable resources. I coordinated two face-to-face meetings with the personal librarian for each section of First Year Seminar. I also contacted the students via email to keep them informed of such information as Library services and resources.

### **REFERENCE REPORT – Elena Sisti, MLS**



This year in reference was slow for me, but there are some significant projects and accomplishments to report.

I presented or taught 13 sessions in which I introduced library resources (including the archives) in the library's physical and digital spaces, discussed information literacy, introduced college-level research methods, demonstrated reference and subject-specific resources, and how to cite and why to do so.

- Raven Peer Leaders
- Bridge Program
- Primary, Secondary, Tertiary Sources in INT 0150
- FYCS – 2 sections, 2x each, 1st semester
- EDU 0325
- ELP 0100
- HIS 0111
- WRT 0170
- SGPS faculty orientation

The FYCS classes were populated by my "personal librarian students." I communicated via email to these students a few times over the course of the year to remind them of library resources, but mostly to let them know that I am here to help.

Rather than conducting a librarian-led tour during their first session with us, we've had FYCS students do a digital scavenger hunt to become familiar with the library. We'd assemble the students into small teams, give each team a series of clues about some space or thing in the library, instruct them to solve the clue and take a photo of the answer, then post that photo to social media. We encountered difficulties this year because our preferred social media outlets clamped down on security and would not permit multiple logins. We'll have to figure out a new way to do this activity.

After much planning and postponement last year due to weather and illness, I finally hosted a group of Hill Top Preparatory School students and their teachers in late November. They had a tour of the library and archives, and played a game in 117. The students were enthusiastic and inquisitive. One of the highlights was a young man enthralled in an issue of *Scientific American* from the 1800s down in our periodicals room. "This is the oldest thing I've ever seen!" he exclaimed.

In the spring, I was invited to the Hill Top campus to present on library and archives careers at their career day. Once again, I found the students creative and curious. I was gratified when some of the students recognized me from their visit to Rosemont in the fall.

I have worked to strengthen alliances in the faculty. Jennifer Jackson is the recipient of CIC's Digital Resources for Teaching and Research Development Grant. With these funds, she'll use JSTOR Forum to develop a repository of interdisciplinary scholarship on Friendship Studies as a resource for students, researchers and faculty in Rosemont and beyond. I have been providing guidance on the use of JSTOR Forum, the use of WordPress, the organization of materials, and will be developing a research guide as an additional resource for this project. This project is a nice overlap with my duties in the archives.

I helped students in Tina Bizzarro's Women, Violence, & Hollywood Horror Film class with reference and research for their final assignment. The students were required to meet with a reference librarian twice during the semester, so I created a sign-in sheet to track their visits.

I attended many webinars and represented Rosemont and GKML at professional events and meetings, most pertaining to both of my functions as Reference and Archives Librarian. These

include: Association of College and Research Libraries, Delaware Valley Chapter (ACRL DVC) fall program: Librarians as Activists

- ACRL DVC's Copyright Roadshow
- Catholic Research Resources Alliance (CRRA) Annual Meeting
- Conservation Center for Art and Historic Artifacts (CCAHA) Mold Prevention, Detection, and Recovery workshop
- CCAHA Putting Best Practices into Practice: Scalable Preservation Solutions, a series of webinars including Preservation on a Shoestring
- PA Digital webinar to learn how to add our resources to the Digital Library of PA
- Visual Resources Association (VRA) Conference
- PA Digital webinar about works entering public domain in 2019
- Tri-State College Library Cooperative (TCLC) Summer Camp

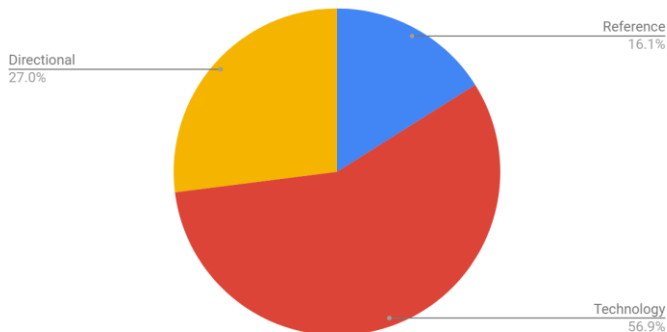
I answered approximately 140 reference questions during the 2018 - 19 academic year. Seventy-eight of these questions were about technology issues, 60 of those technology questions dealt with printing problems. Tim Jackson's scavenger hunts accounted for 37 of my other reference questions.

Some interesting reference and research topics I encountered:

- Basis for our claim that the Chapel is 1 of 2 in the country featuring predominantly female saints in windows. This research spanned a few days. It was enjoyable because it combined library and archival research.
- Gastrointestinal stromal tumor (GIST) tumors
- Poems of Mother Mary Weinig
- Where are your graphic novels?
- Articles on shootings of police officers
- Muhammad Ali
- Dealing with a garden snake in the basement

Type of Question Asked

Total: 140



## REFERENCE REPORT - Amanda Davis, MLS

In the 2018-2019 year, I provided expert reference service to the Rosemont college community. I assisted students from all three schools, as well as faculty, staff, administrators and other members of the community, helping them to develop research topics, to use the Library's resources to answer questions from across the academic spectrum, and to properly cite the information that they discovered. This service was provided in person, as well as via email and telephone for our users' convenience.

I provided information literacy instruction to students, building relationships with several faculty members who included library instruction as a part of their syllabi. I established new relationships with faculty members with whom I have worked with for the first time, and expect that they will continue to include information literacy as part of their courses.

I integrated LibGuides Research Guides into my information literacy sessions this year. These guides allow me to share more information sources with students in a more dynamic and interactive way than handouts. These guides are available 24/7 as resources to direct the

students to the best sources for their research. Guides that I manage were viewed 2974 times in 2018-2019.

I served as a personal librarian for 35 incoming first year students this year and communicated with them about library events and resources throughout the year. I served an average of 18 hours a week at the reference desk.

### **INSTRUCTIONAL TECHNOLOGY REPORT - Amanda Davis, MLS**

Instructional Technology had a busy year during 2018-2019. The Instructional Technology librarian maintained and edited the library's website including updating the Hours page, database changes and the news boxes on the homepage for the library. The Instructional Technology Librarian also helped with the migration from Moodle to Canvas and provided training to the faculty on various technology for the classroom including our new LMS, Canvas

The Instructional Technology Librarian created two new Research Guides on various topics such as, Social Entrepreneurship and a guide to help our African Sisters in their studies. The assets in LibGuides were also updated, consolidated and checked to make sure that all links were working and any database changes were reflected in all the guides.

Through the use of social media, the Instructional Technology Librarian has engaged with and advertised to the Rosemont community. Over the last year, Kistler Library's followers have increased on Twitter from 133 to 155 followers this year, on Instagram from 114 to 131 followers, and on Facebook from 162 to 187 followers. The FYS classes took over the Kistler Library's Instagram feed for the library orientation during their first visit to the library.

The Instructional Technology Librarian met with the Canvas rollout team multiple times over the year to assist with the rollout and implementation of Canvas during the Spring semester and has participated in the majority of the conference with the Canvas Implementation Team throughout the year. The Instructional Technology Librarian has assisted various professors with Canvas questions throughout the fall and spring semester this year.

With the help of Rosemont's IT department, the librarian helped students, faculty and staff with a multitude of technology issues including troubleshooting the library's computers and printing system.

### **TUTORIAL USAGE - Amanda Davis, MLS**

Of the 11 information literacy tutorials available for use in Moodle, while they were incorporated into the FYCS course, were not used by the instructors. These tutorials were also unfortunately unable to be transferred from Moodle to Canvas due to a formatting issue. The information contained within the tutorials was saved and is being reworked for Canvas. We hope to have these tutorials complete in their new format for rollout in the fall.

In addition to the Information Literacy tutorials in Moodle, the Library also moved its screen-capture videos to YouTube, which has enabled the collection of usage data for those tutorials. These tutorials are also in the Library's website for student and faculty access as well as in our LibGuides. This past year, the nine video tutorials were watched a total of 116 times, a increase of 49%.

<b>Video</b>	<b>Watch Time (min)</b>	<b>Views this year</b>	<b>Total Views</b>
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Introduction to Subject Headings	15	25	54
Finding Subject Headings	8	12	32
Library Catalog Episode 1: The Basic Search	11	17	32
Finding Electronic Databases at Kistler Library	38	29	66
Access Resources Off Campus (Revised 3/19)	4	6	6
How to use the Electronic Journal Locator	5	7	17
Library Catalog Episode II: The Power Search	3	4	14
Library Catalog Episode III: The Catalog Record	4	5	14
Interlibrary Loan	2	3	6
<b>Totals</b>	93	116	206

### **STUDENT REPOSITORY STATISTICS - Amanda Davis, MLS**

We have removed all of the Capstone projects from ContentDM and are currently maintaining them on an external hard drive. Discussions are ongoing with the administration as to the direction of this collection.

### **COURSES TAUGHT - Amanda Davis, MLS:**

In the fall, I taught the accelerated, hybrid INT 0150 course during the second half of the semester. I worked with the other reference librarians to decide which aspects of the course could be taught through tutorials and online videos and which aspects needed to be covered in a F2F format. We worked to modify previous course assignments and due dates along with changing some aspects of the final project. I had the students turn in their journal entries as they completed the related assignments as opposed to submitting all the journal entries as part of the final project. This change did lead to deeper reflection and understanding of the assignments from the students when compared to the journal entries from previous courses. We added the topic of media bias as a lesson for the students in a F2F session to help students begin to critically evaluate information sources. This was then followed by evaluating sources as the lesson the next class meeting where students were then able to apply the skills they learned in relation to media bias to academic resources. We reorganized the class so that skills like citing sources and writing an annotated bibliography were some of the first lessons that students were taught before

they began to research so they then knew the standard for their final assignment and were able to practice their skills throughout the course. We also moved plagiarism, copyright and fair use to the front of the class as well to allow students time toward the end of the course to work in depth on their research project. Once basic skills were covered, students were taught how to use each of the library's resources in turn and then given class time to research on their chosen topic with the librarian circulating to help answer questions, guide narrowing of topics and in the selection of keywords. The librarian was also available to guide students to different resources that were better suited to their own chosen topic. Students who attended class and completed their assignments self-reported they felt better prepared for future research. This course was not a good fit for several of the students enrolled in the course as they were not successful in attending class, completing assignments or showing up for their final. I feel that course in this format is not a good fit for the majority of the students on campus but might be a good fit for students in the honors program or in their senior year.

In the spring, I taught EDU 0427, Technology in the Classroom for the education department. This course presented its own set of unique challenges. Technology in education has grown exponentially in the past ten years and will only continue to do so. The course is currently a half semester, 1.5 credit course. This presented challenges to cover the entire scoop of technology in education with much depth on any topic. I spoke with Dr. Falconi about my concerns prior to the semester starting and we agreed on the content to cover for the course and that it would be overwhelming for the students. She has agreed to ask PDE to change the course to a 3 credit hour course in her review of the education department program that she will turn in to the state in December. This course allowed me to connect the students with other professors in the state who opened their eyes to the wide range of technology available not only to their students but also to them. The students created Twitter accounts to be able to connect with teachers worldwide and participate in Twitter chats as a form of professional networking to help them build a community of educators to help them on their teaching journey. Several of the students were amazed at the positive responses and warm welcome they received from these educators as they engaged in conversations on topics they felt they may not have anything to contribute. They felt validated when they saw their follower count grow after a chat and became excited to continue to engage in this format of professional networking.

### **SERIALS REPORT – Joe Tresnan, MLS**

At the start of the fiscal year, the Serials Department evaluated the Library's periodicals subscriptions to determine which titles could be cancelled. Through the input of the professional librarians and the Executive Director of Library Services, 5 subscriptions with costs totaling \$3376.95 were selected for cancellation due to low usage and/or availability in one of the Library's online databases. These cancellations enable us to continue to provide the Rosemont community with access to valuable resources in both print and electronic formats. One journal, *Journal of Chemical Education*, was added based on the request of a faculty member, at a cost of \$894.00.

Throughout the year the Serials Department worked on managing and maintaining the existing periodicals collection. Issues of print periodicals were checked in as received so that the current issues are listed in the Library Catalog. Missing issues are promptly claimed so that all content we have paid for is available to our students. Issues of print periodicals were discarded either because the content was duplicated in our JSTOR collections, covered a very short time frame, or was no longer relevant to the research needs of Rosemont students. The remaining

print and microfilm periodical back-issue collections are being consolidated to make better use of our space in the future.

More than two-thirds of our periodical subscriptions are now online. These also require significant management and maintenance. New titles were added to our Electronic Journal Locator and links to our online subscriptions were verified for accuracy. Updated URL information was also sent to EZProxy as needed to ensure our students have uninterrupted access to our subscriptions.

The Serials Department continues to improve the accuracy of the local holdings information listed in the Library Catalog and WorldCat. Accurately recording this information improves our service to Rosemont's students and faculty and facilitates the work of the Library's Interlibrary Loan department.

## **Electronic Resources**

We continue to evaluate usage of periodicals and databases, analyzing the statistics to ensure that the resources we provide meet the research needs of our students. As new programs are added, we will add new journals and database offerings.

Over the years, various publishers and vendors have made different data available about the usage of their resources, making it difficult to compare resources under a common set of data points. While an increasing number of providers have joined Project COUNTER (Counting Online Usage of NeTworked Electronic Resources), an effort to provide standards for counting the use of electronic resources, there is still a lack of consistency in how this data is shared with subscribers. Therefore, three sets of statistics are presented below.

The first two sets present statistics from database-provided COUNTER reports. Since 2014 we have included statistics from reports based on Release 4 of the COUNTER Code of Practices (COUNTER 4). COUNTER 4 began to be phased out this year following Release 5 (COUNTER 5) in January 2019. Most publishers have provided full COUNTER 4 reports for 2018-2019, making this the most complete set of usage statistics we have. In the COUNTER 4 report we present statistics from four categories, with definitions from the glossary of the *COUNTER Code of Practice for e-Resources*: a *Regular Search* is defined as “a user-driven intellectual query, typically equated to submitting the search form of the online service to the server;” a *Result Click* is “a click originating from a set of search results;” a *Record View* is “a Successful Request for a database record that has originated from a set of search results, from browsing the database, or from a click on another database record. (Only full database records may be counted, not Previews of Records);” and a *Full Text Item* is “a category of 'item' such as a full-text journal article, a book chapter, or an encyclopedia entry.”

Project COUNTER has developed Release 5 over the past two years, with publishers and vendors required to provide COUNTER 5 reports beginning in January 2019. Publishers and vendors became COUNTER 5 compliant at different points over the past year, resulting in reports covering a range of dates, with some starting in June 2018 and others starting in January 2019. Next year, all providers should deliver reports covering the full year. In the COUNTER 5 report we include a broader range of categories than in the COUNTER 4 report. These categories, are: *Searches*, or “the number of times a user searches a database;” *Total Item Investigations* or *TII*, defined in *The Friendly Guide to Release 5 for Librarians* as “the total number of times a content item or information related to a content item was accessed;” *Unique Item Investigations* or *UII*, “the number of unique content items (e.g. chapters) investigated by a user;” *Unique Title Investigations* or *UTI*, “the number of unique book titles investigated by a

user;" *Total Item Requests* or *TIR*, "the total number of times the full text of a content item was downloaded or viewed;" *Unique Item Requests* or *UIR*, "the number of unique content items (e.g. chapters) requested by a user;" and *Unique Title Requests* or *UTR*, "the number of unique book titles requested by a user."

The third set of data is from non-COUNTER compliant usage reports provided by publishers and vendors. In this set of statistics, the following definitions are used: *Sessions* is the number of times a user went into the database; *Searches* refers to the number of queries entered into the database; *Articles* is the number of items found through the search; *Abstracts* refers to annotations of the article without full-text; *Hits* is the number of times the database was touched through search or browsing. The specific terms used and categories tracked vary among vendors.

<b>COUNTER 4 STATISTICS</b>	<b>2018-2019</b>				<b>2017-2018</b>			
	<b>Title</b>	<b>Reg. Search</b>	<b>Res. Click</b>	<b>Rec. View</b>	<b>FT Items</b>	<b>Reg. Search</b>	<b>Res. Click</b>	<b>Rec. View</b>
AccessScience	68	31	45	45	173	100	151	151
ACS ( <i>Jnl Chem Ed</i> )	0	0	0	16				
ACLS Humanities eBooks <sup>1</sup>				79				
Annual Reviews	165	7	0	0	98	16	0	31
Brill	0	0	0	2	0	0	0	0
<b>CAMBRIDGE CORE<sup>2</sup></b>	112	71	162	29	55	39	135	60
Histories				15				28
Journals				14				35
Credo Reference	1269			945	1022			991
<b>EBSCO DATABASES</b>	13867	16393	8978	5750	8559	11212	6190	4695 <sup>3</sup>
ATLA Cath. Per. Lit. Index	408	60	59		535	37	32	
Crim. Just. Abs. w/FT	1282	767	468		771	644	435	
eBook Academic Collection	3339	2449	1108		2171	1506	567	
eBook Collection	1162	400	201		606	129	91	
GreenFile	796	6	5		502	8	4	
MLA Directory of Periodicals	977	6	6		617	9	9	
MLA Intl. Bibliography	854	66	55		566	37	29	
OmniFile FT Mega	6912	7147	4354		3203	3636	2354	
Philosopher's Index	863	96	77		554	47	46	
PscyARTICLES	3635	3168	1214		2493	3171	1313	
PscyINFO	2681	2070	1306		2002	1907	1255	
Violence & Abuse Abstracts	1090	158	125		668	81	64	
<b>GALE</b>								
Gale Literature Criticism	158	148	354	460	156	133	227	292
Southern Literary Messenger	12	0	0	0	20	0	6	6
War Dept. & Indian Affairs	12	0	0	0	20	0	0	0
JSTOR Arts & Sci.	7603	7005	122	8608	7477	7314	359	9264
Oxford UP Journals	22			166	14			129
Project MUSE	523	338	0	621	740	281	0	685
ProQuest: Statistical Abstract of the US	53	20	0	24				
SAGE Journals	26	7	0	86	41	7	0	61
ScienceDirect ( <i>Leadership Qtly</i> ) <sup>4</sup>				150(0)	22			209(4)
T&F Journals	71	0	0	85	66	17	0	85
U. Chicago Journals	37	6	0	7	8	1	0	7
Wiley Journals <sup>5</sup>	79	0	96	78	57	34	204	177
Women & Social Movements	202	125	304					

<sup>1</sup> COUNTER compliant statistics are not available for ACLS Humanities eBooks prior to August 2018.

<sup>2</sup> In September, 2016, Cambridge University Press migrated all of the content from their various platforms, including Cambridge Journals Online and Cambridge Histories Online, to a single platform called Cambridge Core. Statistics for Regular Searches, Result Clicks, and Record Views include both Cambridge Journals and Cambridge Histories and cannot be further broken down.

<sup>3</sup> Statistics for full text items are not available at the individual database level and are compiled from reports that cover the EBSCOhost platform as a whole. The totals under FT Items for EBSCO are a combination of full text articles and electronic books.

<sup>4</sup> These statistics refer to Elsevier's ScienceDirect platform as a whole. ScienceDirect is accessible via our subscription to *The Leadership Quarterly*. Users performing searches may retrieve open-access content from other Elsevier journals.

<sup>5</sup> Wiley stopped tracking COUNTER 4 reports in April 2019. Therefore, the 2018-2019 statistics represent usage from June 2018 through March 2019.



<b>COUNTER 5 STATISTICS</b>	<b>2018-2019</b>						
<b>Title</b>	<b>Searches</b>	<b>TII</b>	<b>TIR</b>	<b>UII</b>	<b>UIR</b>	<b>UTI</b>	<b>UTR</b>
ACLS Humanities eBooks <sup>6</sup>		117	82		60		60
American Chemical Society <sup>7</sup> ( <i>Journal of Chemical Education</i> ) <sup>8</sup>		31	16	26	14	1	
Annual Reviews <sup>9</sup>	94	115	19	97	15		
Brill <sup>10</sup>		19	2	12	2	6	
Cambridge Core <sup>11</sup>	143	196	29	160	25	69	9
Credo Reference <sup>12</sup>	1,269	19,399	946	3,053	746		
EBSCO Databases <sup>13</sup>	13,867	16,499	7,189	9,510	5,194	1,582	1,061
ATLA Catholic Periodical Literature Index	406	47		30		10	
Criminal Justice Abstracts w/ FT	1,277	922	486	573	384	7	4
eBook Academic Collection	3,317	2,425	1,338	1,296	923	1,296	923
eBook Collection	1,158	398	199	207	133	207	133
GreenFILE	796	5		5			
MLA Directory of Periodicals	972	5		4			
MLA Intl. Bibliography	853	64		61			
OmniFile Full Text Mega	6,877	7,061	2,913	4,032	2,226	4	
Philosopher's Index	861	95		72		1	
PsycARTICLES	3,629	3,415	2,250	1,582	1,525		
PsycINFO	2,680	1,917	3	1,524	3	56	1
Violence & Abuse Abstracts	1,089	145		124		1	
JSTOR <sup>14</sup>	5,756	4,944	4,835	3,906	3,811	314	314
Oxford UP Journals <sup>15</sup>	22	270	160	214	131		
Project MUSE <sup>16</sup>	487	701	622	565	512	7	1
SAGE Journals <sup>17</sup>	11	235	41	204	37		
ScienceDirect <sup>18</sup> ( <i>Leadership Quarterly</i> ) <sup>19</sup>	5	295	175	257	51	7	
Taylor & Francis Journals <sup>20</sup>	16	397	63	324	58		
University of Chicago Press Journals <sup>21</sup>	2	46	4	34	4		
Wiley Online Library <sup>22</sup>	89	1430	175	715	119	135	18

<sup>6</sup> August 2018-May 2019

<sup>7</sup> November 2018-May 2019

<sup>8</sup> These statistics refer to the American Chemical Society's publications platform as a whole. While Rosemont subscribes only to *Journal of Chemical Education*, users may discover content from other content on the platform.

<sup>9</sup> November 2018-May 2019

<sup>10</sup> January 2019-May 2019

<sup>11</sup> June 2018-May 2019

<sup>12</sup> June 2018-May 2019

<sup>13</sup> June 2018-May 2019

<sup>14</sup> January 2019-May 2019

<sup>15</sup> July 2018-May 2019

<sup>16</sup> June 2018-May 2019

<sup>17</sup> January 2019-May 2019

<sup>18</sup> These statistics refer to Elsevier's ScienceDirect platform as a whole. While Rosemont subscribes only to *The Leadership Quarterly*. Users performing searches may discover content from other Elsevier journals on the platform.

<sup>19</sup> June 2018-May 2019

<sup>20</sup> November 2018-May 2019

<sup>21</sup> November 2018-May 2019

<sup>22</sup> November 2018-May 2019

NON-COUNTER STATISTICS	2018-2019					2017-2018					
	Title	Sess.	Srchs.	Arts.	Abs.	Hits	Sess.	Srchs.	Arts.	Abs.	Hits
ACLS Humanities eBooks		3	7 books				102	189 books			
Britannica Online	1604	411	2207				241	3860		294200	
Chicago Manual of Style			722 page views					301 page views			
Choice Reviews	124	1347	936			105	902	760			
Credo Reference	596	1269	946		2874	820	1022	991		2791	
<b>EBSCO DATABASES</b>	5497	13867	6898	8570		2837	8556	4645	5889		
ATLA Cath. Per. Lit. Index	110	406		46		142	535		32		
Criminal Justice Abs. w/ FT	472	1277	486	434		368	771	318	435		
eBook Acad. Collection	1186	3317	1044	1087		606	2171	701	567		
eBook Collection	375	1158	160	199		200	603	37	91		
GreenFILE	236	796		4		130	502				
MLA Intl Bibliography	252	853		54		158	566		29		
MLA Direct. of Period.	276	972				177	617		9		
OmniFile	2327	6877	2913	4125		1630	3203	1503	2345		
Philosopher's Index	255	861		76		152	554		46		
PsycARTICLES	1120	3629	2250	1165		1052	2493	2174	1313		
PsycINFO	697	2680	3	1261		771	2002		1255		
Violence & Abuse Abs.	300	1089		113		174	668		64		
Education Week <sup>23</sup>	327					185					
e-Duke Journals			2					6			
Homeland Security Digital Library	33					26					
<b>JOHNS HOPKINS UNIVERSITY PRESS</b>											
Guide to Literary Theory	6	9				26	30				
World Shakespeare Bib.						0					
LexisNexis <sup>24</sup>						176	280	470			
NexisUni	708	870	490				309	165			
Literary Market Place	0					17					
SciFinder						36	127	15			
Serials Solutions		8805					3743				
Women & Social Movements						68	444	280			
WorldCat Discovery		1725					1988				

<sup>23</sup> Due to a technical issue, the publisher was unable to provide usage statistics for *Education Week* for May and June 2018.

<sup>24</sup> In November 2017, LexisNexis released a new product, Nexis Uni, to replace LexisNexis Academic. Both products ran concurrently until January 1, 2018.

## JSTOR DDA

Since 2015 we have accessed JSTOR's vast collection of electronic books via a Demand-Driven Acquisition model. Under this model, eBook titles are visible in JSTOR and book chapters show up in users' search results; these chapters can be viewed and downloaded like journal articles. When a book is used three times it is automatically purchased from our deposit account. This gives us permanent access to electronic books that we know is of use to our community.

	2018-2019				2017-2018			
	Books used	Views	Downloads	Purchases	Books used	Views	Downloads	Purchases
<b>JSTOR eBooks</b>	183	457	137	21	219	398	168	15

## REMOTE ACCESS STATISTICS

These tables show the statistics for remote usage of the online databases in the Kistler Library via EZProxy. This service allows users with Rosemont email address to access the databases from anywhere off campus. EZProxy records logins and then number of records accessed in the various databases owned by Rosemont. This year the number of logins increased by 67.63%, while the number of records accessed increased by 50.39%. This increase has been driven in part by expanded use of the Library's resources by the African Sisters Education Collaborative. Monthly logins decreased only in June and August of 2018, while the number of records accessed was down for June, July, August, December of 2018 and May 2019.

Month	Logins	Recs. Accessed	Month	Logins	Recs. Accessed
June 2018	61	6,833	June 2017	97	11,833
July 2018	101	12,553	July 2017	79	20,095
August 2018	116	14,417	August 2017	132	18,858
Sept. 2018	304	30,929	Sept. 2017	99	17,416
October 2018	494	53,179	October 2017	168	31,647
Nov. 2018	470	59,616	Nov. 2017	197	34,692
Dec. 2018	289	37,564	Dec. 2017	228	41,648
January 2019	237	62,613	January 2018	148	30,627
Feb. 2019	363	82,866	Feb. 2018	225	31,377
March 2019	322	63,785	March 2018	200	24,565
April 2019	303	36,058	April 2018	238	30,767
May 2019	167	19,183	May 2018	114	25,374
<b>TOTAL</b>	<b>3,227</b>	<b>479,596</b>	<b>TOTAL</b>	<b>1,925</b>	<b>318,899</b>

<b>REMOTE ACCESS</b>	<b>June 2018-May 2019</b>	<b>June 2017-May 2018</b>
<b>TITLE</b>	<b>RECORDS ACCESSED</b>	<b>RECORDS ACCESSED</b>
AccessScience	1,013	3,295
<b>American Chemical Society journals</b>	59	--
Annual Reviews	1,851	3,421
ArchiveGrid	32	32
Brill Online	116	0
Cambridge Journals & Histories Includes Orlando	1,572	224
Chicago Manual of Style	5,526	1,942
Choice Reviews Online	11,946	115
CIAO	74	407
Credo Reference	3,625	1,834
Duke E-Journals	55	83
EBSCOHost: CPLI, Criminal Justice Abstracts, eBook Collections, GreenFile, MLA, OnmiFile, Philosopher's Index, PsycARTICLES, PsycINFO, and Violence & Abuse Abstracts.	124,621	62,464
Edweek.org	712	1,373
Elsevier Science Direct	259	332
Encyclopedia Britannica	1,648	995
Gale Databases	3,291	6,681
Humanities e-Books	2,640	1,035
JSTOR	237,026	169,943
LexisNexis/NexisUni	19,561	26,196
Literary Market Place	612	989
Oxford e-Journals	6	8
Project Muse	22,624	12,397
Proquest	1,695	1,657
Sage e-Journals	591	50
ScienceDirect/Elsevier	333	409
Springer Electronic Resources	157	165
Taylor & Francis e-Journals	339	338
University of Chicago Press Journals	26	128
UMich e-Journals	30	942
Wiley-Blackwell E-Journals & Handbook of Social Psychology	1,484	1,320
Women & Social Movements	3,140	2,857
World Cat (includes OCLC)	10,247	7,029
World Shakespeare Bibliography	91	176

## **ARCHIVES REPORT 2018 – 2019**

This was a jam-packed year in the Rosemont College Archives, both physically, with the amount of people and items coming in and out of the Archives, and with the amount of work that has been accomplished.

The most significant event in the archives this year was that Lillian Mann joined our team. From the moment she started as Archives Assistant in August, she moved full-speed ahead in reorganizing the archives in its physical and digital spaces, answering research questions, helping our interns and student workers, seeking and processing new acquisitions, proposing innovative yet simple ideas to improve the archives, and promoting the archives to our colleagues and students.

Lillian has created several indices to make it easier for users (and for us) to obtain information. These indices contain information on the College's publications, faculty and administration, Commencement speakers and honorary degree recipients, Rosemont Magazine articles, campus buildings and features, historical resources, and SHCJ Sisters and other religious on campus.

As I mentioned, since the beginning of her time here, Lillian has worked on reorganizing the archives so that they are more accessible both digitally and physically. Her accomplishments towards this goal consist of assessing the existing shelving in the archives storage rooms and examining the backlog of holdings in need of processing. She has converted a storage space into another archives storage room (Room 5). She obtained file cabinets from other campus offices and cleaned the room. This is where the Donohoe papers, deceased alumni files, and athletic trophies are now stored.

ARCS, our finding aid in Archives Space, is a work in progress. As she reorganizes the storage spaces, Lillian continues to modify ARCS to more accurately describe our holdings and their locations on the shelves.

To get a handle on our yearbook holdings, Lillian took an inventory of all that we had throughout the library. She assessed their housing and preservation needs and designated one from each year as a reference copy. She has recently had to update this data, after offering our extra copies to alums during Reunion 2019.

Lillian also coordinated the acquisition of Alumni Office files and index cards from the basement of Main Building.

## **MAJOR PROJECTS**

Perhaps the largest project we undertook this year was the acquisition of the Victoria Donohoe, '50 collection. In October, we received a call from one of Ms. Donohoe's Narbrook Park neighbors asking if we'd take her papers. This led to a months-long process consisting of phone calls, visits, and emails from her neighbors and power-of-attorney; a meeting with President Hirsh; getting to know Pat Nugent; working with the Lower Merion Historical Society; the delivery and pick-up of boxes upon boxes of newspaper articles, multiple drafts of art reviews, correspondence, photos, postcards, publicity, and other artifacts reflecting her varied interests and talents and collected over her nearly 90 years of life; and sorting, processing, and housing these items. As of this writing, less than a box remains to be processed. Lillian is considering next steps for the collection. We had hoped to meet Victoria in December 2018, over the students' holiday break. Unfortunately, she passed away from pneumonia in November. Although we never had a chance to meet her in person, we feel that we have gotten to know Victoria a bit, and it has been fascinating.

Rosemont College will experience important transitions and milestones over the next few years. It is crucial to record these stories from various viewpoints and preserve them in the archives. We hope to do so via oral histories. Our Rosemont College Oral Histories class has been offered over the past few semesters, in which students would collect the oral histories of long-standing members of the Rosemont community for preservation in the archives. Although no students have registered, we have continued to create and refine plans for collecting these stories. We have collected brief oral histories of 2 new alums, recorded just days before they graduated, and the history of a woman who is both an alum and long-term employee. We discussed the inclusion of an oral history station at this year's Reunion with Director of Alumni Relations, Joe Darrah, to gather the stories of alumnae, especially from the class of 1969. This didn't happen, but we are already working to assure that it will at Reunion 2020.

Even though our plans to collect oral histories didn't come to fruition, we did contribute much to Reunion 2019. Several members of the class of 1969 contacted us to consult graduation programs, yearbooks, photos, and other items to help them reminisce about their years here at Rosemont and to use in their festivities. We worked with the alumni relations department to find information on the T-Tones and to digitize their 1968 album. Best of all, we tracked down Rosie the Rosemonster and persuaded her to emerge from her lair to make an appearance during the Rose and Gray dinner.

Through this work and through other projects, we have strengthened our alliance with Alumni Relations. One result of this partnership is the publication of some of our "mystery photos" in *RoCo*. We have a stack of photos in the archives whose subjects are unidentified. We thought it would be fun to include some of them in recent issues of *RoCo*, to solicit help from alums and other readers in identifying those pictured. Our efforts paid off with a successful ID! Mary Durkin Romano '78, identified her hall mates in the "Diet Pepsi Tower" photo.

We have also strengthened our alliances with colleagues on the faculty. Jennifer Jackson is the recipient of CIC's Digital Resources for Teaching and Research Development Grant. With these funds, she'll use JSTOR Forum to develop a repository of interdisciplinary scholarship on Friendship Studies as a resource for students, researchers and faculty in Rosemont and beyond. We have been providing guidance on the use of JSTOR Forum, the use of WordPress, the organization of materials, and will be developing a research guide as an additional resource for this project.

In preparation for storing our oral histories, social media harvesting, scanned photos and other digital files, we examined the nearly 14,000 files on our portable disk drive. Hundreds of files have been marked for deletion and we hope to more clearly describe those that we keep. *The Rambler* (1931-2013) and *The Cornelian* (1937-2010), valuable sources for information on the college, the times, and the students, are no longer published. In the absence of these resources, we have been exploring ways to capture the sort of information that we would turn to these publications to obtain. We suspect that our website and social media can fill this void but capturing information from the internet seems a monumental task. To learn more about how to do this, we attended webinars, and held phone conferences with Villanova's and St. Joseph's University's archives to discuss how they create digital collections, and best practices in collecting, describing and storing them. We've brainstormed ideas and written draft policies. We are still trying to wrap our heads around this topic. The next step will be to run a test project by trying to collect and house the digital creations of the library. Hopefully this will lead to a better understanding of the challenges we face before attempting the collection of campus-wide digital creations.

We spent a good deal of time updating our website and adding to the Archives' online presence. Particularly the "For Your Visit" page, by drafting policies, designing maps, and creating forms to make it easier for researchers to use the archives online and in-person.

### **Intern/student worker accomplishments**

We wouldn't have achieved as much as we did this year without the help of our interns and student workers. While space in the office was often tight and the computer was in high demand, we are grateful for the work of Josh Slater, Hope Smalley, Brianna Coltrane, Shequana Callender, and Sister Martina Maduagwo, SHCJ.

Early in the first semester, Josh Slater helped us discover what was hiding in the archives closets. He began an inventory of our office supplies and stationery. He moved on to start a digital index of *The Rambler*, from the existing index of handwritten cards. He eventually became adept at reading the handwriting.

In the process of this task, headlines about "the Glacier Priest" caught Josh's attention. Through some research, he found that Father Bernard Hubbard, S.J. made several expeditions to Alaska in the 1930's and 40's. Between expeditions, he travelled to colleges around the continental U.S. presenting his research methods and findings. His 5 visits to Rosemont generated much excitement, especially when he announced that he'd named an Alaskan ridge "Mount Rosemont." Josh's research resulted in a great exhibit featuring original copies of *The Rambler*.

During the first few weeks of second semester, Shequana Callendar collected data on Rosemont's demographics throughout its history by examining yearbooks and alumni directories. She was trying to find the name of Rosemont's first African American graduate. Even though Shequana could not complete the semester or her assignment in the Archives due to health issues, her work was shared with the Commission on Slavery.

Brianna Coltrane was tasked with preparing the packet for President Hirsh's presentation during the reunion weekend dinner. This involved a tremendous amount of work: scanning yearbook photos of the 50th anniversary reunion class (1969) and of members of the other 4 & 9 classes, researching events that took place on campus from 1965 - 69, assembling a PowerPoint of the photos, and writing bullet points for President Hirsh to rely on for her speech. In the process, she learned much about the major events and culture that shaped Rosemont during the 1960's, about archival research, how to scan photos, and how to handle archival material.

During the course of their work, both Brianna and Shequana learned of a Rosemont graduate, Yvonne Chism, '66. They were very excited to learn more about her to make her the subject of their culminating exhibit. Brianna had hoped to interview her in person, but their schedules would not allow it. Fortunately, Brianna and Yvonne were able to communicate via email. Excerpts of their email interview are featured in the exhibit, along with historic photos, Yvonne's original poetry, and books from the library's special collections. I'm so delighted that a current student was able to make a personal connection with her college's past. This is one of the most important purposes of archives.

Brianna's research for the exhibit was also shared with the Commission on Slavery. Also during second semester, Sister Martina Maduagwo took up the task of alphabetizing alumni files and housing them in file cabinets. This went a long way in creating much-needed space for the Victoria Donohoe collection in Room 5. Once she was finished this large project, she took up where Josh left off in *The Rambler* indexing. Sr. Marty became so committed to her archival work that she decided to stop rotating through the other offices where she had been helping, to focus solely on the archives.

Hope Smalley continued the work that she began in 2017, digitizing videos and programs from Jest and Gesture performances and uploading them to JSTOR Forum. Thanks to her efforts, the collection increased from 12 to 125 files uploaded by the end of this academic year. Throughout this project, decisions had to be made and challenges overcome. We navigated these through discussion and with the patient help of Forum Support. In late May, the collection was featured in Ithaca's weekly email newsletter for Forum users because of its unique structure and content. We are pleased with Hope's progress in this project, but she has made some suggestions for next steps should another student take up this project.

## **PROFESSIONAL DEVELOPMENT/MEETINGS**

Elena and Lillian represented Rosemont and the archives at several professional development events and meetings this year. They also participated in many online webinars. There is so much to learn! Some of these include:

- Delaware Valley Archivists Group (DVAG) Shane Confectionery tour
- DVAG Tour of Friends Collection at Swarthmore College, and Digital Archiving presentations
- Association of College and Research Libraries, Delaware Valley Chapter (ACRL DVC) fall program: Librarians (and archivists) as Activists
- ACRL DVC: Copyright Roadshow
- Mid-Atlantic Regional Archives Conference (MARAC) meeting followed by CIC JSTOR Forum users' dinner
- Catholic Research Resources Alliance (CRRRA) Annual Meeting
- Conservation Center for Art and Historic Artifacts (CCAHA) Mold Prevention, Detection, and Recovery workshop
- CCAHA Putting Best Practices into Practice: Scalable Preservation Solutions, a series of webinars including Preservation on a Shoestring
- CCAHA Intro to Digitization
- Lyrasis' Web Archiving: An Introduction to Basic Concepts and Tools
- PA Digital webinar to learn how to add our resources to the Digital Library of PA
- various JSTOR Forum webinars
- Archive-It demo, a web archiving service JSTOR Forum user testing
- Tour of SHCJ Archives' exhibit & library
- DVAG General Meeting and tour of The Rosenbach
- Visual Resources Association (VRA) Conference
- PA Digital webinar about works entering public domain in 2019
- Tri-state College Library Cooperative (TCLC) Summer Camp



## PRESENTATIONS/INSTRUCTION/OUTREACH

Elena and Lillian were involved in outreach activities both on and off campus.

After much planning and postponement last year due to weather and illness, we finally hosted a group of Hill Top Preparatory School students and their teachers in late November. They had a tour of the library, including a stop in the archives. The students were enthusiastic and inquisitive. One of the highlights was a young man enthralled in an issue of *Scientific American* from the 1800s down in our periodicals room. “This is the oldest thing I’ve ever seen!” he exclaimed.

Elena was invited to the Hill Top campus to present on library and archives careers at their career day in the spring. Once again, she found the students creative and curious. She was gratified when some of the students recognized her from their visit to Rosemont in the fall.

Although instruction sessions are more Elena’s reference librarian duties, she is sure to spend a few minutes talking about the archives and demonstrating the web pages and finding aid. Elena taught these instruction sessions during the 2018-2019 academic year:

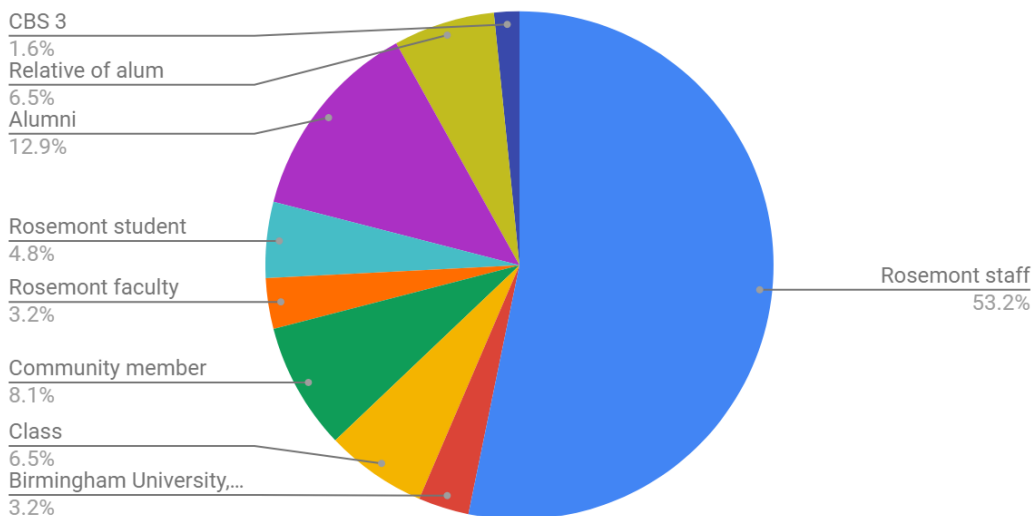
- Raven Peer Leaders
- Bridge Program
- Primary, Secondary, Tertiary Sources in INT 0150
- FYCS – 2 sections, 2x each
- EDU 0325
- HIS 0111
- WRT 0170
- SGPS faculty orientation

## ARCHIVES REFERENCE/RESEARCH STATS AND TOPICS

These charts summarize the reference, research, and digitization tasks the archives performed this year:

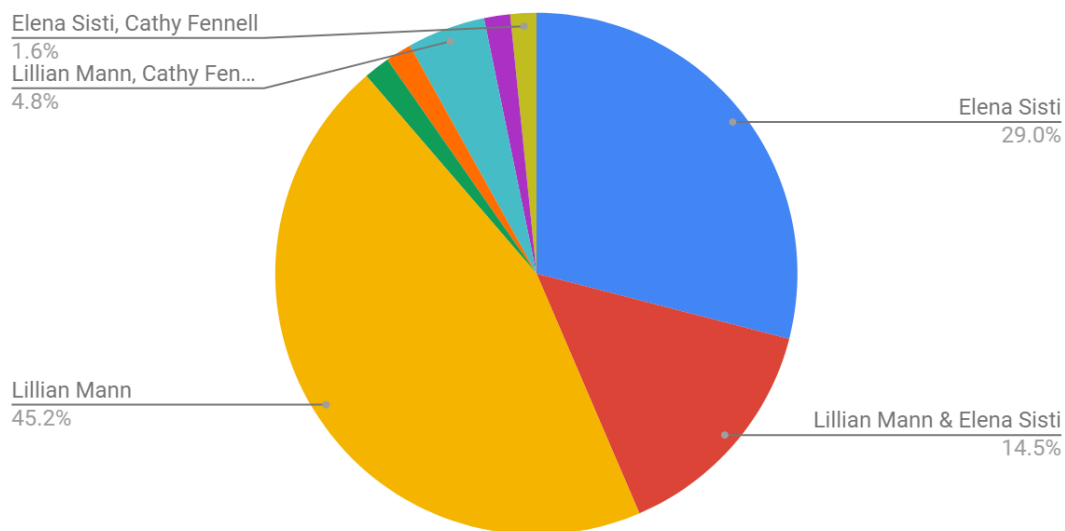
### Researcher Affiliation

Total: 59



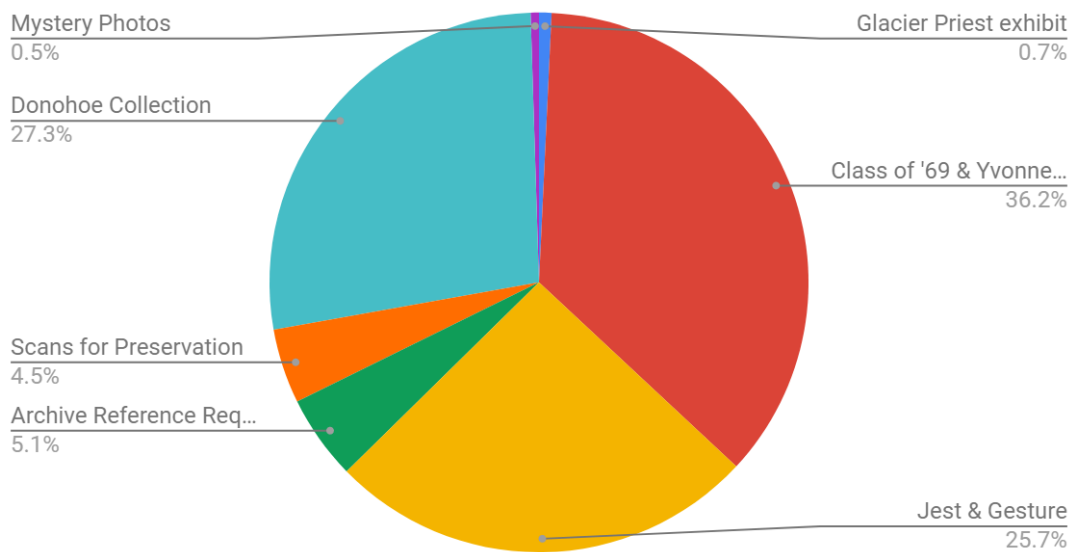
## Who Assisted the Researcher?

Total: 59



## Digitization Tasks

Total: 1205



### **Some interesting reference and research topics:**

- Priests on Rosemont campus through its history
- Many requests from the class of 1969 for photos, yearbooks, programs, etc.
- Information on our Japanese doll
- Retiring instructors Clawar & Gubins
- Rosemont's involvement in the Civil Rights Movement
- Photos of Main pre-1921
- Photos of Community Center construction
- Photos of 1st graduating class
- 1863 Bible
- Photos of Leonard family
- Commencement speakers & honorary degree recipients 2003-2018
- Information on birth mother, an alum
- Cornelia Connelly window image
- Basis for our claim that the Chapel is on 1 of 2 in the country featuring predominantly female saints in windows
- T-Tones
- Women's sacred music
- History of Kistler Club key pendant
- Rosemonster
- Rosemont's charter
- Valentine for social media
- Rosemont trivia for alum event