

**ROSEMONT COLLEGE**

**LIBRARY SERVICES**  
**ANNUAL REPORT for 2019-2020**



**Submitted by Catherine Fennell, MLS**  
**Executive Director of Library Services**

# **Library Services Annual Report 2019-2020**

## **Rosemont College Mission Statement**

Rosemont College is a community of lifelong learners dedicated to academic excellence and fostering joy in the pursuit of knowledge. Rosemont College seeks to develop in all members of the community open and critical minds, the ability to make reasoned moral decisions, and a sense of responsibility to serve others in our global society.

Rooted in Catholicism, Rosemont welcomes all faiths and is guided by the principles of Cornelia Connelly and the Society of the Holy Child Jesus to meet the needs of the time.

Rosemont College values:

- Trust in and reverence for the dignity of each person;
- Diversity with a commitment to building an intercultural community;
- Persistence and courage in promoting justice with compassion;
- Care for the Earth as our common home.

The Mission of Rosemont College flows from the educational philosophy of the sponsoring religious congregation which opened Rosemont in 1921, the Society of the Holy Child Jesus. This philosophy is imbued with the spirit and educational principles of the Founder of the Society, Cornelia Connelly. This Holy Child education is a clearly defined yet flexible ideal, rooted in Christian values and expressions, attuned to learning opportunities that enable students to respond to life with joy, zeal and compassion. The only College in a world-wide network of Holy Child educational Institutions, Rosemont is grounded in the Holy Child philosophy which encourages students to meet diversity and change with confidence in their own gifts and in God, who has made covenant with the human family.

## **Library Mission Statement**

As the original academic building on campus, the Gertrude Kistler Memorial Library has supported the mission of the college since 1926. The Gertrude Kistler Memorial Library provides ready access to resources to develop the strengths and abilities users require to respond to the needs and challenges of the times, while facilitating the implementation of the technology that enables them to experience the excellence and joy of knowledge.

The following Library Services goals are designed to support the College's mission:

1. Enhance instruction and learning through library services;
2. Enhance accessibility to information through technology;
3. Enhance resources through library services;
4. Evaluate existing library services and implement innovative solutions as indicated;
5. Assess and oversee the condition and improvement of the library building.

# Library Vision Statement

The Gertrude Kistler Memorial Library is the campus center for academic research, study, and collaboration, and provides exemplary library and information resources and services. By developing print and electronic collections that support academic research as well as meet the technological needs of the age, we are evolving into a high-tech library that is increasingly integrated with the curriculum. The library educates students to become skilled, effective, responsible information users and engages faculty with the library resources and learning spaces to teach and work in partnership with students and colleagues. We capitalize on the innovative design and purpose of the information commons which provides a welcoming environment staffed by effective and caring professionals. We hope to continue enhancing a physical space for learning and group collaboration that is comfortable and technologically advanced as well as offering patron-centered support to students, faculty, and staff. We respond effectively to fast-paced changes in information science, the College, and the higher education environment. We consider the Gertrude Kistler Memorial Library the heart of the campus, a center for teaching and learning, the place to investigate, collaborate and discover while honoring our commitment to the College's mission.

## LIBRARY SERVICES – ORGANIZATIONAL CHART

**Executive Director of Library Services** – Catherine Fennell

Assistant Director of Library Services – Joseph Tresnan

Reference Librarian (Pt. time) – Brice Peterson

Reference/Archives Librarian – Elena Sisti

Archives Assistant (Pt. time) – Lillian Mann

Head of Access Services – Kathleen Deeming

Evening/Saturday Supervisor – (Pt. Time) – Tinu Johnson

Evening/Sunday Supervisor – (Pt. Time) – Sarah Bolce

Graduate Assistant (for Extended Hours) – (Pt. Time) – Nicolette Pizzigoni

Assistant to Executive Director – Sara Sargent

Instructional Technologist – Jeremy Vaughn

College Exhibits – Mary Leahy, volunteer, Special Assistant to the president (reports to the president and has an office in the library)

## Library Services Staff

Changes to the library staff:

- Brice Peterson replaced Amanda Davis in October 2019. Position was changed to part time and was renamed Reference Librarian. There was no longer a need for the position to oversee Instructional Technology as an Instructional Technologist was hired for the college.
- Tinu Johnson replaced Melody Totem as our Monday/Wednesday/Saturday Supervisor.
- Nicolette Pizzigoni – Graduate Assistant for late hours.
- Padraic McMickle – new position – Instructional Technologist began Oct. 2019. Reports to the Executive Director of Library Services and has an Office in Lawrence Hall. Padraic resigned his position in December 2019.
- Jeremy Vaughn – replaced Padraic McMickle in February 2020 as Instructional Technologist.

# Library Services

## ACCOMPLISHMENTS

The accomplishments of the Library are highlighted in the following reports. We continue to add to our electronic resources by purchasing more electronic journals and/or books. We continue to participate in the DDA (Demand Driven Access) program through JSTOR.

With the Pandemic interrupting onsite Library Services, we have attempted to update all our virtual resources. The Library Reference Staff has actively rebuilt the various subject research guides and built a Canvas course on using the Library resources that include helpful videos as well as many “free” online resources. All the Library staff has been available virtually through the “Ask a Librarian” link as well as via e-mail. Library fines and due dates were overwritten so that whenever library materials were returned, the user did not owe any late fees/fines.

I continue to catalog all items and have deaccessioned over 6000 items that have never been used or have not circulated within the last twenty years. See chart on page 10 for the areas that have been updated. Included in this were microfiche collections that are no longer useful as the library does not have a reader and they are no longer available for purchase. Our special collections continue to grow and are listed here. We added one new collection this year, Dr. George C. Fago Homer Collection. Dr. Fago taught Psychology at Ursinus College but was a passionate classicist and strove to collect everything and anything about Homer and his *Iliad* and *Odyssey*. Professor Tim Jackson researched all the *Iliad* and *Odyssey* books and built a useful bibliography. This past academic year we were again more selective of the collections that we accepted thus refusing several collections due to lack of space and pertinence to our collection. We did accept a donation of American History books from Clarence Wolf, friend of the library and a rare bookstore proprietor. With this was a donation of watercolors done by Ben Wolf, Clarence’s father and Philadelphia Artist.

We continue to evaluate periodical usage and study usage statistics for the electronic journals. As new programs are added, we are happy to consider adding any new journals and electronic offerings recommended by the faculty of those programs. With the receipt of funding to support the library’s book collection, many faculty have made recommendations for their areas and those purchases have enhanced the library book collection. With the move to online learning during the Pandemic, we strove to find electronic resources of books and journals that may not have been available before this crisis. The Reference Staff continues to look for e-resources especially for Reserve materials in the case that students will need to move off campus again.

## SPECIAL COLLECTIONS

- **Dr. Charles Cherry 1<sup>st</sup> Editions Collection** – currently in Room 110. This is a collection of 1<sup>st</sup> edition 20<sup>th</sup> century American literature. Dr. Cherry taught at Villanova University.
- **Dr. George C. Fago Homer Collection** – will be housed in Room 301. A collection of various books about and on Homer as well as a large collection of his *Iliad* and *Odyssey* dated from 1769 through 2017. Dr. Fago taught at Ursinus College
- **Early Catholic Children’s Literature (ECCL) Collection** – housed in Room 113. I continue to evaluate this collection which was started by Sr. Mary Dennis Lynch, SHCJ in 1981. These are children’s books used in parish schools from the close of the 1800s into the 1950’s. Some of them have signed publisher’s bindings.
- **Francenia Emery African American Book Collection** - housed in Room 301. A collection of rare and not so rare books written by and about African Americans. I have added to this collection specifically the signed Martin Luther King book.
- **Institute for Ethical Leadership and Social Responsibility Collection** - housed in Room 304. This collection was built by Professor Alan Preti to support the Institute.
- **Iwilla Press Collection** – gift of Ms. Yvonne Chism-Peace, class of 1966 – housed in Room 301. Miscellaneous items published by this press.
- **Mr. & Mrs. Kistler Collection** – to be moved to the Front Reading Room. Mrs. Kistler was an active participant in building the library collection during her lifetime. Several of the books have their signed names in them as well as gift plates.

## SPECIAL COLLECTIONS (cont.)

- **Paul Ingersoll Signed Publisher's Bindings** – housed in the display case in the Third Floor Reading Room – decorative bindings signed by the binding designer
- **Paul Ingersoll Publisher's Bindings** – housed in the display case in the Front Reading Room and in Wilson Library, Main Building – unsigned decorative bindings.
- **Rare Book Collection** – housed in Room 113. Rare and unusual books from the 1600's to present.
- **Rare Children's Book Collection** – housed in Room 113 – rare and unusual children's books from the 1800's to present.
- **Yvonne Chism-Peace Women's Poetry Collection** – housed in Room 301 – first edition women's poetry books from the 1970s through the 1990s. Had been part of the MS. Library when Ms. Chism-Peace was their poetry editor.

## ACCESS SERVICES

The circulation of materials increased slightly from last year. This is important as there was no circulating of materials from March 13, 2020 due to the closure of the college for the Pandemic. The usage of reference materials and paper journals continues to decline but this is also an area where it is difficult to get accurate usage statistics as users tend to re-shelve the material once they have used it rather than leaving it for a library staff member to mark as a "used item" then re-shelve. We continue to add electronic books to the library catalog, but we are unable to know their usage statistics as they do not circulate through the library system as print books do. With the possibility of classes continuing to be virtual, all reserve materials requested have been researched to see if they are available online and faculty notified of this possibility. Access Services will continue to look for electronic resources for Reserves and use those over the print whenever possible. Our access services numbers continue to show that library users are pursuing all formats of information and that will probably continue.

The numbers for Information Literacy classes and number of attendees has decreased as did the number of reference questions. Some of this is due to the Pandemic particularly the lack of Information Literacy classes but users could reach any of the reference staff at any time through the "Ask A Librarian" site for reference assistance but there didn't seem to be the need. To get a better picture of the reference activities please look at pages 11-22 of this report.

The gate count has decreased again due to the closure of the College in March due to the Pandemic.

## LIBRARY ACCESS SERVICES ANNUAL REPORT AND COMPARISON

CIRCULATION	2019-2020	2018-2019	2017-2018	2016-2017
<b>AV TOTAL</b>	72	173	225	631
<b>CD</b>	0	7	17	23
<b>DVD</b>	72	165	207	608
<b>REFERENCE MATERIALS</b>	37	62	44	16
<b>BOOKS</b>				
<b>KISTLER</b>	3093	2515	3875	2121
<b>RARE &amp; SPECIAL</b>	128	187	164	60
<b>ROSEMONT &amp; ALUMNI</b>	19	31	123	49
<b>PERIODICAL</b>	2	3	0	0
<b>CHILDREN</b>	233	564	298	668
<b>RESERVE MATERIALS</b>	45	64	129	216
<b>*TOTAL CIRCULATION</b>	<b>3629</b>	<b>3549</b>	<b>4,633</b>	<b>3,751</b>
<b>REFERENCE ACTIVITY</b>				
<b>**QUESTIONS</b>	614	1267	1605	705
<b>INFO. LIT. INSTRUCTION</b>				
<b>SESSIONS</b>	19	47	37	69
<b>ATTENDEES</b>	283	577	464	921
<b>*GATE COUNT</b>	27,958	44,389	55,278	56,609

\*The total circulation and gate count numbers are from June 1, 2019 through March 13, 2020.

\*\* Includes Archives reference questions.

## CAFÉ SALES

The café proves to be a busy place and the students are really using the area not only to purchase coffee, tea or cocoa but also to meet with friends and to study. The cost is \$1.00.

<b>MONTH</b>	<b>CUPS SOLD</b>	<b>EARNINGS</b>
June 2019	61	\$61.00
Jul. 2019	41	\$41.00
Aug. 2019	41	\$41.00
Sept. 2019	61	\$61.00
Oct. 2019	67	\$67.00
Nov. 2019	36	\$36.00
Dec. 2019	40	\$40.00
Jan. 2020	35	\$35.00
Feb. 2020	69	\$69.00
Mar. 2020	25	\$25.00
Apr. 2019 (College closed)		
May. 2019 (College closed)		
<b>TOTALS</b>	<b>476</b>	<b>\$476.00</b>

## MEETINGS AND EVENTS

The library continues to offer gathering space(s) for the Rosemont community at-large, as well as for other groups who are associated with the library. The Friends of the Gertrude Kistler Memorial Library was to host an exhibition of alum Victoria Donohue with a lecture but had to be canceled due to the Pandemic and the closing of the college on March 13, 2020. The Chart lists the formally scheduled curricular, “extra-curricular”, and student engagement activities held within the library during 2019-2020.

<b>INFO COMMONS</b>	<b>FRONT READING ROOM</b>	<b>ROOM #117</b>	<b>ROOM #116</b>	<b>OTHER</b>
SGPS Push to Publish 2	SGPS Orientation 2	Raven Peer Leaders 1	TCLC Mtg. 13	<b>UPPER READING ROOM</b>
Admission Open House 2	SGPS Push to Publish 2	SAAC/Registrar 1	Softball Study Group 7	Team Up 15
SGPS Write-a-thon 1	FYS 0100 Lusk 1	INT 0150 Sisti 30	RC Book Club 3	SGPS Push to Publish 2
RC Faculty Mtg. 1	EDU Ward 1	Webinar Mtg. 1	Oral History Recording 6	SGPS Write-a-thon 1
	SGPS Write-a-thon 1	CNS 6500 Rowley 21	CEC Mtg. 1	
	Criminal Justice Forum 1	PSY 0250 Elliott 1		
	Archives Moravec/Baker	EDU 0320 Elliott 1		<b>ROOM #107</b>
	Campus Ministry Mtg.	WRT 1701 Warfield 1		Middle States Mtg. 1
		FYS/SASC Coleman 2		MS Government Mtg. 2
		CNS 6030 Merced 1		Women's B-Ball Study 11
		FYS 0100 Cutts 3		COM 0480 Nix-Crawford President Search Team
		FYS 0100 Lusk 2		
		BUS 0340 Hagedorn 2		
		FYS/SASC Bizzarro 1		
		FYS SASC Baker 3		<b>ROOM #304</b>
		WRT 0110 Cody 7		Archives Research
		SACS Focus Group 1		
		MBA 6651 Coleman 2		<b>ENTIRE LIBRARY</b>
		BUS 0350 Zoga 1		J&G Fright Night Event
		HIS 0451 Leiby 1		

## INTERLIBRARY LOAN – KATHLEEN DEEMING

Interlibrary Loan (ILL) has been changing over the years. We still get many requests for items but only send to other academic institutions and some public libraries therefore the number of unfilled items is due to the type of libraries requesting them. Also, many of the journal article requests are in electronic journals and due to the policies of the various periodical publishers we are not permitted to send electronic journal articles. Even with this ILL remains a viable service for students and faculty alike. These statistics cover June 1, 2019 through March 13, 2020 due to the closure of the college. Interlibrary Loan was shut down until we returned to campus June 22, 2020.

### LENDING

### BORROWING

	Books	Journal Articles	Other Formats	Total			Books	Journal Articles	Other Formats	Total
Total Requests	199	71	0	270		Total Requests	71	21	0	92
Total Filled	120	19	0	139		Total Filled	63	12	0	75
Unfilled Items	79	52	0	131		Unfilled Items	8	9	0	17

Items requested by:

	Journals		Books	
UG	12	39%	10	13%
Grad	0	0%	1	
FAC	18	58%	58	74%
Staff	0		9	12%

## INTERLIBRARY LOAN USAGE COMPARATIVE STATISTICS: 2015-2020

LENDING				
	BOOKS		PERIODICALS	
	Requested	Filled	Requested	Filled
2014-2015	352	140	324	102
2015-2016	378	147	146	100
2016-2017	398	236	160	96
2017-2018	296	188	234	137
2018-2019	253	83	125	32
2019-2020	199	120	71	19
BORROWING				
	BOOKS		PERIODICALS	
	Requested	Filled	Requested	Filled
2014-2015	87	85	39	33
2015-2016	83	76	112	66
2016-2017	115	99	15	12
2017-2018	142	122	23	15
2018-2019	38	33	7	5
2019-2020	71	63	21	12



## LIBRARY COLLECTION

The library staff has been working toward downsizing the library collection through deaccessioning older underutilized materials as noted on the Inventory, Weeding and Barcoding chart (page 12).

<b>LIBRARY COLLECTIONS FY 2019-2020</b>				
<b>CATEGORY</b>	<b>2018/2019 TOTAL</b>	<b>ADDED</b>	<b>WITHDRAW</b>	<b>2019/2020</b>
BOOKS/VOLUMES	112,380	697	6581	106,496
BOUND PERIODICAL/VOLUMES	26,229	0	0	
*TOTAL VOLUMES	138,609	697	643	138,663
*TOTAL BOOK TITLES	109,303	694	5948	104,049
CURRENT PER. SUBSCR. TITLES	20	0	0	20
CURRENT ELECTRO. PER. TITLES	17,350	0	0	17,350
ELECTRONIC BOOK TITLES	11,669	115	117	11,667
MICROFORM UNITS	22,503	0	1110	21,393
AUDIO UNITS	785	0	0	785
VIDEO UNITS	1275	7	1	1281
VIDEO TITLES	1185	7	1	1191
ARCHIVES - LINEAR FEET	445	0	0	445
UNITS OF SLIDES (Graphic Material)	46,168	0	0	46,168
UNITS OF SLIDES (Digital)	18,268	814	0	19,082
UNITS OF DIGITAL IMAGES (JSTOR FORUM)	1030	124	282	872
CD-ROM UNITS	62	1	0	63
CD-ROM TITLES	60	1	0	61

## GIFT BOOKS

As can be seen from the chart below, not all gift books and items are added to the collection. There are still many books to be added from the Potok Collection but most of the gift books donated this past year have been added to the library collection. Added American History titles and the Home Collection.

<b>Gift Books &amp; Miscellaneous Items</b>	<b>2019-2020</b>	<b>2019-2020</b>	<b>2018-19</b>	<b>2018-19</b>
Hardbacks	1530	331 added	5070	895 added
Paperbacks	873	165 added	5459	456 added
CDs/Audio tapes	5	5 added	1	1 added
DVDs/VHS	5	5 added	50	0 added
Prints/Photos	2	2 added	0	0 added
Pamphlets	1	0 added	327	0 added
Journals	3	0 added	153	0 added
Maps/travel guides	0	0 added	2	0 added
Works of Art	53	53 added	3	3 added
Puzzles	0	0 added	23	12 added
Miscellaneous	0	0 added	1 CD Holder, 1 Wing Chair, 1 Étagère, 89 items	1 Wing chair 1 Étagère
<b>TOTAL</b>	<b>2472</b>	<b>561 added</b>	<b>11,180</b>	<b>1369 added</b>

## BOOK SALES

The past few years, the library has brought in some extra funding by selling books to various book dealers both online and in person.

	<b>Haaswirth Bks.</b>	<b>Lib Sale</b>	<b>Textbookrush</b>	<b>J. Horan</b>	<b>R. Lorand</b>	<b>TOTAL</b>
Jun-19			\$52.03	\$80.00		\$132.03
Jul-19	\$400.00					\$400.00
Aug-19		\$1.00				\$ 1.00
Sept-19		\$1.00	\$133.90			\$134.90
Oct-19		4.00			\$61.40	\$ 65.40
Nov-19		6.85			\$58.60	\$ 65.45
Dec-19						\$ 0.00
Jan-20		\$ .75		\$100.00		\$100.75
Feb-20		\$1.00	\$ 58.08			
Mar-20						
Apr-19						
May-19						
<b>TOTAL</b>	<b>\$400.00</b>	<b>\$14.60</b>	<b>\$244.01</b>	<b>\$180.00</b>	<b>\$120.00</b>	<b>\$958.61</b>

## Inventory, Barcoding, and Weeding Report

Progress is being made through the areas of the library and deaccessioning many items no longer of use or pertinent to the collection.

<b>Classification Area</b>	<b>Inventory</b>	<b>Barcoding</b>	<b>De-accessioning/Weeding</b>
A	Completed	Completed	Completed
B	Completed	Completed	Completed
C	Completed	Completed	Completed
D	Completed	Completed	Completed
E	Completed	Completed	Completed
F	Completed	Completed	Completed
G	Completed	Completed	Completed
H	Completed	Completed	Completed
J	Completed	Completed	Completed
K	Completed	Completed	Completed
L	Completed	Completed	Completed
M	Completed	Completed	Completed
N	Completed	Completed	Completed
P – PN	Completed	Completed	Completed
PQ			
PR			
PS		Completed	
PT		Completed	
Q			
R		Completed	
S		Completed	
T		Completed	
U		Completed	
V		Completed	
Z		Completed	
Non-Fiction	Completed	Completed	Completed
Biography	Completed	Completed	Completed
Easy	Completed	Completed	Completed
Fiction	Completed	Completed	Completed
Rare	Completed	In progress	In progress
Special	Completed	Completed	Completed

## REFERENCE SERVICES

During normal operating hours of the Academic Year, the reference desk is staffed for 54 of the 90 hours per week the Library is open. The Reference Librarians assisted individuals with 313 questions this year (a 59.7% decrease from 776 last year): 265 face-to-face questions (a 62.4% decrease from 704 last year), 18 telephone questions (a 10% decrease from 20 last year), 30 questions answered by email (a 41.2% decrease from 51 last year). Questions were answered by Cathy Fennell, Joe Tresnan, Elena Sisti, Amanda Davis, and Brice Peterson.

No changes to the Kistler Reference Statistics form were made this academic year. This allows us to compare this year's statistics with last year's statistics equally, though the interruption of on-campus services which occurred due to the COVID-19 pandemic undoubtedly contributed to the significant decline in reference interactions. The disruption also likely impacted the accuracy of our reference statistics, given the relative difficulty of accessing the form, which is usually displayed as a shortcut on the Reference Desk computer.

When analyzing the results from the Library's Reference Desk form, we found that 81.7% of our interactions were with Rosemont students, 11.2% were with faculty, and the remaining 7.1% were with Rosemont staff, alumni, and community members. 73.1% of interactions were with those affiliated with the undergraduate college, while 22.1% were with those affiliated with SGPS; the remaining 4.5% had no reported affiliation. The vast majority (58.7%) of all reference interactions occurred at the Reference Desk, with 11.9% occurring at a library staff member's personal desk and 25.9% occurring elsewhere in the Library. Also, most questions were spontaneous, walk-up questions (97.1%) as opposed to appointments (2.9%).

Additionally, our statistics break down the type of Reference interaction into three categories: Technology, Directional, and Reference. 'Reference' refers to traditional reference questions, which are typically research-based topic questions or thesis statements, while 'Directional' questions are more succinct inquiries generally asked about a location in, or information about, the Library (i.e. "Where is the restroom?" or "How late is the Library open?"). This past academic year, of the 313 reference interactions, 103 (33%) were reference questions (compared with 158 [20%] last year), 49 (15.7%) were directional questions (compared with 132 [17%] last year) and 161 (51.3%) were technology questions (compared with 486 [63%] last year).

Interactions at the Reference Desk were spread out relatively evenly throughout the entire day; however, late morning and late afternoon see the most reference activity. The 10-11am hour was the busiest, with 15.1% of all interactions occurring then. The next busiest hour blocks were 3-4pm (12.8%) and 8:30-10am hour (11.9%). Statistics drop off significantly after 6 pm with each of the three hours from 6-9 pm accounting for less than 4% of total activity; though these percentages represent a proportional increase in evening usage from last year. The most common length of each interaction was around 5 minutes (23.7%), though an additional 30% of interactions took longer than that. The average length of all interactions was 7:55 minutes, which considers several long, research-intensive interactions.

## Reference Question Statistics

### Summer/Fall Semester

Month	In-Person		Telephone		Email	
	19-20	18-19	19-20	18-19	19-20	18-19
June	10	16	2	3	13	3
July	11	7	4	0	2	0
August	29	121	0	0	0	0
September	56	132	2	2	0	5
October	30	98	1	1	2	9
November	37	65	2	0	3	8
December	11	37	0	1	0	1
<b>Total</b>	<b>184</b>	<b>476</b>	<b>11</b>	<b>7</b>	<b>20</b>	<b>26</b>

### Spring Semester

Month	In-Person		Telephone		Email	
	19-20	18-19	19-20	18-19	19-20	18-19
January	43	75	2	4	3	1
February	27	56	3	4	0	8
March	11	35	2	1	1	10
April	0	45	0	1	4	1
May	0	17	0	3	2	5
<b>Total</b>	<b>81</b>	<b>228</b>	<b>7</b>	<b>13</b>	<b>10</b>	<b>25</b>
<b>Annual Total</b>	<b>265</b>	<b>704</b>	<b>18</b>	<b>20</b>	<b>30</b>	<b>51</b>

### Reference Questions/Research Topics from June 2019-May 2020

1. List of ILL requests
2. ILL request form responses
3. Circular economy
4. finding newspapers online
5. journal of career development
6. how to locate specific journals
7. Intellectual property rights in course design
8. bringing German language literature into the US
9. forensic dentistry
10. resources to find company profiles
11. peer reviewed articles on psychology

12. more excel help
13. Peer-reviewed psychology articles on Consciousness
14. Peer-reviewed psychology article on College Freshmen
15. Finding books and articles, logging in from off-campus
16. Community psychology
17. peer reviewed article for psychology class
18. peer reviewed article for psychology class
19. Psychology of kissing
20. Twins and adoption
21. Finding peer-reviewed psychology literature
22. peer reviewed article for psychology class
23. Illustrations of Dante's Inferno
24. Immigration and developmental psychology
25. theology of Genesis
26. Efficacy of different modes of therapy in children
27. Dragons in Islamic art
28. Government wiretapping
29. Limbic system
30. Poetry of Juana Ines de la Cruz
31. interpretations of Genesis
32. Counseling and technology
33. Medieval bestiaries
34. Medieval bestiaries
35. translations of The Odyssey
36. looking for a particular document for Moravec's class on the Kistler's
37. Behavior and the structure of the nervous system
38. FYCS interview about the mission
39. Help finding DVD copy of "The Smartest Guys in the Room"
40. London review of books, New York review of books
41. London review of books, New York review of books
42. psychology sources
43. Trying to access a chapter in an eBook, "Nutrition and Enhanced Sports Performance," which was not initially found through the library
44. Books on Julius Caesar
45. Finding a print advertisement for Microsoft in one of the library's periodicals
46. Provided Norton Anthology of English Literature
47. commentary on Book of Isaiah
48. Looking for Harvard Business Review online
49. Requesting access to an article found online through ScienceDirect (Elsevier)
50. Finding comparative statistics on other countries
51. Positive aspects of stress
52. Medical marijuana
53. Marijuana in motion pictures
54. hearing impairment and selective mutism
55. history of paranormal
56. FYCS project Bizzarro
57. Stephen Hawking bio
58. history of hip hop
59. mass media violence youth
60. Getting started with research several research papers: sharks' disease resistance, Julius Caesar, learning disabilities
61. Tattooing in the United States

62. Protest music in the Vietnam War
63. misdiagnoses in children with hearing impairments
64. Looking to access "Family Focus" journal
65. Looking for DVDs of "The Hobbit" movies
66. Help navigating to Rosemont Archives online
67. 4th grade tour of library
68. Looking for books on Henry Ford
69. Henry Ford
70. APA citations
71. Searching for "Suspect" by Robert Crais
72. Tracy K. Smith
73. Impacts of Sykes-Picot Agreement on the modern Middle East
74. Cognitive distortions
75. Asking about library hours and if we have a specific book needed for class
76. Jackson scavenger hunt African American Lit
77. Looking for full text of specific psychology articles online
78. Asking about a book on reserve for Prof. Moravec
79. Looking for "The Souls of Black Folk" by WEB Du Bois
80. Help navigating LC call numbers to find architecture books
81. Looking for "The Souls of Black Folk" by W.E.B. Du Bois
82. Troubleshooting access to "Women and Social Movements" database
83. Looking for LC Subject Headings volumes
84. Looking into lion symbolism in Greek culture and myth
85. Animals in art dogs in ancient Egypt
86. Bears in Native American cultures
87. Wolves in folklore and fairy tales
88. "alebrijes" in Mexican culture
89. elephants in African and/or Persian culture
90. double-headed eagle in Native American and Russian cultures
91. Bears symbolism in Native American tribes
92. Double-headed eagle iconography
93. Learning theory
94. renewing books – ref to K Deeming
95. Looking for Chinese art books
96. update on status of an ILL
97. Wolves in folklore and fairy tales
98. Access NYT through library databases
99. Independent contractors
100. Looking for article in Publishers Weekly; referred to ILL
101. Responding to request for updated research guide (Homeland Security)
102. Looking for the book, Jews and Negro slavery in the Old South, 1789-1865.
103. EdWeek access

## **REFERENCE INFORMATION LITERACY CLASSES**

The Reference Librarians offer information literacy classes to faculty and facilitators from the Undergraduate College and the Schools of Graduate and Professional Studies, in addition to the course INT-0150 Library and Information Research Strategies, which was offered in the Spring semester and taught by Elena Sisti. Altogether a total of 50 sessions were presented (a 6% increase from 47 last year), with 403 attendees (a 30.2% decrease from 577 last year), though this figure represents individuals who attended multiple sessions. The librarians teaching courses this year were Joseph Tresnan, Elena Sisti, Cathy Fennell, and Brice Peterson.

## REFERENCE INFORMATION LITERACY CLASSES (cont.)

<b>Date &amp; Time of Class</b>	<b>Course No. and Title</b>	<b>Instruction Topic</b>	<b>Number of Attendees</b>	<b>Instructor</b>	<b>Did the Instruct or Attend?</b>
6/19/2019 17:00	SGPS Orientation	Library resources	23	SGPS	Yes
8/14/2019 15:00	Raven Peer Leaders	Intro to library services and tour	15	Burns	Yes
9/9/2019 10:50	PSY 0250	Scholarly vs non-scholarly sources; Reading scholarly articles; Finding and selecting databases; Citations	20	Elliott	Yes
9/23/2019 9:40	WRT 0170	Finding Databases; Scholarly vs Non-Scholarly Sources	17	Warfield	Yes
9/30/2019 19:15	CNS 0630	Psychology resources	13	Merced	Yes
10/16/2019 9:40	FYCS Honors	archives and archival research	12	Lusk	Yes
10/18/2019 9:40	FYCS	Library introduction; Finding and selecting databases; Scholarly vs. Non-Scholarly Sources	12	Lusk	Yes
10/28/2019 13:00	BUS 0250	Finding Business Articles	13	Hagedorn	Yes
10/29/2019 10:10	FYCS	FYCS Library intro	27	Baker	Yes
10/29/2019 13:30	FYCS	FYCS library intro	15	Cutts	Yes
10/31/2019 13:30	FYCS	FYCS library instruction	20	Coleman	Yes
11/4/2019 8:30	WRT 110	Searching JStor, using scholarly articles, refining research topics	20	Corey	Yes
11/4/2019 9:40	WRT 110	Searching JStor, using scholarly articles, refining research topics	20	Corey	Yes
11/7/2019 8:30	FYCS	Library introduction; Refining a topic	22	Bizzarro	Yes
1/28/2020 13:30	COM 0480	Finding and searching databases	10	Nix-Crawford	Yes
1/30/2020 10:10	HIS 0451	Reference resources	6	Leiby	Yes
2/5/2020 8:00	EDU 0325	Research strategies for Autism Intervention plans	9	Neri	Yes
2/11/2020 11:50	EDU 0250	Children's literature resources	9	Falconi	No
<b>Total Number of Classes</b>	<b>19</b>	<b>Total Number of Attendees</b>	<b>283</b>		



## RESEARCH GUIDE USAGE

The Library maintains a host of online Research Guides through Springshare's LibGuides platform. These guides include resources and tutorials pertaining to both general subject areas as well as specific Rosemont courses. Fifty-one guides have been built and more are added as needed. This past year the library added fifteen new guides for courses and deleted or consolidated several older guides. The chart below shows the number of views for each research guide from June 2019-May 2020. The total views decreased from 5724 to 3645 (a 36.3% decrease from last year), but this is mostly accounted for by the specific decline in use of the African Sisters Education Collaborative (ASEC) guide. Many other guides saw corresponding increases in their usage. (Some guides, meant for private internal use only, are not listed below.)

<b>Guide Name</b>	<b>19-20</b>	<b>18-19</b>
African Sisters Education Collaborative (ASEC) at Rosemont College	317	2672
American Sign Language	27	33
Archives Workers' Training Manual	57	0
Art History	44	16
BUS-0250: Sport Management	83	103
BUS-0360: International Finance	105	155
BUS-0395: Advertising	23	174
Biomedical Ethics	8	48
Bloomsbury Digital Resources	20	0
Business	44	21
Careers and Majors	152	49
Citation Managers	123	49
Communications	58	10
Criminal Justice	19	74
ENG-0204 Survey of British Literature I: Medieval - 1798	54	0
ENG-0222 American Literature: Beginnings to 1890	20	0
ENG-0232 Survey of African American Literature to 1900	30	0
ENG-0450 History of the Book	36	0
Education	32	89
English Literature	2	0
Environmental Studies and Sustainability	8	3
Ethical Leadership and Social Responsibility Research Guide	11	53
FYCS 2017 Social Justice	0	7
FYCS 2018 Reclaiming Conversation	11	186
FYCS 2019 Reading the World: Ideas that Matter	87	0
Faculty Resources at Kistler Library	499	385
Free Resources during the Coronavirus/COVID-19 Crisis	8	0
Friendship Studies	146	0
Genetics	2	1
Government and NGO Resources	2	6

History	39	22
Immigration, DACA and Refugees	4	75
In the Spotlight	5	10
Library Resources: How Do I...?	149	170
Mathematics	1	12
Metacognition	8	2
Migraines	7	30
Nutrition	1	1
Oral History	1	2
Political Science	16	14
Psychology	80	122
Publishing	42	27
Religious Studies	26	16
Rosemont College Archives	889	810
Science	9	3
Social Entrepreneurship	3	6
Sociology	8	8
Subject Guide Template	6	0
Where Do I Start?	75	0
Women and Gender Studies	26	5
Yvonne Chism-Peace '66 (YVONNE)	21	0

## TUTORIAL USAGE

The following video tutorials, hosted by YouTube and published on the Library website, Research Guides, and Canvas course shell (which was developed in May 2020), had 374 total views this year, a 222% increase from last year (116 views). This large increase must be due in no small part to the pandemic and suggests that there is opportunity for further growth in the usage of video tutorials as a supplement to other traditional in-person services. A separate 50-minute information literacy video produced in spring 2020 was shared privately and therefore is not reflected in these statistics.

<b>Video</b>	<b>Watch Time (min)</b>	<b>Views this year</b>	<b>Total Views</b>
Introduction to Subject Headings	15	61	115
Finding Subject Headings	8	24	56
Library Catalog Episode 1: The Basic Search	11	10	42
Finding Electronic Databases at Kistler Library	38	60	126
Access Resources Off Campus	4	183	189
How to use the Electronic Journal Locator	5	20	37
Library Catalog Episode II: The Power Search	3	4	18
Library Catalog Episode III: The Catalog Record	4	8	22
Interlibrary Loan	2	4	10
<b>Totals</b>	<b>93</b>	<b>374</b>	<b>615</b>

## **REFERENCE REPORT – Brice Peterson, MS(LIS), MFA**

I joined the Rosemont College staff as a part-time Reference Librarian in October 2019, taking on some of the responsibilities held by former Reference Librarian/Instructional Technologist Amanda Davis, while the Instructional Technologist role was spun off into its own full-time position. Included in my initial purview was providing reference services, teaching instruction sessions, managing Library website updates, and producing online Research Guides and Tutorials.

After a brief period spent familiarizing myself with the college community, I was glad to have the immediate opportunity to teach four Library instructions sessions in the fall semester, for EDU 0325 (Diana Neri), BUS 0250 (Christine Hagedorn), and WRT 110 (Roseann Corey, two sections). Though the pandemic upset any plans for in-person instruction in the spring semester, I produced a new 50-minute video tutorial, mirroring what would be taught in a standard introductory session, for Roseann Corey's writing seminar. Brittney Nix-Crawford also utilized this video for a communications course. Anticipating the many changes that would likely take place in the 2020-2021 academic year, I also began work on a series of shorter instruction videos for the First Year Connection Seminars. These videos would be completed and published on our YouTube channel in late summer 2020.

Reference interactions were similarly upset by the pandemic, and though we anticipated an increase in email/virtual reference usage after the campus closure in March, such an increase never materialized. We remained in contact with faculty and made several public notices, via email, our website, and social media, reminding the community of the availability of virtual reference services through email and our online "Ask a Librarian" form.

In the spring I enrolled in an eCourse offered by the Association of College and Research Libraries (ACRL) called Developing Signature Pedagogies for Information Literacy Instruction. This course was likewise disrupted by the pandemic, due to the many uncertainties facing the other students at their places of work. However, it provided helpful insight into rethinking the traditional one-shot library instruction session and will continue to be fruitful as I prepare to teach INT-0150 in spring 2021.

The Library's Research Guides proved indispensable during the pandemic and the campus shutdown. Prior to March, I had been working to streamline the design and layout of the research guides by customizing templates and interactive widgets, consolidating redundant information and duplicate assets, and refreshing various visual elements like font, color, and graphics. Once the campus shutdown commenced, I was glad to have had a head start on this work, as the Library's reference staff quickly shifted gears towards expanding research guide offerings in advance of the fall semester. As noted in the Research Guides statistics above, fifteen new guides were created (and many more were to be built in summer 2020), reflecting our nimble approach once traditional in-person reference services were suspended.

## **REFERENCE REPORT – Joseph Tresnan, MSLS**

Throughout the year, I continued to provide expert reference service to the Rosemont College community. I assisted students from the Undergraduate College and the School of Graduate and Professional Studies, as well as faculty, staff, administrators, and other members of the community, helping them to develop research topics, to use the Library's resources to answer questions from across the academic spectrum, and to properly cite the information that they discovered. This service was provided in person, as well as via email and telephone for our users' convenience.

I provided information literacy instruction to students, continuing and building relationships with faculty members who have made library instruction a regular part of their syllabi. I continued to integrate LibGuides research guides into my information literacy sessions this year to give students a single site that consolidates the best resources for their research areas. Guides I manage were viewed 588 times in 2019-2020, including the guides for business (1 general guide & 3 course specific guides viewed a total of 255 times) psychology (viewed 80 times), and communication (viewed 58 times).

I served as personal librarian to 35 incoming students, making myself available as a single point of contact to help them navigate the Library and its valuable resources. I coordinated face-to-face meetings with the personal librarian for each section of First Year Seminar. I also contacted the students via email to keep them informed of such information as Library services and resources.

When the campus was closed in March due to the COVID-19 pandemic, I focused my attention on improving access to online information for our students and faculty. I compiled lists of online resources that were made freely available by their publishers, including medical literature to provide easy access to COVID-19 research as well as resources in other disciplines made available out of recognition of the closure of campuses and separation from physical resources. I also updated my research guides to include these free resources as appropriate and added more eBook links to replace physical books that our students would not be able to use.

### **REFERENCE REPORT – Elena Sisti, MLS**

Even though my actual reference transactions were at an all-time low and we were not on campus for the last few months of 2nd semester due to COVID, this was a busy year for me in my duties as reference librarian.

#### **INT 0150**

My most important responsibility this year was the Library Information and Research Strategies class (INT 0150), which I taught in the second semester.

Although there were only 3 (sometimes 4) students in the class, they kept me on my toes! I spent many hours in early January creating and revising the syllabus. I didn't plan past early March on the syllabus, because I knew that, over the course of the semester, things would happen that would require that the syllabus be adjusted. Little did I know what was in store for us in mid-March!

Whether taught on Canvas or in person, this class required a lot of work. From preparing slides and classes, teaching the class, creating and grading assignments, and other related work, I'd say I spent most of each week during the second semester involved in this course.

Fortunately, I was comfortable using Canvas, so the transition to online teaching was not very difficult for me. However, I did attend a few webinars and communicate with Jeremy Vaughn to learn the finer points of the platform. Also, some of my lessons and assignments had to be redesigned to work better in online format. As a result, even more of my time was devoted to this course.

#### **Other Instruction Sessions**

In addition to the full-semester INT 0150 class, I taught a few one-shot instruction sessions this year:

- Raven Peer Leaders
- CNS 0150
- Baker FYCS
- Cutts FYCS
- Coleman FYCS

#### **Outreach**

I enjoyed doing outreach, spreading the word about Rosemont and its library, both on and off campus.

##### *On Campus*

- Staffed Library table at SGPS orientation
- First semester: audited Jackson's History of the Book class, serving as unofficial imbedded librarian
- Finals Breakfast volunteer

##### *Off Campus*

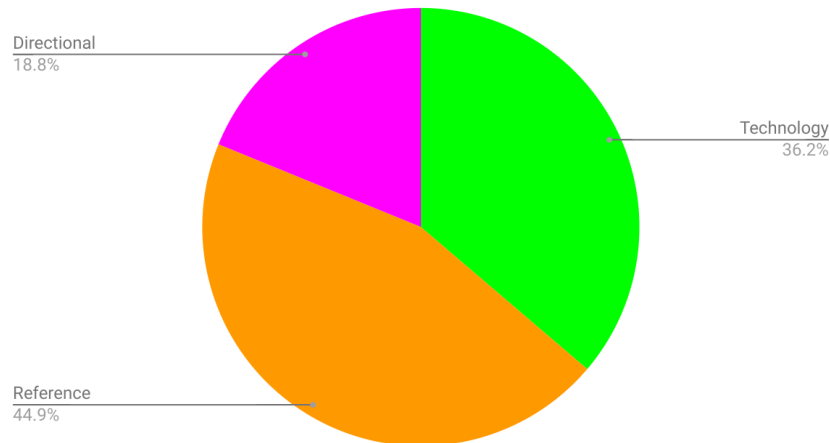
- 4th graders' visit - alum is their teacher
- Strath Haven Middle School career day (Originally scheduled to happen in person, but event was held on line due to COVID. I sent the slides I had prepared.)
- Hill Top Prep career day (Originally scheduled to happen in person, but event was held on line due to COVID. I sent the slides I had prepared.)

## Reference Transactions

I handled 68 reference interactions this year, down from 140 in 2018-19. Some interesting topics were:

- How to access contact info of German publishers
- History of hip-hop
- Forensic dentistry
- Steven Hawking biography
- Misdiagnosis in children with hearing impairments
- Bear symbolism in Native American cultures

What type of question were you asked?



Even though I had fewer reference interactions this year, a larger proportion (44.9%) were requests for assistance with reference and research than in 2018 - 2019 (16.1%), rather than those for directions or technology troubleshooting.

As far as I could tell, we only had 1 or 2 reference interactions via email after the COVID closure.

## Research Guides

I created 7 Research Guides this year (in addition to 2 for archives):

- ARH-0282 The Art of Asia: India and Islam
- PHI-0100 Questions that Matter: An Introduction to Philosophy
- FYCS 2020 Reading the World: Ideas that Matter
- FRE-0100: French for Beginners
- RST-0222: Religion in America
- PSY-0100: Basic Concepts in Psychology
- ENG-0255 Fables, Folktales and Fairy Tales

## Professional Development

Much of this year's professional development happened online due to COVID. In many ways, this arrangement was much better. The events were more convenient to get to, and most of them were made free of cost, allowing me to attend more than I may have otherwise. I attended these (and probably a few others):

- ALA Midwinter
- TCLC Spring Program
- TCLC Summer Camp
- CRRA Spring Conference
- CRRA Annual Meeting
- Lehigh Valley Association for Independent Colleges' Information Literacy Symposium: A Community of Reflection: Information Literacy Research and Scholarship

- SEPCHE Professional Development
- Canvas trainings
- EBSCO User Testing
- JSTOR Forum User Testing

### **Instructional Technology Librarian/Part-time Reference Librarian Interviews & Hiring Committee**

Due to Amanda Davis's return to Texas in late summer 2019, I was part of the hiring committee, interviewing candidates to fill the Instructional Technology Librarian position that August. We struggled to envision any of the 5 candidates as a good fit for us. Fortunately, that all came to naught when the position was restructured in order to create the Instructional Technologist position.

In September 2019, we began the process all over again in order to find a part-time reference librarian. In this next round of 5 candidates, interviews, meetings and discussions, we were fortunate enough to find our colleague, Brice Peterson, a great fit!

Incidentally, the Instructional Technologist position was filled by Jeremy Vaughn, who started in early 2020(?); just in time for him to go all in and help us go fully online thanks to COVID.

### **Other tasks**

- Working with Cathy, Joe, Tawny on library website improvements
- Setting up Kistler course in Canvas (Library Super Team) with Cathy, Joe, Brice, and Jeremy
- Collect info on resources made freely available due to COVID
- Collect info on free resources on COVID
- Lyrasis Catalyst Fund reviewer

## **SERIALS REPORT – Joe Tresnan, MLS**

At the start of the fiscal year, the Serials Department evaluated the Library's periodicals subscriptions to determine which titles could be cancelled. Through the input of the professional librarians and the Executive Director of Library Services, 5 subscriptions with costs totaling \$758.41 were selected for cancellation due to low usage and/or availability in one of the Library's online databases. These cancellations enable us to continue to provide the Rosemont community with access to valuable resources in both print and electronic formats.

Over half (54.17%) of our periodical subscriptions are now online. While these journals are not physically present in the library, they still require significant management and maintenance. New titles were added to our Electronic Journal Locator and links to our online subscriptions were verified for accuracy. Updated URL information was also sent to EZProxy as needed to ensure our students have uninterrupted access to our subscriptions. Throughout the year, we worked on managing and maintaining the existing periodicals collection. Issues of print periodicals were checked in as received so that the current issues are listed in the Library Catalog. Missing issues were promptly claimed so that all content we have paid for is available to our students. The remaining print and microfilm periodical back-issue collections are being consolidated to make better use of our space in the future.

The Serials Department continues to improve the accuracy of the local holdings' information listed in the Library Catalog and WorldCat. Accurately recording this information improves our service to Rosemont's students and faculty and facilitates the work of the Library's Interlibrary Loan department.

## **ELECTRONIC RESOURCES – Joe Tresnan, MLS**

We continue to evaluate usage of periodicals and databases, analyzing the statistics to ensure that the resources we provide meet the research needs of our students. As new programs are added, we will add new journals and database offerings.

Over the years, various publishers and vendors have made different data available about the usage of their resources, making it difficult to compare resources under a common set of data points. While an increasing number of providers have joined Project COUNTER (Counting Online Usage of Networked Electronic Resources), an effort to provide standards for counting the use of electronic resources, there is still a lack of consistency in how this data is shared with subscribers. Therefore, three sets of statistics are presented below.

The first two sets present statistics from publisher-provided COUNTER reports. Since 2014 we have included statistics from reports based on Release 4 of the COUNTER Code of Practices (COUNTER 4). Many publishers continue to provide full COUNTER 4 reports, but these began to be phased out in 2019 following Release 5 (COUNTER 5) in January 2019. Publishers and vendors became COUNTER 5 compliant at different points during 2018-2019, resulting in some inconsistency in the range of dates covered for that year, with some starting in June 2018 and others starting in January 2019. Most publishers are now providing full COUNTER 5 reports, making this the most complete set of usage statistics we have. In the COUNTER 5 report we include data in the following categories, with definitions from *The Friendly Guide to Release 5 for Librarians: Searches*, or "the number of times a user searches a database;" *Total Item Investigations (TII)*, "the total number of times a content item or information related to a content item was accessed;" *Unique Item Investigations (UII)*, "the number of unique content items (e.g. chapters) investigated by a user;" *Unique Title Investigations (UTI)*, "the number of unique book titles investigated by a user;" *Total Item Requests (TIR)*, "the total number of times the full text of a content item was downloaded or viewed;" *Unique Item Requests (UIR)*, "the number of unique content items (e.g. chapters) requested by a user;" and *Unique Title Requests (UTR)*, "the number of unique book titles requested by a user."

In the COUNTER 4 report we present statistics from four categories, with definitions from the glossary of the *COUNTER Code of Practice for e-Resources*: a *Regular Search* is defined as "a user-driven intellectual query, typically equated to submitting the search form of the online service to the server;" a *Result Click* is "a click originating from a set of search results;" a *Record View* is "a Successful Request for a database record that has originated from a set of search results, from browsing the database, or from a click on another database record. (Only full database records may be counted, not Previews of Records);" and a *Full Text Item* is "a category of 'item' such as a full-text journal article, a book chapter, or an encyclopedia entry."

The third set of data is from non-COUNTER compliant usage reports provided by publishers and vendors. In this set of statistics, we use the following definitions: *Sessions* is the number of times a user went



into the database; *Searches* refers to the number of queries entered into the database; *Articles* is the number of items found through the search; *Abstracts* refers to annotations of the article without full-text. The specific terms used and categories tracked vary among vendors.

<b>COUNTER 5 STATISTICS</b>	<b>2019-2020</b>								<b>2018-2019</b>						
<b>Title</b>	<b>Searches</b>	<b>TH</b>	<b>TIR</b>	<b>UII</b>	<b>UIR</b>	<b>UTI</b>	<b>UTR</b>		<b>Searches</b>	<b>TH</b>	<b>TIR</b>	<b>UII</b>	<b>UIR</b>	<b>UTI</b>	<b>UTR</b>
ACLS Humanities eBooks		185	64	128	48	93	48			117	82		60		60
American Chemical Society		31	22	22	18					31	16	26	14	1	
Annual Reviews	43	95	37	70	28				94	115	19	97	15		
Brill	2	51	1	31	1	21				19	2	12	2	6	
Cambridge Core	93	196	29	168	27	65	15		143	196	29	160	25	69	9
Credo Reference	848	18,104	731	3,244	610				1,269	19,399	946	3,053	746		
<b>EBSCO DATABASE S</b>	11,116	14,740	7,144	8,057	5,089	1,460	947		13,867	16,499	7,189	9,510	5,194	1,582	1,061
ATLA Catholic Periodical Literature Index									406	47		30		10	
Criminal Justice Abstracts w/ FT	847	406	285	283	222	5	1		1,277	922	486	573	384	7	4
eBook Academic Collection	2,552	2,175	1,215	1,254	870	1,253	869		3,317	2,425	1,338	1,296	923	1,296	923
eBook Collection	881	209	108	124	77	124	77		1,158	398	199	207	133	207	133
GreenFILE	645	1		1					796	5		5			
MLA Directory of Periodicals	745	12		9					972	5		4			
MLA Intl. Bibliography	709	76		49					853	64		61			
OmniFile Full Text Mega	4,426	4,312	2,172	2,452	1,726	4			6,877	7,061	2,913	4,032	2,226	4	
Philosopher's Index	716	49		37		1			861	95		72		1	
PsycARTICLES	3,883	5,575	3,360	2,334	2,192				3,629	3,415	2,250	1,582	1,525		
PsycINFO	2,293	1,736	3	1,391	1	73			2,680	1,917	3	1,524	3	56	1
Violence & Abuse Abstracts	822	189	1	123	1				1,089	145		124		1	
<b>GALE</b>	96	161	161	110	110	37	37		34		86		57		22
Gale Literary Criticism	86	135	135	90	90	28	28								
Southern Literary Messenger	13														
War Dept & Indian Affairs	13														
JSTOR <sup>14</sup>	9,303	9,713	9,249	7,832	7,451	1,171	1,036		5,756	4,944	4,835	3,906	3,811	314	314

Oxford UP	11	181	119	148	99				22	270	160	214	131		
Project MUSE	415	499	458	386	359	20	11		487	701	622	565	512	7	1
SAGE	14	382	94	331	79				11	235	41	204	37		
ScienceDirect	7	612	101	523	86	36			5	295	175	257	51	7	
Taylor & Francis	23	438	68	352	60				16	397	63	324	58		
University of Chicago Press	1	61	19	55	19				2	46	4	34	4		
Wiley	97	930	225	428	165	68	33		89	1430	175	715	119	135	18
Women & Social Movements	192	120	1						202	425	0				

<b>COUNTER 4 STATISTICS</b>	<b>2019-2020</b>				<b>2018-2019</b>			
<b>Title</b>	<b>Regular Search</b>	<b>Result Click</b>	<b>Record View</b>	<b>FT Items</b>	<b>Regular Search</b>	<b>Result Click</b>	<b>Record View</b>	<b>FT Items</b>
AccessScience	100	88	72	72	68	31	45	45
ACS	5	5	0	22	0	0	0	16
Annual Reviews	56	0	0	38	165	7	0	0
Brill	2			1	0	0	0	2
<b>CAMBRIDGE CORE</b>	78	67	134	28	112	71	162	29
Histories				22				15
Journals				6				14
Credo Reference	848			731	1269			945
<b>EBSCO DATABASES</b>					13867	16393	8978	5750
ATLA Cath. Per. Lit. Index					408	60	59	
Crim. Just. Abs. w/FT					1282	767	468	
eBook Academic Collection					3339	2449	1108	
eBook Collection					1162	400	201	
GreenFile					796	6	5	
MLA Directory of Periodicals					977	6	6	
MLA Intl. Bibliography					854	66	55	
OmniFile FT Mega					6912	7147	4354	
Philosopher's Index					863	96	77	
PsycARTICLES	3763				3635	3168	1214	
PsycINFO					2681	2070	1306	
Violence & Abuse Abstracts					1090	158	125	
<b>GALE</b>								
Gale Literature Criticism	86	50	97	137	158	148	354	460
Southern Literary Messenger	16	0	1	1	12	0	0	0
War Dept. & Indian Affairs	16	0	0	0	12	0	0	0
JSTOR Arts & Sci.					7603	7005	122	8608
Oxford UP Journals	11	0	0	124	22			166
Project MUSE	442	290	0	441	523	338	0	621
ProQuest: Statistical Abstract of the US	22	11	1	10	53	20	0	24

SAGE Journals	39	4	0	95	26	7	0	86
ScienceDirect (Leadership Qlty) <sup>4</sup>				101(0)				150(0)
T&F Journals	75	4	0	68	71	0	0	85
U. Chicago Journals	6	0	0	19	37	6	0	7
Wiley Journals <sup>5</sup>					79	0	96	78
Women & Social Movements					202	125	304	

<b>NON-COUNTER STATISTICS</b>	<b>2019-2020</b>				<b>2018-2019</b>			
	<b>Sessions</b>	<b>Searches</b>	<b>Articles</b>	<b>Abstracts</b>	<b>Sessions</b>	<b>Searches</b>	<b>Articles</b>	<b>Abstracts</b>
<b>ACLS Humanities eBooks</b>						3	7 books	
<b>Britannica Online</b>	1407	627	2639		1604	411	2207	
<b>Chicago Manual of Style</b>			446 page views				722 page views	
<b>Choice Reviews</b>	37	209	412		124	1347	936	
<b>Credo Reference</b>	545	848	731		596	1269	946	
<b>EBSCO DATABASES</b>	4502	11110	6814	6904	5497	13867	6898	8570
ATLA Catholic Periodical Literature Index					110	406		46
Criminal Justice Abstracts w/ FT	338	847	285	119	472	1277	486	434
eBook Academic Collection	895	2545	870	956	1186	3317	1044	1087
eBook Collection	290	881	98	101	375	1158	160	199
GreenFILE	189	645		1	236	796		4
MLA International Bibliography	210	709		69	252	853		54
MLA Directory of Periodicals	224	745		12	276	972		
OmniFile FT Mega	1313	4426	2172	2127	2327	6877	2913	4125
Philosopher's Index	215	716		45	255	861		76
PsycARTICLES	1445	3883	3360	2215	1120	3629	2250	1165
PsycINFO	665	2293	3	1123	697	2680	3	1261
Violence & Abuse Abstracts	226	822	1	136	300	1089		113
<b>Education Week</b>	271				327			
<b>Homeland Security Digital Library</b>	15				33			
<b>Johns Hopkins UP: Guide to Literary Theory</b>	14	19			6	9		
<b>NexisUni</b>	344	317	217		708	870	490	
<b>Literary Market Place</b>	16				18			
<b>Serials Solutions</b>						8805		
<b>WorldCat Discovery</b>		1457				1725		

## JSTOR Demand Driven Acquisition (DDA)

Since 2015 we have accessed JSTOR's vast collection of electronic books via a Demand-Driven Acquisition (DDA) model. Under this model, eBook titles are visible in JSTOR and book chapters show up in users' search results; these chapters can be viewed and downloaded like journal articles. When a book is used three times it is automatically purchased from our deposit account. This gives us permanent access to electronic books that we know is of use to our community.

	2019-2020				2018-2019			
	Books used	Views	Downloads	Purchases	Books used	Views	Downloads	Purchases
<b>JSTOR eBooks</b>	297	838		27	183	457	137	21

## REMOTE ACCESS STATISTICS

These tables show the statistics for remote usage of the online databases in the Kistler Library via EZProxy. This service allows users with a Rosemont email address to access the databases from anywhere off campus. EZProxy records logins and number of records accessed in the various databases owned by Rosemont. Overall, the numbers of logins and records accessed were down this year over last. The number of logins decreased by 11.37%, while the number of records accessed dropped by 2276%. It is not clear what has driven these decreases. However, last year's statistics showed an even more dramatic increase from the previous year, with 2018-2019 logins increasing 67.63% and records accessed increasing 50.39% over 2017-2018. This increase was attributed at least partially to expanded use of the Library's resources by the African Sisters Education Collaborative; we did not see significant usage from Africa this year. Comparing the numbers from this year to 2017-2018, there was a 48.57% increase in logins and a 16.16% increase in records accessed.

2019-2020 Month	Logins	Records Accessed	2018-2019 Month	Logins	Records Accessed	2017-2018 Month	Logins	Records Accessed
Jun 2019	176	17500	Jun 2018	61	6833	Jun 2017	97	11833
Jul 2019	203	22142	Jul 2018	101	12553	Jul 2017	79	20095
Aug 2019	152	11613	Aug 2018	116	14417	Aug 2017	132	18858
Sep 2019	282	25748	Sep 2018	304	30929	Sep 2017	99	17416
Oct 2019	323	36442	Oct 2018	494	53179	Oct 2017	168	31647
Nov 2019	309	44209	Nov 2018	470	59616	Nov 2017	197	34692
Dec 2019	182	25945	Dec 2018	289	37564	Dec 2017	228	41648
Jan 2020	101	17590	Jan 2019	237	62613	Jan 2018	148	30627
Feb 2020	206	28481	Feb 2019	363	82866	Feb 2018	225	31377
Mar 2020	321	40242	Mar 2019	322	63785	Mar 2018	200	24565
Apr 2020	392	66523	Apr 2019	303	36058	Apr 2018	238	30767
May 2020	213	33996	May 2019	167	19183	May 2018	114	25374
<b>TOTAL</b>	<b>2860</b>	<b>370431</b>	<b>TOTAL</b>	<b>3227</b>	<b>479596</b>	<b>TOTAL</b>	<b>1925</b>	<b>318899</b>

<b>REMOTE ACCESS</b>	<b>June 2019-May 2020</b>	<b>June 2018-May 2019</b>
<b>TITLE</b>	<b>RECORDS ACCESSED</b>	<b>RECORDS ACCESSED</b>
AccessScience	2235	1013
American Chemical Society journals	398	59
Annual Reviews	1987	1851
Brill Online	686	116
Cambridge Journals & Histories	7421	1572
Chicago Manual of Style	2655	5526
Choice Reviews Online	908	11946
Credo Reference	2655	3625
EBSCOhost: CPLI, Criminal Justice Abstracts, eBook Collections, GreenFile, MLA, OmniFile, Philosopher's Index, PsycARTICLES, PsycINFO, Violence & Abuse Abstracts	97034	124621
Edweek.org	2309	712
Elsevier Science Direct	287	259
Encyclopedia Britannica	3377	1648
Gale Databases	4059	3291
Humanities e-Books	48	2640
JSTOR	170158	237026
NexisUni	11276	19561
Literary Market Place	433	612
NCTE.org	69	157
Oxford e-Journals	10	6
Project Muse	14529	22624
Proquest	1656	1695
Sage Journals	1014	591
ScienceDirect/Elsevier	366	333
Springer Electronic Resources	38	157
Taylor & Francis Journals	394	339
University of California Press Journals	341	31
University of Chicago Press Journals	0	26
Wiley-Blackwell Journals & Handbook of Social Psychology	3482	1484
Women & Social Movements	625	3140
World Cat (includes OCLC)	11717	10247
World Shakespeare Bibliography	60	91

## ARCHIVES REPORT – Elena Sisti, MLS

The Archives has had another busy year (June 2019 - June 2020). The most significant occurrence was that the COVID-19 closure has kept us off campus for several months. Despite the fact that we were not able to have as much physical access to the collection as we would normally, and as we would have liked, we are proud of what we've accomplished.

### Major Projects

#### *Victoria Donohoe*

We continued processing and accessioning items in the Victoria Donohoe collection. We also moved the paintings Victoria made from the Art History classroom to the archives. Lillian cleaned and processed them. Lillian wrote a finding aid for this collection and uploaded it to ARCS.

We spent many hours in January, February, and March preparing for an exhibit of Victoria's work and some of her archival items that we had planned for May. Our preparations included meeting and calls with Victoria's neighbors to locate Victoria's paintings in other local institutions and to arrange for her neighbor and friend, Dennis Montagna, to give a presentation at the opening reception; meeting with a professional framer to discuss framing options for her paintings; and designing and printing invitations to the opening reception. Unfortunately, due to COVID-19, this reception and exhibit had to be cancelled.

#### *Oral Histories*

Over the past year, Elena collected several oral histories. Even the shortest of these (Butch Brown's) required many hours of archival research, question formulation, equipment testing, coordinating logistics, developing procedures and moral support from Lillian. Much of this testing, coordinating, and procedure development had to be revised once we closed. We still wanted to collect oral histories while we could of subjects who were retiring from Rosemont during the closure, but we now had to figure out the best way to do so virtually. Our solution may not have been the best, but it was effective. Elena conducted the interviews via Zoom and used Otter and Voice Recorder apps to capture the audio and transcript.

Oral history subjects include:

- Sharon Hirsh, '70 (at least 5 sessions)
- Sr. Jeanne Marie Hatch (3 sessions? Unable to do archival research on Sr. Jeanne because the archives were closed.)
- Raymond (Butch) Brown (1 session!)
- Margaret Healy (3 sessions so far, several more to do)
- Patsie McCandless, '69 and Sharon Hirsh, '70 (T-Tones)
- Mary Monahan Finelli, '46, thought to be the oldest living alumna at the time of her campus visit.

#### *Presidents' Collections*

Last August, Lillian accessed and began to process boxes of documents from President Hirsh's office in anticipation of her retirement.

#### *Research Guides*

We have assembled several Research Guides during the 2019 - 2020 school year. These are ideal work in our current situation because they are easy to assemble remotely. Our new guides are:

- [Archives Workers' Training Manual](#) (private - only accessible with link)
- [Visions of 2020](#) - to collect items and artifacts of Rosemont community's experience of the COVID-19 Quarantine and its related racial injustice issues. Project postponed until 2021. (private - only accessible with link)
- [YVONNE](#)
- [Archives Webpage](#) - We continue to improve and add to the archives web pages.
- Improvements on the [Friendship Studies](#) guide

### *Alumni Relations Partnerships*

We continued to scan “Mystery Photos” and to share them with Alumni Relations for publication in *RoCo* magazine. We ask readers to help us identify the subjects of the photos, and they have done so successfully! One of the respondents with a correct answer was Rich Leiby. Elena sends respondents thank you notes on Kistler Library notecards, no matter if their responses are correct.

Last summer, Christyn Moran requested to examine our photo collections in order to select some that would be reproduced on the Community Center walls. She was especially interested in finding one that could be enlarged and still look sharp on one of the larger walls. She visited us a few times to look at photos, and eventually selected several for use on a few of the CC’s walls. Lillian did high-quality scans of these. Christyn selected an aerial photo to be greatly enlarged for that larger wall. We didn’t have the means to do that in house, so we coordinated its shipment to CCAHA, to be scanned and enlarged in their lab. The scan was deemed to be unusable as it was too pixelated. We kept in touch with CCAHA about the aerial photo until it was returned to us in December.

We continued to supply images and information for the “From the Archives” section of *RoCo* and to answer reference questions from the Alumni Relations department.

### *CIC*

In December, we drafted the 2019 edition of the CIC report about our work in JSTOR Forum. You can read it [here](#).

The CIC included Rosemont in their special report, [\*Bringing Collections to Light: Using Digital Media to Strengthen Teaching and Research\*](#). We shared with them 9 images of the Chapel, which were already digitized and part of the Chapel of the Immaculate Conception collection in Forum. Two of these were included in the report. Our Oral History and Friendship Studies projects were also mentioned.

We have decided to enable publishing our collections to JSTOR in addition to Artstor from JSTOR Forum. We feel that this will make them more discoverable. We are very early in the process, and the Coronavirus closures have sidetracked us a bit on this project.

### *Digital Archiving*

We continue to experiment and revise our policies and procedures for archiving Rosemont’s digital presence, such as the website, social media, Zoom meetings, and born-digital content. Lillian has been making great strides on this while working remotely. We anticipate learning from her experience, and, at long last, finalizing our policies and procedures once we return to campus.

### *Commission on Legacy of Slavery*

We assisted the Commission on the Legacy of Slavery with archival research as needed. We accessioned a copy of the report that resulted from this research. Doing so was one of the Commission’s recommendations. We will probably have to collect this report periodically since it is meant to be a living document, and so should go through revisions from time to time. Elena met with Sr. Jeanne Hatch (a member of the Commission) prior to the COVID closure to ensure that the archives had copies of any supporting documents that were used in the production of the Commission’s report

Our involvement with this commission resulted in Elena’s membership in 2 other groups, the Mission and Ministry Action Committee (MMAC). She has attended one MMAC meeting via Zoom thus far.

The second group consists of Elena; trustee Maureen O’Connell; SHCJ Archivist, Sr. Roseanne McDougall; SHCJ Archives Assistant, Emily Siegel; and Erin Brown, a descendant of Cornelia Connelly’s enslaved people. This group has several goals: to investigate racism within the Catholic Church, to help Erin find more information about her ancestors, to collect an oral history from Erin, and to establish a relationship between Erin and current Rosemont students, especially students of color.

### *Middle States*

While still on campus, Elena continued to meet with her Middle States team (Mission) and continued to do archival research on its behalf. The COVID crisis has entirely disrupted Rosemont’s Middle States process.



### *Miscellaneous*

We were also kept busy with miscellaneous and incidental tasks. Some of these are:

- Dealing with mysterious folders that suddenly appeared on our portable drive.
- Accessing Lightroom to enable us to share images with College Relations.
- Serving a repeated drop-in researcher who wanted to look at blueprints of campus buildings.
- Arranging for facilities to monitor environmental conditions in archives storage rooms.

### **Intern/Student Worker Accomplishments**

We are so proud of our interns/student workers and grateful for their work.

#### *Shequana Callender, '20 - Reunion Project*

We were so pleased that Shequana Callender was able to join us once again as an archival intern after leaving school last year for health reasons. She tackled the Class of 1970 reunion presentation, the first one to be delivered by President Boyers. Unfortunately, Reunion Weekend was canceled, but Shequana faithfully completed this project. Although Shequana and her classmates were sent home in March, she was able to use the digital resources she had created or had access to complete the project remotely. For her culminating experience, Shequana decided to do an interview and exhibit on Annie P. Hawkins, the only black member of the Class of 1970. Thanks to COVID, she was unable to do a physical exhibit or meet with Ms. Hawkins. However, she did correspond with Ms. Hawkins via email and sent us the transcript. Lillian assembled a virtual exhibit of Shequana's interview with Ms. Hawkins and added it to our web page. You can see it [here](#).

#### *Mary Manfredi, '18 - Campus Art Inventory*

Mary Manfredi returned to campus as a digital history intern from Villanova University to inventory all of the art on Rosemont's campus. She spent many hours exploring the darker corners of campus photographing, measuring and describing all the art she could find. Her inventory was uploaded to JSTOR Forum and published as an institutional collection on Artstor. Mary figured out how to upload to Forum and catalog all 106 files with very little instruction from Elena and managed to finish doing so remotely. You can see the collection [here](#), but you may have to log into Artstor.

#### *Kylie Mountain, '20 - Publishers Bindings*

Kylie Mountain made a significant dent in scanning and cataloging books in the library's publishers bindings collections over the first semester. She encountered many technical obstacles during the first several weeks (many were Elena's fault!) but proceeded with patience and good humor. Despite all of these, she uploaded and cataloged 98 images to Forum, including creating work records to represent the relationship between the different views of each book. She accomplished all of this with little help from Elena. This collection hasn't been published anywhere; it is simply stored in Forum.

#### *Sam from Temple - Women's Sacred Music Project*

An intern from Temple's music program known as Sam spent some time in our library during the second semester (prior to the COVID closure), sorting, arranging, and processing the Women's Sacred Music Project collection, consisting largely of sheet music, which has been housed in our archives. Elena was his point of contact and host during his visits.

### **Presentations/Instruction/Outreach**

Although time on campus this academic year was unexpectedly abbreviated, the Archives still had its fair share of visiting classes and instruction sessions. These include:

- Katie Baker/Michele Moravec Digital Humanities seminar (HIS 0209): The students in the digital humanities seminar visited multiple times. They were split into 2 groups. Katie Baker's group focused on digitizing and transcribing *Thorn* and other student-produced literary publications. Part of Michelle Moravec's group worked on finding 100 significant objects for Rosemont's 100th anniversary. The



others concentrated on researching the Kistler family. These students often came in as a class, then again alone or in small groups to continue their research.

- Lusk FYCS 0100 Honors Archives presentation
- INT 0150 digital archives visit: Although teaching INT 0150 was part of Elena's reference librarian duties, she and Lillian planned an archives visit and selected items to show the students. An in-person visit didn't happen, but Elena put together a virtual archives visit on Canvas using images from JSTOR Forum.
- Elena was scheduled to present at Hill Top Prep's Career Day to describe her days as Rosemont's Reference and Archives Librarian. This turned out to be a virtual event. Elena sent her slides.
- Elena was scheduled to present at Strath Haven Middle School's Career Day to describe her days as Rosemont's Reference and Archives Librarian. This turned out to be a virtual event. Elena sent her slides and several students looked at them.
- An alum's Fourth grade class visited the library in November. The highlight of this visit was when one bright student christened our dumbwaiter *The Knowledge Transporter*. Lillian and I selected some kid-friendly items to present to them in the Children's Collection. These included the Rosemonster head and some trophies.

In addition to all of these, Elena also makes it a point to spend a few minutes discussing the archives in any library instruction session she does as a part of her reference librarian duties, such as FYCS sessions and RPL orientation.

### **Professional development/meetings**

Elena and Lillian represented Rosemont and the archives at several professional development events and meetings this year. They also participated in many online webinars. There is so much to learn! Some of these include:

- ALA Midwinter Conference
- MARAC Workshop on Copyright Fundamentals for Librarians and Archivists
- JSTOR Forum - Making Your Collections Available on JSTOR
- JSTOR Forum User Testing
- DVAG Meeting and Tour of Rosenbach Museum and Library
- NEDCC webinar: Celebrate with Collections! Utilizing Collections in Your Community's Anniversary Celebration
- TCLC Archives and Special Collections Interest Group Meeting
- TCLC Spring Program
- Lyris Zoom: Archives Information Management
- Lyris Zoom: Digitization Workflows
- CRRA Virtual Conference
- CRRA Virtual Annual Meeting

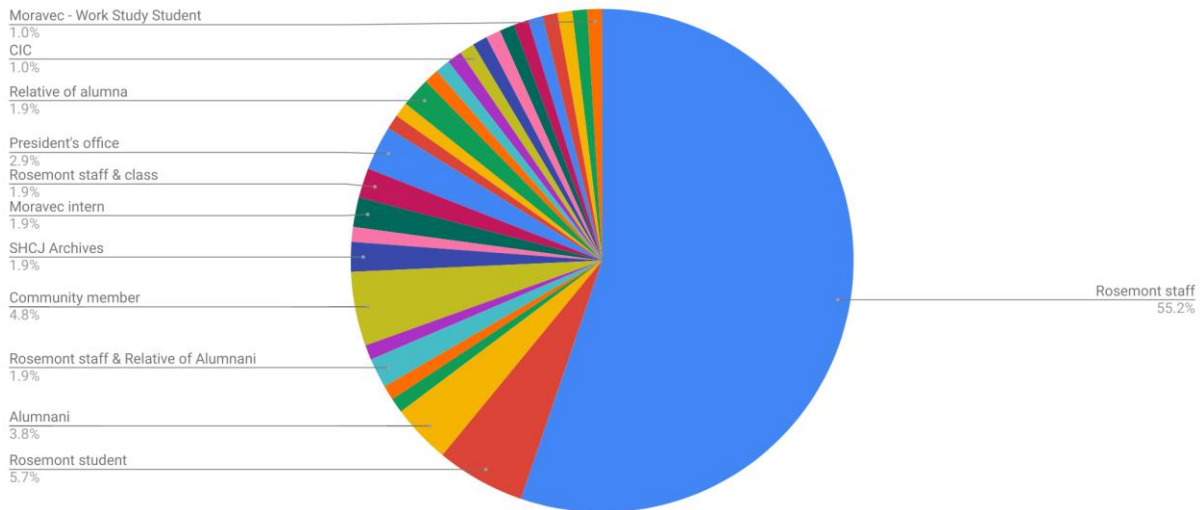
## Archives Reference/Research

The Archives were consulted for at least 86 reference questions this year. Here are some of the topics and items we investigated:

- History of the College’s mission statement and taglines
- School and SHCJ journals from College’s founding
- First black graduates of Rosemont
- Student literary magazines
- President Sharon Hirsh
- Fulton Sheen’s relatives attending Rosemont
- Property deeds
- Blueprints of campus buildings
- Kistler family financial records
- Photos for reproduction on Community Center walls, and other purposes
- History of Mother & Child rondel
- Sculptor of Chapel’s Stations of the Cross
- Papyrus fragments
- Classes of 1969 & 1970

This chart shows the affiliation of some of our most frequent researchers. You can see that Rosemont staff (includes faculty) consults us the most often, particularly the College Relations department. We also had several “one-off” researchers from various places.

Researcher Affiliation



## Digitization

According to our tallies, we digitized 814 images between June 2019 and March 13, 2020, many of which resulted from our publishers’ bindings and reunion projects.

## JSTOR Forum Statistics

We have a total of 872 items uploaded to JSTOR Forum, in 11 projects.

<b>Item Records in Projects</b>	<b>Items with media</b>	<b>Items without</b>	<b>Total Items</b>	<b>Deleted Items</b>
Cornelian PDF test	1	0	1	0
Rosemont College Archives Athletic Trophies	0	0	0	0
Rosemont College Archives Chapel of Immaculate Conception	493	0	493	178
Rosemont College Archives Gertrude Kistler Memorial Library Publisher's Bindings	93	0	98	4
Rosemont College Archives Sister Story Oral Histories	36	0	36	0
Rosemont College Art Inventory	103	0	106	59
Rosemont College Buildings	0	0	0	0
Rosemont College Friendship Studies and Initiatives Repository	8	0	10	11
Rosemont College Jest and Gesture	117	1	127	29
Rosemont College T-Tones	3	0	3	1
Test Capstone setup	4	0	4	0
<b>Total</b>	<b>858</b>	<b>1</b>	<b>878</b>	<b>282</b>

Publishers' Bindings are not represented in the above chart because none of those files are published.

<b>Published Items per Project</b>	<b>Target Name</b>	<b>Published Items</b>	<b>Deleted Items</b>
Cornelian PDF test	Cornelian PDF test	0	0
Rosemont College Archives Athletic Trophies	Rosemont College Athletic Trophies	0	0
Rosemont College Archives Chapel of Immaculate Conception	Rosemont College Archives: Chapel of Immaculate Conception	493	11
Rosemont College Archives Chapel of Immaculate Conception	Rosemont College Archives: Chapel of the Immaculate Conception	493	0
Rosemont College Archives Gertrude Kistler Memorial Library Publisher's Bindings	Rosemont College Archives Gertrude Kistler Memorial Library Publisher's Bindings	0	0
Rosemont College Archives Sister Story Oral Histories	Rosemont College Archives Oral Histories	36	0
Rosemont College Art Inventory	Rosemont College Art Inventory	106	1
Rosemont College Art Inventory	Rosemont College Art Inventory	0	3
Rosemont College Buildings	Rosemont College Buildings	0	0
Rosemont College Friendship Studies and Initiatives Repository	Friendship Studies Initiatives Project	8	6
Rosemont College Jest and Gesture	Rosemont College Jest and Gesture	123	2
Rosemont College T-Tones	Rosemont College T-Tones	3	0
Test Capstone setup	Capstone Test	4	0

## ARCHIVES REPORT – Lillian Mann

The Archives Usage spreadsheet

(<https://docs.google.com/spreadsheets/d/1cGEldB3fR3psgt5oXH6wTemGpfONygRVJq0f7dEZc6c/edit?usp=sharing>) is up to date with all reference requests I handled this past year. Highlights are the Community Center collage, the huge amount of oral histories Elena collected this year, in July & Aug. two groups of V. Donohoe friends visiting to view Phase 1 of the Collection, doing research to help with the Report on Rosemont and Slavery, Moravec's class -100 Objects for 100 Years.

Archival Projects:

- In Aug. I completed phase 1 of the Donohoe Collection (reviewed accession, organized, folder-ed, boxed and labeled all documents and objects)
- Created a Donohoe Collection finding aid on ARCS
- Received additional materials for the Donohoe Collection
  - reviewed 90% of new materials
  - still need to reorganize main collection to fit the new material in (re-folder and re-box) and edit the finding aid
- In Aug. we accepted several boxes of President's Office material in preparation for Pres. Hirsh's retirement. Performed some reference requests from the Pres. Office on the material. The papers still need review, organizing, labeling, boxing and editing of finding aid.
- Aug., I scanned all the pages of the T-Tones' scrapbook for Joe Darrah
- In Sept. we accessioned V. Donohoe artwork stored in the Art History Room.
- Researched the Mother and Child Rondell in Main for Marketing to use in college's holiday card.
- In Oct. I sent email messages to Travis Marshall and staff regarding their move to the new Comm. Ctr. We asked them to send us any old office records they found on their move.
- In Oct. I attended a one-day conference - MARAC Workshop on Copyright Fundamentals for Librarians and Archivists
- We had several successful responses to using the RoCo to identify mystery photos in the Archives collections
- Assisted Prof Moravec's students to research all aspects of the Kistler family in our record holdings
- In Oct. pulled and displayed archival items for Adam Lusk's class
- In Nov. did research regarding Rosemont's RISE program from 1997.
- In Dec. I reviewed all class, senior and club pictures in the yearbooks for 1946-1955 looking for African American students. I made a spreadsheet of information on these students and submitted it to Sharon.
- In Dec. & Jan. cleaned & documented Donohoe art pieces in prep for Library exhibit.
- In Mar. I did research for Joe Darrah on the past Mission Statements and the College's past slogans or taglines.
- Cleaning up the Archives' digital collections
  - on the Archives1 portable drive Elena & I removed duplicates and items considered non-archival
  - I consolidated various archival collections from PC hard drives, cloud storage areas, and other portable drives.
- Added & updated the following collections in ARCS – Victoria Donohoe Papers, Office Files, History of Rosemont College, SHCJ
- 90% completed on creating a database of early Rosemont students (1921-1939). This database covers the years where Rosemont student are not documented in the Cornelian yearbooks. I am reviewing the Sister's and College Journals, graduation photos, the Rambler, and the alumni index cards to create the database. This will fill in the gap in our knowledge and provide some photos of the early attendees and graduates of Rosemont.

## Since COVID – Remote Working

- Apr. attended a Zoom mtg – Office Hours with Lyrasis on Archives Information Management
- Collecting Rosemont’s Social Media Posts and Videos and processing them to preserve in the Archives
- Collecting Zoom meetings and processing them to preserve in the Archives
- Revising the finding aid collection in ARCS. Cleaning up the formatting to make the collections easier to print and use as hard copy finding aids
- May attended a Zoom mtg. – JSTOR Training
- Rebuilt and redesigned the Rosemont Archives’ website as a Research Guide
- Created an online exhibit to highlight Shequana Callender’s (Archives’ Spring 2020 intern) email interview with an alum from the class of 1970
- Making a duplicate copy on OneDrive of the Archives’ digital collections stored on the Archives’ portable drive, verifying the duplication of each archival file and zip-archiving large collections
- Help create the Archives Module in Canvas
- Made two visits to the Rosemont Archives to collect items to work on from home and to scan items requested by Joe Darrah, Tawny Sverdlin, and an alum
- Scanned pictures and items regarding the history of Rosemont’s past presidents
- Planning and testing ways to split scanned Cornelian files by year and publish them for public use.